

**Carlton County
Board of Commissioners
ADJOURNED SESSION - Rough Draft
Tuesday, May 26, 2020
4:00 p.m.**

The Carlton County Board of Commissioners met this 26th day of May, 2020, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Bodie called the meeting to order at 4:00 p.m. Members present: Brenner (by video), Bodie, Proulx, Thell, and Peterson. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

The County Attorney stated that due to the COVID-19 pandemic and the related peace time emergency declaration an in-person meeting was not practical or prudent and declared that necessary conditions were met for remote participation.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve the Agenda as amended.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the Minutes of the May 12, 2020, regular meeting.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve and authorize the board chairperson to sign a letter of support for Children’s Dental Services for a grant application with Human Resources and Services Administration (HRSA) for Opioid Prevention Program Implementation.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve the issuance of garbage hauler licenses for mixed municipal solid waste, demolition waste and recycling as follows:

No.	Company	Vehicle Make	License #
2001	A-1 Disposal	Freightliner	YBM 5533
2002	A-1 Disposal	International	YBL 6614
2003	A-1 Disposal	Freightliner	YBY 1454
2004	A-1 Disposal	Sterling	YBT 3209
2005	A-1 Disposal	Freightliner	YBX 1453
2006	A-1 Disposal	Freightliner	YBN 8384
2007	Carlton County Disposal	Freightliner	YBK 2461
2008	Carlton County Disposal	International	YBJ 2027
2009	Carlton County Disposal	International	YBL 6878
2010	Carlton County Disposal	International	YAC 0261
2011	Cloquet Sanitary Service	Sterling	YBH 8893

2012	Cloquet Sanitary Service	Freightliner	YBV 1800
2013	Cloquet Sanitary Service	Volvo	YBP 1031
2014	Cloquet Sanitary Service	Freightliner	YBU 4773
2015	Cloquet Sanitary Service	Freightliner	YBN 8379
2016	Cloquet Sanitary Service	Freightliner	YBT 3247
2017	Cloquet Sanitary Service	Sterling	YBK 5635
2018	Cloquet Sanitary Service	Ford	YAN 4104
2019	Cloquet Sanitary Service	Ford	YBD 7968
2020	Cloquet Sanitary Service	Freightliner	YBX 1866
2021	Cloquet Sanitary Service	Mack	YAG 4634
2022	Cloquet Sanitary Service	Mack	YAT 5537
2023	Cloquet Sanitary Service	Mack	YAX 5105
2024	Cloquet Sanitary Service	Peterbuilt	YBT 8396
2025	Cloquet Sanitary Service	GMC/White	YBE 1036
2026	Countryside Sanitation LLC	International	YAU 1044
2027	Countryside Sanitation LLC	Sterling	YBL 2468
2028	Countryside Sanitation LLC	Ford	YBL 2470
2029	Countryside Sanitation LLC	Sterling	YBV 4491
2030	Floodwood Services and Training Inc	Ford United	DMS 452 4380 CTP
2031	Heikes Garbage Inc	Ford	YBK 5620
2032	Heikes Garbage Inc	Ford	YBW 1722
2033	Mike's Sanitation Inc	International	YBE 4759
2034	Mike's Sanitation Inc	International	YBV 2477
2035	Mike's Sanitation Inc	Chev	YBZ 0073
2036	Nordstrom's Sanitation LLC	Lodal	YAU 5300
2037	Nordstrom's Sanitation LLC	International	YBK 2453
2038	Nordstrom's Sanitation LLC	Chev Roll-off	YBW 3303
2039	Nordstrom's Sanitation LLC	Ford	YBZ 0068
2040	Nordstrom's Sanitation LLC	International	YSA 9980
2041	Nordstrom's Sanitation LLC	International	YBM 0109
2042	Nordstrom's Sanitation LLC	Mack Roll-off	YBB 2910
2043	Nordstrom's Sanitation LLC	International	YBV 8738
2044	Nordstrom's Sanitation LLC	Lodal	YAK 4262
2045	Nordstrom's Sanitation LLC	Lodal	YAM 0060
2046	Nordstrom's Sanitation LLC	Lodal	YAN 2720
2047	Nordstrom's Sanitation LLC	WHGM	YAM 0053
2048	Nordstrom's Sanitation LLC	Lodal	YAW 6888
2049	North State Services	Ford	YBD 4859
2050	North State Services	International	YBD 4886
2051	North State Services	International	YBD 6622
2052	Veit Container Corp DBA Veit Disposal Systems	Sterling	PRY 4996
2053	Veit Container Corp DBA Veit Disposal Systems	Sterling LT9513	3048 PRA

