

**Carlton County
Board of Commissioners
ADJOURNED SESSION - Rough Draft
Monday, February 28, 2022
4:00 p.m.**

The Carlton County Board of Commissioners met this 28th day of February, 2022, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Peterson called the meeting to order at 4:00 p.m. Members present: Bodie, Brenner, Peterson, Proulx, and Thell. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Motion by Brenner, seconded by Bodie, and carried by all yea votes to approve the Agenda as amended.

Motion by Proulx, seconded by Thell, and carried by all yea votes to approve the Minutes of the February 8th, 2022, Regular Board Meeting.

Action to permanently increase a 0.9 FTE Public Health Educator position to 1.0 FTE was tabled until after the next Finance Committee meeting.

The Public Health and Human Services Director provided information on FTE modifications to a Community Health Population Public Health Specialist (PHN) position.

Motion by Brenner, seconded by Bodie and carried by all yea votes to approve the following resolution (22-018):

WHEREAS, Minnesota Statutes, Section 282.241 allow for the repurchase of tax forfeited parcels prior to land sale upon acceptance of application by the petitioner; and

WHEREAS, Annalee Vaineo has made application to repurchase on behalf of her brother Gene Vaineo, Jr. pursuant to MS 282.241, and

WHEREAS, the County Board of Commissioners may accept or decline an application to repurchase tax forfeited parcels prior to land sale.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners accept an application to repurchase tax forfeited land from Ms. Annalee Vaineo.

BE IT FURTHER RESOLVED that in furtherance of the best interests of the county, repurchase terms may be set by the County Auditor/Treasurer.

Motion by Bodie, seconded by Thell, and carried by all yea votes to approve the following resolution (22-019):

WHEREAS, Minnesota Statutes, Section 282.04 allow for the lease of tax forfeited parcels as defined in statute; and

WHEREAS, Carlton County Land Department manages approximately 45 annual leases for cabins, agriculture, billboards, etc.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners renew all leases managed by the Carlton County Land Department without an increase in rates, and

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners change the dates of the leases to begin on May 1 of each year.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the following resolution (22-020):

It is resolved by the County of Carlton as follows:

1. That the state of Minnesota Agreement No. 1049507, "Grant Agreement for Federal Airport Expenses Reimbursement," for State Project No. A0902-C3 at the Cloquet Carlton County Airport is accepted.
2. That the County Auditor/Treasurer and County Engineer are authorized to execute this Agreement and any amendments on behalf of the County of Carlton.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the following resolution (22-021):

It is resolved by the County of Carlton as follows:

1. That the state of Minnesota Agreement No. 1049609, "Grant Agreement for Federal Airport Expenses Reimbursement," for State Project No. A0904-C3 at the Moose Lake Carlton County Airport is accepted.
2. That the County Auditor/Treasurer and County Engineer are authorized to execute this Agreement and any amendments on behalf of the County of Carlton.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve 1780 Justice Drive as the address for the Carlton County Justice Center building.

Motion by Brenner, seconded by Bodie, and carried by all yea votes to approve the following resolution (22-022):

WHEREAS, under Minnesota Laws 1st Special Session 2021, chapter 11, article 1, section 2, the State is empowered to enter into this grant; and

WHEREAS, the intent of the Safe and Secure Courthouse Initiative is to improve the safety and security of courthouses and other facilities where court proceedings are held, including but not limited to courthouse security assessments, training, equipment purchases and equipment upgrades; and

WHEREAS, Carlton County requested Safe and Secure Courthouse Initiative grant funds and was awarded funds based on the following criteria: demonstrate a strong commitment on the part of leadership in each court building to the fundamentals of courthouse security; demonstrate a strong desire to put in place effective measures in the pursuit of sound courthouse security; and begin the process of improving courthouse security or implement an essential step to move toward an effective level of security; and

WHEREAS, Carlton County will provide a 50% match for the project; and

WHEREAS, Carlton County represents that it is duly qualified and agrees to perform all duties described in the grant agreement.

NOW, THEREFORE, BE IT RESOLVED, that Carlton County accepts the Safe and Secure Courthouse Initiative Grant in the amount of \$155,273.00 for planning and construction of the Carlton County Justice Center.

