

**Carlton County
Board of Commissioners
ADJOURNED SESSION - Rough Draft
Monday, August 24, 2020
4:00 p.m.**

The Carlton County Board of Commissioners met this 24th day of August, 2020, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Bodie called the meeting to order at 4:00 p.m. Members present: Brenner (by video), Bodie, Proulx (by video), Thell, and Peterson. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

The County Attorney stated that due to the COVID-19 pandemic and the related peace-time emergency declaration an in-person meeting was not practical or prudent and declared that necessary conditions were met for remote participation.

Motion by Thell, seconded by Brenner, and carried by all yea votes to approve the agenda as amended.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to approve the Minutes of the August 11, 2020, Regular meeting.

The scheduled Soil Improvement Program presentation was tabled until the September 8, 2020, meeting due to issues with remote access.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve the issuance of Garbage Hauler licenses as follows:

No.	Facility	Type	License
H20104	Sanimax	Peterbilt	70655Y

Motion by Thell, seconded by Peterson, and carried by all yea votes to set a Public Hearing on September 28, 2020, at 4:30 p.m. at the Carlton County Transportation Building Meeting Room for input and comment on the proposed issuance of Peat Leases to Premier Horticulture in conjunction with the Minnesota Department of Natural Resources – Division of Lands and Minerals.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the following resolution (20-080):

BE IT RESOLVED by the Carlton County Board of Commissioners as follows:

1. That the State of Minnesota Agreement No. 1044510, "Grant Agreement for Airport Improvement Excluding Land Acquisition," for State Project No. A0902-61 at the Cloquet – Carlton County Airport is accepted.
2. That the County Engineer, or the County Auditor/Treasurer, or the County Board Chairman or their designees, are authorized to execute this agreement and any amendments thereto, on behalf of the Carlton County Board of Commissioners.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve an unpaid medical leave of absence for a Transportation Department employee.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to accept staff recommendation and increase the Community and Family Initiatives Director position from grade 200 to grade 210 effective October 12, 2019.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve the purchase of two ballot tabulator machines.

Motion by Thell, seconded by Brenner, and carried by all yea votes to authorize the County Coordinator to begin discussions with the City of Carlton to vacate Maple Avenue, which lies north of the County Courthouse.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve use of the third floor courtroom of the County Courthouse by the Sixth Judicial District for any and all district grand juries held during the pandemic.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the reappointment of Bernadine Reed to a six-year term to the Carlton County Economic Development Advisory (EDA) Committee effective January 1, 2020.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the appointment of Sharon Zelazny to the Carlton County Economic Development Advisory (EDA) Committee to fill an open term ending December 31, 2024.

Motion by Brenner, seconded by Thell, and carried by all yea votes, to adopt the following resolution (20-081):

BE IT RESOLVED to authorize the County Auditor/Treasurer and the Board Chairperson to accept and sign a grant contract for the transfer of Taconite Tax Funds from the Iron Range Resources and Rehabilitation Board to Carlton County for economic development.

Motion by Thell, seconded by Brenner, and carried by all yea votes to accept the recommendation of the Economic Development Advisory (EDA) Committee to release Paul Vernon as borrower from the VDW \$100,000 Economic Development Loan dated October 16, 2013, and the Willows Edge LLC \$174,000 Economic Development loan dated June 4, 2019, and modified August 4, 2019, providing that Garret Envall, Darren Weets, Darrel Weets, and Derek Weets take on full ownership and liability for the loans, with the condition that the primary lenders on both loans also approve the ownership and liability changes.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to authorize a \$10,000 in-kind match and letter of support drafted by the Economic Development Director for the National Endowment for the Arts Our Town Proposal for the County Seat Theater's Creative Community Development Plan.

Motion by Thell, seconded by Brenner, and carried by all yea votes to allow County Economic Development staff flexibility in managing loan forbearance agreements for borrowers affected by the pandemic, with County Board approval of plans on a case-by-case basis.

Motion by Thell, seconded by Peterson, and carried by all yea votes to approve the following resolution (20-082):

WHEREAS, On July 9, 2020, Carlton County received \$4,356,657 million from the State of Minnesota through a formula-based allocation from the Coronavirus Aid, Relief, and Economic Security (CARES) Act based on population data.

THEREFORE, BE IT RESOLVED, That the Carlton County Board approves and establishes programs dedicated to the expenditure of CARES Act monies and approves the following distribution of \$4,428,934 of CARES funding:

- Dedicated Allocation to Cities/Townships with population less than 200: \$43,452
- Small Business Assistance and: \$800,000
- Community Assistance Program/ Public Health: \$800,000
- Community Communication Systems Improvement: \$800,000
- COVID Response Reimbursement, Infrastructure and Miscellaneous Community: \$800,000
- Reserve: \$1,185,482

Motion by Proulx, seconded by Thell, and carried by all yea votes to set a Closed Special Session to discuss litigation on September 15, 2020 at 4:00 p.m at the Carlton County Transportation Building Meeting Room.

Commissioner Peterson requested information on progress in implementing staff evaluations.

Commissioner Thell requested added outreach to County residents who receive snowplowing services.

Motion by Brenner, seconded by Peterson, and carried by all yea votes that this meeting be adjourned.

Attest: _____
Kathryn Kortuem
Acting County Auditor/Treasurer

Marv Bodie
County Board Chairperson