

**Carlton County  
Board of Commissioners  
ANNUAL SESSION - Rough Draft  
Tuesday, January 7, 2020  
8:30 a.m.**

The Carlton County Board of Commissioners met this 7<sup>th</sup> day of January in Annual Session at the Carlton County Transportation Building.

Acting Auditor/Treasurer Kathy Kortuem called the meeting to order at 8:30 a.m. Members present: Bodie, Brenner, Peterson, Proulx and Thell. Absent: None

The meeting opened with the Pledge of Allegiance to the Flag.

Nominations were called for Chairperson of the Board of County Commissioners for the year 2020. Commissioner Bodie was nominated by Commissioner Brenner. There being no further nominations, a motion was made by Brenner, seconded by Proulx, and carried by all yea votes that Commissioner Bodie serve as Chairperson of the Board of County Commissioners for the year 2020.

Commissioner Bodie took over as Chairperson of the Board.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve the Agenda as amended.

Nominations were called for Vice-Chairperson of the Board of County Commissioners for the year 2020. Commissioner Proulx was nominated by Commissioner Peterson. There being no further nominations, a motion was made by Peterson, seconded by Brenner, and carried by all yea votes that Commissioner Proulx serve as Vice-Chairperson of the Board of County Commissioners for the year 2020.

Clarence Badger was present to express appreciation for the reduction of the county property tax levy from the proposed levy amount and to express concern for county snow plowing results.

Members of the public were present to offer their views on the proposed Tobacco Ordinance.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve permanently increasing the Public Health Nurse - Public Health Specialist position from .8 to .9 FTE effective January 4, 2020.

Motion by Peterson, seconded by Proulx, and carried by all yea votes to approve refilling the Children and Families Services Child Protection Social Worker position.

Motion by Brenner, seconded by Thell, and carried by all yea votes to approve the 2020 Child Support Agreement with Cook County whereby Carlton County provides agreed upon services totaling no more than \$133,000.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to appoint Kris Abrahamson as a member of the Carlton County Human Services Advisory Board.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to accept staff recommendation of the Carlton County Wetlands Technical Evaluation Panel and approve Wetlands Replacement Plan No. 619028 in the City of Scanlon for the joint Carlton County Transportation Department and City of Scanlon St. Louis River Bike Trail project.

Motion by Peterson, seconded by Thell, and carried by all yea votes to approve the following resolution (20-001):

WHEREAS, the Cromwell-Wright School District (ISD 0095) wishes to apply for funding through the Transportation Alternatives program for a project to be known as the Cromwell Safe Routes to School Highway 73 Trail Project; and

WHEREAS, the Cromwell Safe Routes to School Highway 73 Trail Project would consist of construction of 2,000 feet of trail along the west side of Highway 73, from the intersection of Highway 73 and Highway 210 (adjacent to Cromwell-Wright Public School) to the entrance to Villa Court Senior Living; and

WHEREAS, the Cromwell-Wright School District (ISD 0095) and the City of Cromwell are responsible for all local funding of the Cromwell Safe Routes to School Highway 73 Trail Project; and

WHEREAS, the Cromwell-Wright School District (ISD 0095) and the City of Cromwell will be responsible for all future maintenance of the Cromwell Safe Route to School Highway 73 Trail Project; and

WHEREAS, the Cromwell-Wright School District (ISD 0095) and the City of Cromwell are requesting Carlton County to act as the fiscal agent.

NOW THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners declares the above described project is supported, the submittal of the Transportation Alternatives application is supported. Carlton County agrees to act as the sponsoring agency for the project identified as the Cromwell Safe Routes to School Highway 73 Trail Project seeking Transportation Alternatives Funding and has reviewed and approved the project as proposed.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve a 30-day extension of an unpaid leave of absence for a staff member in the Sheriff's Office.



does not apply to union activities, as defined by the various collective bargaining agreements.

