

**Carlton County
Board of Commissioners
REGULAR SESSION - Rough Draft
Tuesday, May 12, 2020
8:30 a.m.**

The Carlton County Board of Commissioners met this 12th day of May in Regular Session at the Carlton County Transportation Building.

Commissioner Bodie called the meeting to order at 8:30 a.m. Members present: Bodie, Brenner (by video), Peterson, Proulx and Thell. Absent: None

The meeting opened with the Pledge of Allegiance to the Flag.

The County Attorney stated that due to the COVID-19 pandemic and the related peace time emergency declaration an in-person meeting was not practical or prudent and declared that necessary conditions were met for remote participation.

Motion by Proulx, seconded by Thell, and carried by all yea votes carried by all yea votes to approve the Agenda as amended.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve the Minutes of the April 27, 2020, Adjourned Board Meeting as amended.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve an Agreement for Collection of Recyclable Materials with Cloquet Riverside Recycling from July 1, 2020, to June 30, 2021, with option to renew for three additional one-year periods; agreement is on file in the Zoning and Environmental Services Office.

The Zoning and Environmental Services Director gave an update on increased usage at the Carlton County Transfer Station.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve the following resolution (20-047):

WHEREAS, an application was received from G & S Land Co. LLC for the repurchase of tax forfeited property in the Automba Township (parcels 36-033-4150, 5620, 5630, 5650, 5660); and

WHEREAS, this repurchase appears to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED that this repurchase application be approved upon payment in full of the repurchase price.

Motion by Peterson, seconded by Thell and carried by all yea votes to authorize the Land Commissioner to move forward with updates to Soo Line Trail Ordinance #14,

including definitions, classifications, designated trails, and hours of operation, to be presented at a later meeting.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve renewal of all Land Department managed leases at the current annual fees.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to approve exploration of continuing certification under Forest Stewardship Council and Sustainable Forest Initiative programs.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve negotiation of an easement in Clear Creek Township providing access to County Memorial Forest land to be paid for with Payment in Lieu of Taxes funds.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve the following resolution (20-048):

WHEREAS, Carlton County owns and operates an airport which includes all aeronautical navigation facilities, said airport being known as the Cloquet Carlton County Airport; and

WHEREAS, it has become desirous for Carlton County to lease certain premises within the Cloquet Carlton County Airport to Venture North Aviation LLC for the purpose of Fixed Base Operations.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize and approve entering into a Fixed Base Operator Lease Agreement with Venture North Aviation LLC.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the following resolution (20-049):

WHEREAS, Carlton County owns and operates an airport which includes all aeronautical navigation facilities, said airport being known as the Cloquet Carlton County Airport; and

WHEREAS, it has become desirous for Carlton County to lease certain premises within the Cloquet Carlton County Airport to Bogey Aviation LLC for the purpose of Storage of Aircraft.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize and approve entering into an Airport Property Lease Agreement with Bogey Aviation LLC.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve amendment of the cost per meal rate in the agreement with Consolidated Correctional Foodservice effective April 14, 2020.

The Sheriff's Office was present to facilitate a Body Worn Cameras Forum allowing the public an opportunity to provide comment regarding purchase and implementation of body worn cameras under Minnesota Statute 626.8473.

The County Coordinator presented information on on-going negotiations with Mike Greibel for a consulting agreement on jail options.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to accept the expenditure listing for March 2020 as follows:

Fund 1	Revenue	\$1,816,621.28
Fund 10	Road and Bridge	1,045,951.98
Fund 11	Public Health & Human Services	1,526,367.53
Fund 30	Cap Outlay Barnum Garage Project	163,836.77
Fund 71	Motor Vehicle	285,460.01
Fund 73	State Fund	63,035.32
Fund 74	Forfeited Tax	33,919.80
Fund 75	Economic Development (IRRRB)	41,479.20
Fund 76	Refunding Fund	54,934.74
Total		<u>\$5,031,606.63</u>

Motion by Proulx, seconded by Peterson and carried by all yea votes to approve the mailing of a flyer with information on COVID-19 and available resources to county residents, with the vendor determined by lowest bid offered by May 15, 2020.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve revisions as on file in the County Coordinator's Office to the following policies:

- Automated External Defibrillator (AED) Policy
- Equal Employment Opportunity & Affirmative Action Policy
- Carlton County Policy Committee Operating Policy and Procedure
- Lactation Support Policy for Breastfeeding Employees

Motion by Thell, seconded by Brenner, and carried by all yea votes to approve negotiation with outside legal counsel for drafting jail construction contracts.

Motion by Proulx, seconded by Thell, and carried by all yea votes to follow state recommendations regarding usage, limitations, and social distancing for activities at Chub Lake Park.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to approve moving the cost of the Extension Office's Office Support Clerk in the 2020 budget from the Soil Improvement Program to the Extension Office.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to approve reducing the 2020 Extension Office budget for part time staff by \$7,600 and associated fringe benefits and increasing the consulting fees budget by the same amount.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve moving the supervision and management of the Restorative Justice, Restorative Practices, and Truancy programs from the County Coordinator's Office to the Community and Family Initiatives Department.

Motion by Thell, seconded by Peterson, and carried by all yea votes to authorize the County Board Chairperson to sign an agreement allowing the transfer of equipment, consisting of two seeders, from the Extension Office to the Carlton Soil and Water Conservation District for rental to area residents with priority given to county residents and with stipulations as on file in the Extension Office pending review of the County Attorney.

Motion by Peterson, seconded by Thell, and carried by all yea votes except Brenner who voted nay to refer consideration of a limited hiring freeze to the Management Team, with recommendations to be brought to the next board meeting.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to accept staff recommendation following biannual reviews and approve one grade increases for the Land Commissioner and Traffic Services Assistant positions.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to approve continuing present levels and forms of County services until the next board meeting, with continuing research into appropriate measures for re-opening County offices.

The County Assessor presented an update on the scheduled County Board of Appeal and Equalization (CBAE).

Motion by Thell, seconded by Proulx, and carried by all yea votes that this meeting be adjourned.

Attest: _____
Kathryn Kortuem
Acting County Auditor/Treasurer

Marv Bodie
Board Chairperson