



Carlton County Transportation Department
Private Driveway Snowplow Application and Agreement

NAME _____ ACCOUNT NO. _____

PROPERTY ADDRESS _____

CITY _____ ZIPCODE _____

TOWNSHIP _____

BILLING ADDRESS _____

(If different than above)

HOMEPHONE _____ OTHER PHONE _____

The above-named applicant hereby requests that the designated private driveway located on the above-described property be plowed by Carlton County for the **2019-2020** winter season subject to the following conditions and provisions:

I. GENERAL PROVISIONS

1. **No county snow-removal equipment shall be used on private driveways until all public roadways are clear of snow. Therefore, there may be a delay of up to three (3) days in plowing driveways.**
 - i. DRIVEWAYS WILL BE PLOWED AT THE DISCRETION OF THE TRANSPORTATION DEPARTMENT.
 - ii. **The Carlton County Transportation Department will not plow private driveways once Spring Road Restrictions are in place.**
 - iii. THERE WILL BE NO PRIVATE DRIVEWAY SERVICE AVAILABLE ON WEEKENDS OR COUNTY HOLIDAYS.
2. Applications for plow service must be received by October 1st of said winter season and must be accompanied by payment in full (See RATES section below).
3. Non-owner applications (rental property or other non-owner occupant) MUST be signed by both applicant and property owner.
4. Private driveways will not be plowed until there is a minimum accumulation of four (4") inches of snow.
5. Carlton County will not accept any applications for snow services after the first snowfall.
6. Carlton County shall not be held responsible for delay or failure to perform when such delay or failure is due to any of the following uncontrolled circumstances: fire, flood, epidemic, strikes, wars, acts of God. The County agrees to give notice as soon as possible to the applicant of the inability to perform.

II. SPECIAL PROVISIONS REGARDING SNOWPLOWING

1. Carlton County will **ONLY** plow private driveways that connect to roadways which Carlton County perform winter maintenance on.
2. Driveway grades, slopes, and curves must allow snow removal equipment easy maneuvering and safe passage.
3. Driveway must have a reasonably smooth, firm driving surface with a *minimum* width of 15 feet.
4. Driveway must be clear of obstructions *at least* 12.5 feet on either side of its centerline (must have a 25 foot clear zone).
5. A turnaround with minimum dimensions of 30' x 75' and free of obstacles to allow ample room to turn the snow removal equipment must be provided.

6. Gates or barricades must be open to allow unimpeded ingress and egress of snow removal equipment.
7. Wells, septic systems or other hidden objects near driveway must be clearly marked, five (5') feet high.
8. Driveway length will be verified at the time of inspection.
9. This application will be rejected if, in the opinion of the County, the above requirements are not met.
10. If there is a change in circumstances during the snowplowing season which, in the opinion of the snow removal equipment operator, makes plowing the driveway unsafe or impractical to plow, this agreement will be terminated. Prior to termination the applicant will be notified of the change in circumstances and given reasonable time, not to exceed two (2) weeks, to return the driveway to compliance.

III. RATES

1. Regular snow plowing rates shall be a flat rate charge in accordance with the rate schedule below.
2. The appropriate fee will be paid in full at the time a person makes application for private driveway plowing services. Payment in full consists of a check or money order payable to "Carlton County Auditor" for the total amount from the rate schedule.
3. If the private driveway snowplowing application is rejected, the applicable fee from the rate schedule will be refunded to the applicant.
4. NO APPLICATION WILL BE PROCESSED WITHOUT TOTAL PAYMENT.
5. No portion of the fee payment will be refunded once the application has been accepted.
6. Exceptional circumstances that require special equipment shall be charged at the rental rate of the equipment and the operator's time.

RATE SCHEDULE (PER SEASON) – DRIVEWAY LENGTH

A. ¼ mile or less	-	\$450.00
B. Over ¼ mile to ½ mile	-	\$600.00
C. Over ½ mile to ¾ mile	-	\$750.00
D. Over ¾ mile to 1.0 mile	-	\$900.00
E. Over 1.0 mile to 1 ¼ mile	-	\$1,450.00
F. Over 1 ¼ mile to 1 ½ mile	-	\$1,600.00
G. Over 1 ½ mile to 1 ¾ mile	-	\$1,750.00
H. Over 1 ¾ mile to 2.0 miles	-	\$1,900.00
I. Over 2.0 miles to 2 ¼ miles	-	\$2,450.00
J. Over 2 ¼ miles to 2 ½ miles	-	\$2,600.00
K. Over 2 ½ miles to 2 ¾ miles	-	\$2,750.00
L. Over 2 ¾ miles to 3.0 miles	-	\$2,900.00
M. Over 3.0 miles to 3 ¼ miles	-	\$3,450.00
N. Over 3 ¼ miles to 3 ½ miles	-	\$3,650.00
O. Over 3 ½ miles to 3 ¾ miles	-	\$3,750.00
P. Over 3 ¾ miles to 4.0 miles	-	\$3,900.00
Q. Over 4.0 miles to 4 ¼ miles	-	\$4,450.00
R. Over 4 ¼ miles to 4 ½ miles	-	\$4,600.00
S. Over 4 ½ miles to 4 ¾ miles	-	\$4,750.00
T. Over 4 ¾ miles to 5.0 miles	-	\$4,900.00
U. Over 5.0 miles	-	\$5,450.00

I hereby declare that I am the owner or occupant of the above-described property and take full responsibility for all snow removal charges. Further, I hereby WAIVE ANY AND ALL CLAIMS FOR DAMAGES TO MY PROPERTY, BOTH REAL AND PERSONAL, WHICH MAY BE CAUSED BY THE COUNTY OF CARLTON, ITS EQUIPMENT, OR ITS EMPLOYEES DURING SNOW REMOVAL OPERATIONS.

FURTHER, IN CONSIDERATION OF THIS AGREEMENT AND OTHER GOOD AND VALUABLE CONSIDERATION, I AGREE TO IDEMNIFY CARLTON COUNTY FROM ANY AND ALL LOSSES OR DAMAGES CARLTON COUNTY MAY SUFFER AS A RESULT OF CLAIMS OR JUDGEMENTS AGAINST IT FROM ALL PERSON WHATSOEVER ARISING OUT OF THE DESIGNATED SNOW REMOVAL SERVICES.

I acknowledge that I/we have read and understand this entire agreement and understand that flagging or calling is not necessary when I want service and that snow removal operations will be conducted on public roadways prior to being conducted on my driveway.

With the possibility of going paperless for future correspondence, Carlton County requests that you provide an email address below.

Date	Applicant's Signature	Email Address
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I certify that I am the non-occupant owner of the above-described property. I have read this agreement and thereby give my permission to permit the applicant/occupant to enter into this agreement.

Date	Owner's Signature	Email Address
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Carlton County, having inspected and approved the above-described private driveway, hereby agrees to provide snow removal as agreed upon for the applicant subject to the terms and provisions defined above. Failure of the applicant to meet any of the provisions above described shall be considered a breach of this agreement and grounds for immediate termination of services by Carlton County. Carlton County reserves the right to cancel this agreement should it be determined that the driveway is unsafe for equipment or employees.

Date	Carlton County Maintenance Superintendent
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RETURN APPLICATIONS TO THE CARLTON COUNTY TRANSPORTATION DEPARTMENT:

Email: Transportation@co.carlton.mn.us

Website: www.co.carlton.mn.us

Address: Carlton County Transportation Department
1630 County Road 61
Carlton, MN 55718

Phone: (218) 384-9150

Fax: (218) 384-4089