Motion by Proulx, seconded by Peterson, and carried by all yeas votes to approve the following resolution (20-003):

BE IT RESOLVED to award the bid for legal publications for 2020 to the newspaper indicated below at the Stated Rate per Standard Advertising Unit (S.A.U.), contingent upon meeting all bid specifications and statutory requirements in regard to legal publications:

1. Summary of Commissioner Proceedings . . . . . \$13.00 Per S.A.U.  
(Both the Moose Lake Star Gazette and Pine Knot News in combination will publish the Commissioner's Proceedings for 2020.)
2. Other Legal Publications . . . . . \$13.00 Per S.A.U.  
(Both the Moose Lake Star Gazette and Pine Knot News in combination will publish the Commissioner's Proceedings for 2020.)
3. Notices and Lists of Real Estate Taxes Remaining  
Delinquent on the First Workday of January 2020 . . . . . \$13.00 Per S.A.U.  
(Both the Moose Lake Star Gazette and Pine Knot News in combination will publish the Commissioner's Proceedings for 2020.)

Motion by Brenner, seconded by Thell, and carried by all yeas votes to approve the following resolution (20-004):

BE IT RESOLVED that the schedule of Carlton County Board Meetings for 2020, with meetings to be held at the Carlton County Transportation Building unless otherwise indicated and/or posted, shall be as follows:

Regular Meeting – 8:30 a.m. on the second Tuesday of each month

Adjourned Meeting – 4:00 p.m. on the fourth Monday of each month

BE IT FURTHER RESOLVED that the January Adjourned Board Meeting will be held at 4:00 p.m. on January 27, 2020, at the Carlton County Transportation Building unless indicated otherwise.

BE IT FURTHER RESOLVED that the May Adjourned Board Meeting will be held at 4:00 p.m., on May 26, 2020, at the Carlton County Transportation Building.

BE IT FURTHER RESOLVED that the August 2020 Regular Board Meeting will be held at 8:30 a.m., on August 11, 2020, at the Community Services Building.

BE IT FURTHER RESOLVED that the December Regular Board Meeting will be held at 4:00 p.m., on December 8, 2020, at the Carlton County Transportation Building, unless indicated otherwise.

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners will meet as the Carlton County Board of Equalization and the Board of Review and Equalization for the unorganized townships of Carlton County at 3:00 p.m. on June 16, 2020, and if necessary at 4:00 p.m. on June 22, 2020, at the Carlton County Transportation Building; these meetings are subject to change in accordance with Department of Revenue Guidelines.

Motion by Peterson, seconded by Thell, and carried by all yea votes to adopt the following resolution (20-005):

BE IT RESOLVED that the Carlton County Board of Commissioners shall meet as a Committee of the Whole in the Carlton County Transportation Building Meeting Room on the first Tuesday of each month in 2020 at 4:00 p.m. beginning in February to discuss Road and Bridge, Land and Buildings, General Government, Public Safety and other matters.

Motion by Peterson, seconded by Brenner, and carried by all yea votes that Commissioner Proulx serve as the Chairperson of the Committee of the Whole for the year 2020.

Motion by Brenner, seconded by Proulx, and carried by all yea votes that Commissioner Peterson, serve as the Vice Chairperson on the Committee of the Whole for the year 2020.

Motion by Peterson, seconded by Thell, and carried by all yea votes to adopt the following resolution (20-006):

BE IT RESOLVED to approve committee, commission, and other appointments of Commissioners in 2020 as follows:

**Committee / Commission**

Airport Commission  
Area Transportation Partnership  
Arrowhead Counties Association  
Arrowhead Economic Opportunity Agency  
Arrowhead Health Alliance  
Arrowhead Regional Corrections  
Arrowhead Regional Development Commission  
Arrowhead Regional Library Board  
AMC Region 1  
AMC Env & Nat Res Policy Committee  
AMC General Government Policy Committee

**Commissioner(s)**

Brenner/Peterson  
Peterson/Neumann  
Bodie/Brenner  
Peterson  
Brenner/Bodie (alt)  
Brenner/Bodie (alt)  
Brenner  
Patricia Brandstaetter  
All Commissioners  
Peterson  
Brenner