2054	Veit Container Corp DBA Veit Disposal Systems	Sterling	0966 PRA
2055	Veit Container Corp DBA Veit Disposal Systems	Mack GU813	PRZ 3936
2056	SKB Environmental	Mack	YBR 1647
2057	SKB Environmental	Mack	YBN 7242
2058	SKB Environmental	Mack	YBR 1646
2059	SKB Environmental	Mack	0904 PRA
2060	SKB Environmental	Freightliner	2318 PRA
2061	SKB Environmental	Kenworth	YTD 5857
2062	SKB Environmental	Mack	PAN 4598
2063	SKB Environmental	Mack	YTD 5832
2064	SKB Environmental	Mack	PAN 4750
2065	SKB Environmental	Mack	YTD 5831
2066	SKB Environmental	Mack	YTD 5833
2067	SKB Environmental	Mack	YBW 0086
2068	Waste Management	Autocar	YBN 3325
2069	Waste Management	Freightliner	YBW 2610
2070	Waste Management	Freightliner	PRZ 8398
2071	Waste Management	Autocar	YBG 8235
2072	Waste Management	Autocar	YBG 8237
2073	Waste Management	Autocar	PRZ 9494
2074	Waste Management	Autocar	PRZ 9495
2075	Waste Management	Autocar	PRZ 9496
2076	Waste Management	Autocar	3234 PRA
2077	Waste Management	Autocar	3195 PRA
2078	Waste Management	Autocar	YBW 4162
2079	Waste Management	Autocar	5173 PRA
2080	Waste Management	Autocar	5174 PRA
2081	Waste Management	Autocar	YBT 4863
2082	Waste Management	Mack	PRZ 9378
2083	Waste Management	Autocar	YBT 4869
2084	Waste Management	Autocar	3409 PRA
2085	Waste Management	Autocar	3410 PRA
2086	Waste Management	Autocar	4603 PRA
2087	Waste Management	Autocar	YBX 5226
2088	Waste Management	International	PRZ 5506
2089	Waste Management	Freightliner	YBH 0291
2090	Waste Management	Freightliner	YBT 4856
2091	Waste Management	Freightliner	YBX 5227
2092	Waste Management	Freightliner	YBX 5232
2093	Waste Management	Mack	2404 PRA
2094	Waste Management	Sterling	PRZ 9738
2095	Waste Management	Mack	3020 PRA
2096	Waste Management	Mack	PRZ 7726

2097	Waste Management	Freightliner	YBX 5217
2098	Waste Management	Freightliner	3988 PRA

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve the issuance of Recycling Facility licenses as follows:

No.	Facility	Type	Fee
F2001	City of Cloquet	Yard/Waste Compost	N/C
F2002	Cloquet Riverside Recycling	Recycler	\$50.00
F2003	Nordstrom's Sanitation LLC	Recycler	\$50.00
F2004	SKB Cloquet Shamrock Landfill	Industrial/Demo Landfill	\$100.00

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve a one-year extension to the agreement with Waste Management for Food Waste Collection and Transportation.

Motion by Thell, seconded by Brenner, and carried by all yea votes to authorize the Carlton County Land Commissioner to negotiate the cost of maintaining certifications by the Forest Stewardship Council (FSC) and Sustainable Forestry Initiative (SFI) with area businesses who benefit from such certification.

The Land Commissioner presented results of the May 14, 2020, sealed bid timber auction.

Motion by Peterson, seconded by Thell to set a public hearing for June 22, 2020, at 4:30 p.m. at the Carlton County Transportation Building, 1630 County Road 61, Carlton, MN, for public comment on revisions to the Soo Line Ordinance #14 and implementation of an ordinance for Soo Pits. Due to recommendations on meetings during peace time emergencies, written and phone comments are encouraged.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to adopt the following resolution (20-050):

WHEREAS, Carlton County owns and operates an airport which includes all aeronautical navigation facilities, said airport being known as the Cloquet Carlton County Airport; and

WHEREAS, it has become desirous for Carlton County to lease certain premises within the Cloquet Carlton County Airport to Timothy Tollefson for the purpose of Storage of Aircraft.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize and approve entering into an Airport Property Lease Agreement with Timothy Tollefson.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the appointment of Marlyn Halvorson to the position of Carlton County Emergency Management Director.

