

**Carlton County  
Board of Commissioners  
REGULAR SESSION - Rough Draft  
Tuesday September 10, 2019  
8:30 a.m.**

The Carlton County Board of Commissioners met this 10<sup>th</sup> day of September in Regular Session at the Carlton County Transportation Building.

Chairperson Brenner called the meeting to order at 8:30 a.m. Members present: Bodie, Brenner, Peterson, Proulx and Thell. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Motion by Bodie, seconded by Thell, and carried by all yea votes to approve the Agenda as amended.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve the Minutes of the August 26th, 2019, Adjourned Board Meeting.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve the following resolution (19-094):

WHEREAS, the Carlton County Board of Commissioners did previously take action to adopt the Carlton County Transfer Station Policy; and

WHEREAS, the Policy allows for the authorized disposal of certain materials without the imposition of a disposal fee; and

WHEREAS, it has become desirous to allow Disabled American Veterans Chapter 18 to dispose of unusable donated items without a fee.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve allowing Disabled American Veterans Chapter 18 to dispose of unusable donated items without a fee.

BE IT FURTHER RESOLVED, the Transfer Station will evaluate this policy annually.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve refilling Financial Eligibility Specialist position in Public Health and Human Services.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve refilling a current 0.7 FTE Public Health Nurse position as a 0.9 FTE with the additional hours supported by an expansion of grant funds available through December 2022.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve and authorize the Chairperson to sign a Letter of Intent become a SolSmart designated community.

Motion by Bodie, seconded by Thell, and carried by all yea votes to accept the recommendation of the Carlton County Wetlands Technical Evaluation Panel and approve the following Wetlands Replacement Plan with conditions as recommended:

No. 619019, Paul Vernon, Willows Edge, LLC, for Phase II of the Willow's Edge Senior Living apartment complex. The proposed permanent wetland impact is 12,330 square feet of Type 6 (Shrub Swamp) with proposed replacement from Bank Service Area 5 at a 1.5 to 1 ratio.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve the following resolution (19-095):

WHEREAS, the County Agriculture Inspector charges \$20 per calendar year per applicant for electronic pesticide testing; and

WHEREAS, the average fee charged by Ag District 2 is \$25 per testing session.

NOW, THEREFORE, BE IT RESOLVED, that the Carlton County Board of Commissioners authorizes the County Agriculture Inspector to increase the fee to \$25 per testing session per applicant for new applicants.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve the following resolution (19-096):

WHEREAS, the John White, et al, property in Silver Brook and Wrenshall Townships is for sale; and

WHEREAS, the White property controls access between County Road 4 and 800 acres of tax-forfeited land; and

WHEREAS, prior attempts to secure long-term permanent access across the White property were not successful; and

WHEREAS, Pheasants Forever is willing to pursue the purchase of the White property using Conservation Partners Legacy (CPL) grant dollars through Lessard Sams Outdoor Heritage Council funding and then donate the property to Carlton County in fee title pursuant to its mission of creating public access to public lands.

NOW, THEREFORE, BE IT RESOLVED, that the Carlton County Board of Commissioners does hereby authorize the County Land Commissioner to issue a Letter of Support for Pheasants Forever to purchase the John White, et al, property and

furthermore to use Timber Development and/or Resource Development dollars as matching funds for the purchase.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve the following resolution (19-097):

WHEREAS, the Carlton County Land Department through the County Auditor's Office periodically makes available for sale selected tracts of Tax Forfeited Land pursuant to Minnesota Statutes 282; and

WHEREAS, the statute requires County Board approval to set the listing and terms and conditions of sale.