BE IT FURTHER RESOLVED that the County Sheriff and County Auditor/Treasurer are authorized to execute this Agreement

The County Assessor presented information on 2022 estimated markets values.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to approve optional use of masks in county buildings, consistent with neighboring cities, schools and counties, effective immediately.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve Registered Land Survey No. 18 in Holyoke Township, contingent upon all required documentation and fees being properly submitted to the County Registrar of Titles.

Motion by Bodie, seconded by Thell, and carried by all yea votes to approve the following resolution (22-023):

WHEREAS, Twin Lakes Township is in the process of constructing a public water distribution system that will provide numerous residential properties with the Town access to municipal treated water (the "Project"); and

WHEREAS, Carlton County is in support of the project and desires to assist Town residents with making connections to the Town's new water main by funding a program that will pay for up-front water service line installation costs, in an amount not to exceed

\$7,500.00 per parcel, which will be subsequently paid back by the residents at a low interest rate (the “Program”): and

WHEREAS, the County desires to issue funding to the Town in the amount of \$375,000.00 so that the Town can administer the Program pursuant to any and all Program guidelines; and

WHEREAS, the Town likewise desires to pay back the County over ten years with no interest.

NOW, THEREFORE, BE IT RESOLVED, that Carlton County approves a \$375,000.00 no-interest loan to Twin Lakes Township to be paid back over ten years to support water service line installation costs.

Motion by Brenner, seconded by Bodie, and carried by all yeas to approve the 2021 Building Committee Year-End Report.

Motion by Bodie, seconded by Thell, and carried by all yeas except Proulx who voted nay, to approve the amendment of an existing contract with LBH, Inc. to include architectural services for courthouse re-roofing, including management of construction documents, bidding assistance, and construction administration services, in an amount not to exceed \$36,520.00 using funds from the American Rescue Plan Act of 2021.

Motion by Brenner, seconded by Bodie, and carried by all yeas to approve the issuance of 2022 Cigarette Licenses to Caywood Country Store Carlton, LLC and Caywood Country Store Esko, LLC.

Motion by Bodie, seconded by Brenner, and carried by all yeas to accept the expenditure listing for December 2021 as follows:

Fund 1	Revenue	3,713,517.85
Fund 10	Road and Bridge	899,554.96
Fund 11	Public Health & Human Services	2,356,010.82
Fund 27	Cap Projects - Justice Center	62,987.98
Fund 30	Cap Outlay Barnum Garage Project	69,623.00
Fund 71	Motor Vehicle	296,607.81
Fund 73	State Fund	351,250.90
Fund 74	Forfeited Tax	95,866.33
Fund 75	Economic Development (IRRRB)	28,824.65
Fund 76	Refunding Fund	638.00
Fund 78	Schools	477,018.30
Fund 79	Towns and Cities	6,005,903.50

Total		\$14,357,804.10
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Motion by Bodie, seconded by Brenner, and carried by all yea votes to accept the expenditure listing for January 2022 as follows:

Fund 1	Revenue	1,870,462.60
Fund 10	Road and Bridge	1,210,828.38
Fund 11	Public Health & Human Services	2,061,612.84
Fund 27	Cap Projects - Justice Center	148,813.94
Fund 32	2016 Refi 2010A/B CSC CIP	662,700.00
Fund 33	2020 GO Imp Barnum Garage	480,425.00
Fund 35	2021 GO Jail/Justice Center	850.00
Fund 71	Motor Vehicle	324,582.91
Fund 73	State Fund	139,859.21
Fund 74	Forfeited Tax	36,312.50
Fund 75	Economic Development (IRRRB)	27,218.25
Fund 77	HS Agency Fund LCTS	8,750.00
Fund 78	Schools	188,230.96
Fund 79	Towns and Cities	175,862.17
Total		\$7,336,508.76

Motion by Bodie, seconded by Proulx, and carried by all yea votes to direct the County Coordinator to draft a letter of support for the appointment of Erik Peterson as a representative of Carlton County to the Coastal Water Commission.

Motion by Brenner, seconded by Bodie, and carried by all yea votes that this meeting be adjourned.

Attest: _____
Kevin DeVriendt
County Auditor/Treasurer

Gary Peterson
County Board Chairperson