Motion by Proulx, seconded by Thell, and carried by all yea votes to adopt the following resolution (20-051):

BE IT RESOLVED that the Carlton County Board of Commissioners authorizes and instructs the County Auditor, County Sheriff, and the County Board Chairperson to accept and sign the 2020 Annual Boat and Water Safety Agreement by and between the State of Minnesota and Carlton County.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve an Individual Septic Treatment System Loan application by Shanna Ralidak and Caine Davis (PIN 06-510-5140, 5080, 5130) in the City of Cloquet.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to accept the expenditure listing for April 2020 as follows:

Fund 1	Revenue	\$1,833,212.23
Fund 10	Road and Bridge	552,596.96
Fund 11	Public Health & Human Services	1,818,280.62
Fund 30	Cap Outlay Barnum Garage Project	59,086.93
Fund 71	Motor Vehicle	93,696.73
Fund 73	State Fund	65,058.65
Fund 74	Forfeited Tax	49,761.35
Fund 75	Economic Development (IRRRB)	18,493.83
Fund 76	Refunding Fund	83.00
Fund 77	HS Agency Fund LCTS	32,827.60
Total		<u>\$4,523,097.90</u>

Motion by Peterson, seconded by Thell, and carried by all yea votes to authorize Property Management Staff to enter into a subscriber agreement for an alarm system in the County Transportation Building.

Motion by Brenner, seconded by Thell, and carried by all yea votes to authorize the purchase of ArchiveSocial software at the cost of \$199 per month to ensure timely and accurate response to data requests related to social media sites.

Motion by Thell, seconded by Peterson, and carried by all yeas vote to approve the following resolution (20-052):

WHEREAS, the Carlton County Board is committed to the setting of a reasonable and responsible budget that meets all federal, state, and local mandates, supports the provision of appropriate and accessible services, ensures public safety, and maintains in good working order all essential county infrastructure, including roads, trails, buildings, and equipment; and

WHEREAS, the Board is aware that this commitment will be tested for the foreseeable future due to the economic challenges brought on by the COVID-19 pandemic; and

WHEREAS, it is understood that all departments are tracking all COVID-19 related expenses in order to ensure maximum reimbursement from federal and state sources.

NOW, THEREFORE, BE IT RESOLVED, that the Board is asking that all departments and agencies prepare a 2021 budget that keeps expenditures flat or reduced in order to develop a final budget that balances current economic realities with the ongoing duty and commitment to provide appropriate and accessible services.

The County Coordinator presented information on on-going negotiations with Mike Greibel for a consulting agreement on jail options.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to approve a one-year lease extension with Hilson Holding for space currently housing the Assertive Community Treatment (ACT) staff at the cost of \$2,000 per month through June 30, 2021.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to approve moving the County Coordinator/Human Resources/Property Management and Economic Development Offices from the County Courthouse to the former Cloquet City Hall at 1307 Cloquet Avenue, Cloquet, Minnesota.

The County Coordinator presented information on continued research into re-opening County offices.

Motion by Proulx, seconded by Thell, and carried by all yea votes to authorize the County Coordinator to continue to explore consideration of a limited hiring freeze.

Motion by Peterson, seconded by Thell, and carried by all yea votes to table consideration of participation in the Association of Minnesota Counties (AMC) Human Resources program.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the following resolution (20-053):

WHEREAS, the Carlton County Board of Commissioners did previously take action to approve an Economic Development Loan to Villa Court, LLC, as evidenced by a Mortgage Note dated December 3, 2008; and

WHEREAS, it has become necessary to subordinate said loan to Bell Bank.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby accept and approve the subordination of their Economic Development Loan to Villa Court, LLC, in favor of Bell Bank.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the following resolution (20-054):

WHEREAS, the Carlton County Board of Commissioners did previously take action to approve a Minnesota Investment Fund Financial Assistance Program Loan (flood loan) to Villa Court, LLC, as evidenced by a Mortgage Note dated September 4, 2013; and

WHEREAS, it has become necessary to subordinate said loan to Bell Bank.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby accept and approve the subordination of their Minnesota Investment Fund Financial Assistance Program Loan (flood loan) to Villa Court, LLC, in favor of Bell Bank.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve a Memorandum of Understanding with Carlton Soil and Water District on file in the Extension Office pertaining to use, rental, maintenance, and disposal of County property.

Commissioner Bodie offered thanks and appreciation to County staff and management for their work during the peace time emergency.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to set a closed meeting to discuss union negotiations and pending litigation following the close of regular business of this meeting.

Commissioner Peterson left the meeting at 6:50 p.m.

Motion by Proulx, seconded by Thell, and carried by all yea votes except Peterson who had left the meeting to return to the adjourned session.

Written information on proposed City of Cloquet Tax Increment Financing District 5-1 for a housing district consisting of five detached, twin-home buildings on Trail Drive was provided, with a public hearing to be held by the City of Cloquet on June 16, 2020.

Motion by Proulx, seconded by Thell, and carried by all yea votes except Peterson who had left the meeting that this meeting be adjourned.

Attest: _____
Kathryn Kortuem
Acting County Auditor/Treasurer

Marv Bodie
County Board Chairperson