NOW, THEREFORE, BE IT RESOLVED, that the Carlton County Board of Commissioners does set 10:00 a.m. on October 30, 2019, as the date of Landsale 134, and furthermore does approve the tracts of land to be sold on said date.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the following resolution (19-098):

WHEREAS, the contract with Hammerlund Construction Inc. for grading, aggregate base, drainage structures and bridge replacement on County State Aid Highway 8 from County Road 145 in Holyoke, MN to 2.37 miles northeast; and over the Little Net River, S.A.P. 009-608-014 and S.A.P. 009-608-017, has in all things been completed and the County Board has been fully advised in the premises;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. That the Carlton County Board of Commissioners does hereby accept said completed project for and in behalf of the County of Carlton; and
2. That the Carlton County Board of Commissioners does hereby authorize the County Engineer to make final payment in the amount of Seventy One Thousand, Two Hundred Fifty Two Dollars and Ninety Cents (\$71,252.90) to Hammerlund Construction Inc.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to authorize application to the Federal Economic Development Authority (EDA) FY 2019 EDA Disaster Supplemental grant program under CFDA 11.307 – Economic Adjustment Assistance and commit unencumbered, non-federally sourced funds in an amount up \$308,000 from Carlton County's Economic Development Revolving Loan Fund which is seeded from the State of Minnesota Department of Iron Range Resources & Rehabilitation taconite tax allocation as match to Federal EDA grant dollars; and further, to authorize the County Auditor/Treasurer to execute all application and award documents.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the following resolution (19-099):

BE IT RESOLVED that the Carlton County Board of Commissioners authorizes and instructs the County Auditor, County Sheriff, and the County Board Chairperson to sign the FY2020 & 2021 Off Highway Vehicle (OHV) Safety Agreement.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to accept staff recommendation and approve an Application of Adjustment as follows:

No. 1808    Howard & Ruth Janke    Thomson Township    Payable 2018 & 2019

Motion by Bodie, seconded by Thell, and carried by all yea votes to accept staff recommendation and increase the Office Administrator position in the County Attorney's Office from grade 150 to grade 170 effective April 13, 2019.

Motion by Peterson, seconded by Proulx, and carried by all yea votes to authorize entering into an Agreement for Consulting Services with Hildi Inc to provide actuarial services related to Governmental Accounting Standards Board (GASB) Statement No. 75 for Other Postemployment Benefits (OPEB).

Motion by Bodie, seconded by Peterson, and carried by all yea votes to authorize entering into a Payroll and Human Capital Management Services Agreement with Paycom Payroll, LLC (dba Paycom) with full agreement and proposal on file in the County Auditor's Office.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve the following resolution (19-100):

WHEREAS, Carlton County is required by Minnesota Statute 203B.121, Subdivision 1, to establish an Absentee Ballot Board; and

WHEREAS, the Absentee Ballot Board will bring uniformity to the process of accepting or rejecting returned absentee ballots in Carlton County; and

WHEREAS, the Absentee Ballot Board will consist of a sufficient number of election judges as provided in Minnesota State Sections 204B.19 to 204B.22 or deputy auditors trained in processing and counting of absentee ballots.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby establish an Absentee Ballot Board that will consist of a sufficient number of election judges as provided in Minnesota Statute sections 204B.19 to 204B.22 or deputy auditors to perform said tasks.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to approve selection of PFM for Municipal Advisory Services related to bond issuance and debt management.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to set a Public Meeting on September 23, 2019, at 4:30 p.m. to discuss and hear comment on continuing a \$20 Excise Tax to fund County Transportation projects.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to refill 0.6 FTE Restorative Justice Coordinator position.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve transfer of funds held in trust for County Extension 4-H Clubs to the 4-H Clubs for management with University of Minnesota oversight.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve transferring the current 0.4 FTE Restorative Justice Coordinator position to a 0.5 FTE Public Health Educator position in the Systems of Care unit under Public Health and Human Services.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to set a closed meeting to discuss union negotiations and pending litigation following the close of regular business of this meeting.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to close the closed session and return to the regular session.

Motion by Bodie, seconded by Thell, and carried by all yea votes to authorize the County Auditor to allocate interest costs associated with property tax refunds to affected taxing authorities.

Motion by Proulx, seconded by Bodie, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Kathryn Kortuem  
Acting County Auditor/Treasurer

\_\_\_\_\_  
Richard Brenner  
County Board Chairperson