AMC Health & Human Policy Committee	Proulx
AMC Public Safety Policy Committee	Bodie
AMC Trans & Infrastructure Policy Committee	Thell
AMC Tribal Relations Committee	Proulx
Big Sandy Watershed District	Peterson
Carlton County Collaborative	Brenner/Proulx
Carlton County Finance Committee	Board Chair/Board Vice-Chair
Carlton Co. Economic Dev. Authority	Bodie/Thell
Carlton County Extension Committee	Thell/Peterson
Carlton County Fair Board Representative(s)	Thell/Peterson (alt)
Carlton County Building/Facilities Committee	Bodie/Brenner
Carlton County Insurance Committee	Brenner (past Board Chair)
Carlton County Jail Steering Committee	Bodie/Brenner
Carlton County Justice Partners	Bodie/Brenner
Carlton County Law Enforcement Community	Thell/Brenner
Carlton County Law Library	Peterson
Carlton County Septic Financing Committee	Thell/Peterson
Carlton County Wellness Committee	Proulx
Carlton Fire District	Thell (Clear Creek)
	Brenner (Sawyer)
Cloquet Economic Development Partnership	Brenner/Proulx/Finnegan
Coastal Water Commission	Brenner
Community Health Services Board (Regional)	Bodie
Cromwell/Wright Fire District	Peterson
Emergency Medical Services Council	Thell/Peterson(alt)
Enbridge Pipeline Project Representatives	Thell/Peterson
Human Services Advisory Committee	Bodie
Human Services Appeal Committee	Brenner/Bodie/Lee/Genereau
Lakes and Pines Community Action Council	Peterson
Local Emergency Food and Shelter Board	Thell
National Association of Counties (NACo)	All Commissioners
Northeast Minnesota Office of Job Training	Proulx
Northeast Waste Advisory Board (NEWAC)	Proulx/Brenner (alt)
Northland Connection	Brenner/Finnegan
Laurention Resource Conservation & Development	Thell
Planning Commission	Thell/Peterson (alt)
Regional Radio Board	Bodie/Lake (alt)
Soil & Water Conservation District Liaison	Thell/Peterson (alt)
St. Louis River Trail Committee	Brenner/ Proulx/Neumann
Water Management Plan Advisory Board	Peterson
One Watershed One Steering Committee	Thell (Nemadji)
	Bodie (St. Louis River)

BE IT FURTHER RESOLVED that all necessary expenses associated with these meetings be paid for by the County.

Motion by Thell, seconded by Peterson, and carried by all yea votes to adopt the following resolution (20-007):

BE IT RESOLVED that Non-Commissioner appointments to the Committee of the Whole in 2020 shall be as follows:

All Carlton County Department Heads (elected and appointed)  
James Newman (representing townships) / Dan Reed (alt)  
Aaron Gunderson (representing transportation matters)

BE IT FURTHER RESOLVED that in the event a Department Head cannot attend Committee of the Whole Meetings, their designee may represent the department at the meetings.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to set a Public Hearing on January 27, 2020, at 4:30 p.m. for the public to express their views concerning (i) the proposed Transportation Capital Improvement Plan and (ii) the County's intent to issue General Obligation Bonds for Barnum Maintenance Facility construction.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to adopt the following resolution (20-008):

WHEREAS, Minnesota Statute 311A.12 allows a county to use its website or recognized industry trade journals as an alternative to disseminate solicitations of bids, requests for information and requests for proposals.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners hereby declares that from this day forward, the County of Carlton may use the Carlton County website, [www.co.carlton.mn.us](http://www.co.carlton.mn.us), as an alternative means to disseminate solicitations of bids, requests for information, and requests for proposals for transportation related construction and maintenance projects.

BE IT FURTHER RESOLVED that any dissemination by alternative means must be in substantially the same format and for the same period of time as a publication would otherwise be required under Minnesota Statutes 311A.12.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to endorse the application of Michelle Lee to serve on the Governor's Council on Minnesota's Lake Superior Coastal Program.

Motion by Proulx, seconded by Thell, and carried by all yea votes to appoint Commissioner Peterson as the Carlton County representative on the Northeast Minnesota Area Transportation Partnership (NEMNATP).

Motion by Thell, seconded by Proulx, and carried by all yea votes to refer further discussion of the proposed Tobacco Ordinance to the next Committee of the Whole meeting on February 4, 2020.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to set the 2020 salary for the Airport Secretary/Treasurer at \$12,267.

Correspondence was received regarding the Enbridge Line 3 Replacement Project, US Census 2020, and the Minnesota Power/Allete proposed rate hike.

Motion by Brenner, seconded by Proulx, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Kathryn Kortuem  
Acting County Auditor/Treasurer

\_\_\_\_\_  
Marv Bodie  
Board Chairperson