



Carlton County, Minnesota Committee of the Whole Agenda

CARLTON COUNTY

COMMITTEE OF THE WHOLE MEETING MINUTES

Carlton County Transportation Building, County Board Room
Join by phone 1-408-418-9388, Access code: 622 249 923, Password: 1234
May 5, 2020 at 4:00 p.m.

1. Call to Order
2. Approval of Agenda **Motion by Bodie, second by Thell. Approved.**
3. Approve March 3, 2020 Meeting Minutes **Motion by Peterson, second by Brenner. Approved.**
4. New Business
 - A. COORDINATOR / HUMAN RESOURCES / PROPERTY MANAGEMENT
 1. Policy Committee policy list. **Information only.**
 2. Strategic Plan update. **Information only.**
 3. Property Management Budget Update. **Information only.**
 4. Discuss Wellness Committee. **Information only.**
 5. Committee updates
 - a) Option to allow public access to internal committee agendas/minutes – sign up via Notify Me or keep the internal committee agendas and minutes on the intranet as they currently are. The recommendation on this is for no change, so no action needed.
 6. Approve AED Policy updates. This policy has been vetted through the outlined process. **Motion by Genereau, second by Bodie. Approved.**
 7. Approve Policy Committee Bylaws update. This policy has been vetted through the outlined process. **Motion by Genereau, second by Peterson. Approved.**
 8. Approve Equal Employment Opportunity and Affirmative Action Policy updates. This policy has been vetted through the outlined process. **Motion by Genereau, second by Thell. Approved.**
 9. Approve Lactation Policy updates. This policy has been vetted through the outlined process. **Motion by Genereau, second by Thell. Approved.**
 10. Discuss AMC District 1 Meeting participation. **Information only.**
 11. Discuss significant initiatives and issues that may impact the budget policy statement and budget direction. **Information only.**
 12. Consider approving contract with Mike Griebel. Information was provided as to the progress on the contract, which is not ready for approval.
 13. Consider approving county resident COVID-19 mailing. Discussion was had regarding what a mailing might look like. Approval by consent to work on putting a mailing together.
 14. Disposal of Extension Seeders. Request is to permit Donna Lekander to either sell the two seeders, or in the alternative to work out a plan with the SWCD to continue to rent the machines. **Motion by Brenner, second by Bodie to work out a plan with the SWCD. Approved.**

15. Broadband discussion. **Information only.**

B. INFORMATION TECHNOLOGY

1. Full-time Help Desk position request. Pete Gould requests consideration for the filling of a full time help desk position for support of the PH&HS department. That request is denied due to a desire limit the addition of any new bodies at this time.

C. TRANSPORTATION

1. Monthly construction update. **Information only**
2. Monthly maintenance update. **Information only**
3. Monthly budget update. **Information only**

5. Other Business

A. Department Updates

B. The next regular meeting date is scheduled for June 2, 2020 at 4:00 p.m. located at the Carlton County Transportation Building in the County Board Room.

6. Adjournment. **Motion by Bodie, second by Peterson. Approved.**