

Carlton County
Board of Commissioners
*****REGULAR SESSION*****
Tuesday, September 08, 2020
8:30 a.m.
Carlton County Transportation Building

Watch the meeting live at:
<https://www.co.carlton.mn.us/meetings>

A. Administrative - Routine

1. Roll Call
2. Pledge of Allegiance to the Flag
3. . ** County Attorney's Statement Allowing Remote Participation due to Peacetime Emergency
4. Approve Agenda
5. Approve Minutes of the August 24, 2020, Regular Session
6. Visitors:
 - a. Soil Improvement Program (SIP) consultant presentation (see H-6)
 - b.
 - c.
 - d.

B. Human Services

1. Financial
2. Personnel
3. Administrative
4. Social Services
5. Public Health Services
6. Income Maintenance
7. Child Support & Collections

8. Commissioner's Comments
9. Human Services Advisory Committee Comments
10. Case Action & Licensing of Foster and Day Care Homes

C. Zoning and Environmental Services

1. Approve Temporary Workspace Agreement/Water Appropriation from Chub Lake

D. Land and Building

1. 2020 Landsale

E. Transportation

1. Approve Highway Maintenance Worker temporary position

F. Public Safety

1. Approve Out of State travel for Emergency Management Director

G. Tax Matters

H. Administrative – Other

1. Authorization to contract by the hour for A & E or Construction Manager for determination of jail alternative costs
2. Extension of County 5 year strategic plan for one additional year and setting of a spring strategic planning session
3. Accept July 2020 expenditure listing
4. Approve premise permit for Moose Horn Rod and Gun Club (raffle on 12-5-2020)
5. Notification of Confession of Judgment for Calyne Grabias-Schwartz on parcel 06-033-0120 (info only)
6. Soil Improvement Program (SIP) presentation

7. Authorization for Rapid Testing Equipment
8. Authorization for expenditure of up to \$800K of CARES Act monies for small business
9. Authorization for expenditure of up to \$800K of CARES Act monies for PH&HS Community Assistance
10. Authorization for expenditure of up to \$800K of CARES Act monies for community Communications
11. Authorization for expenditure of up to \$800K CARES Act monies for Community Investment and Infrastructure Reimbursement

I. Unorganized Township Matters

J. Commissioners Comments and Meetings Attended

K. Correspondence

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

C-1
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: September 8, 2020
Via: Kathy Kortuem, County Auditor/Treasurer
From: Greg Bernu, Land Commissioner and Heather Cunningham, Zoning and Environmental Services Administrator
Title of Item for Consideration: Temporary Workspace Agreement/Water Appropriation from Chub Lake
Presenter: Heather Cunningham

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution
 Approve Temporary Workspace Agreement (pending County Attorney review)

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation _____

Summary

In its Minnesota Department of Natural Resources ("MDNR") Application for an Individual Water Appropriation Permit for Pipeline and Tank Testing for the portions of L3R that require the temporary appropriation of waters for hydrostatic testing of the pipeline, Enbridge identified Chub Lake is a contingency source for the hydrostatic testing of mainline spreads 5A/5B. Hydrostatic testing of Spreads 5A/5B requires 12,667,000 gallons of water. Since Chub Lake was identified as a contingency source, it would only be utilized as source water if the MDNR prohibited or curtailed the rate and use of the St. Louis River and/or East Savanna River due to low flow conditions. Similarly, in its Application to the Minnesota Pollution Control Agency ("MPCA") for an Individual National Pollutant Discharge Elimination System ("NPDES")/State Disposal System ("SDS") Permit ("Individual NPDES/SDS Permit") for industrial process wastewater discharged during construction of the L3R, Enbridge requested authorization to discharge hydrotest process wastewater to a surface water of the state.

As requested by Carlton County, Enbridge will ensure the water intake is at least in 16 feet of water depth, and past the weed line. Enbridge will maintain public access for recreational activities, such as canoeing and boating to all public water features to the extent it is safe and practicable to do so during appropriation activities. Once the hydrotest is complete, the water (if appropriated from Chub Lake) will be discharged back to the Chub

Lake. Enbridge will test the baseline water quality for parameters of concern ("POCs") (e.g., TSS, color) and will discharge a small amount of the discharge water into a frac tank and will test the water for POCs as required by the Individual NPDES/SDS Permit. Next, Enbridge will run the water through the filtration system with turbidity monitoring and the option to activate or bypass a carbon pod as needed to remove color nuisance concerns compared to the results of baseline testing and to achieve the receiving-water-specific discharge quality.

Once the water has been appropriately treated, the discharge will be routed via a pipe to a splash pup or other energy dissipating device elevated off the bottom of the waterbody for scour prevention and to provide re-oxygenation. As requested by Carlton County, the splash pup will be secured with a flotation device and will be at least in 16 feet of water depth, and past the weed line.

Supporting Attachments

Chub Lake Letter, Splash Pup Typical and Draft TWS Agreement (pending County Attorney review, needs updated County information as well)

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated



August 4, 2020

Carlton County
[Address]
[Address]

Re: Chub Lake Water Discharge

Dear Carlton County,

In its Minnesota Department of Natural Resources (“MDNR”) Application for an Individual Water Appropriation Permit for Pipeline and Tank Testing for the portions of L3R that require the temporary appropriation of waters for hydrostatic testing of the pipeline, Enbridge identified Chub Lake is a contingency source for the hydrostatic testing of mainline spreads 5A/5B. Hydrostatic testing of Spreads 5A/5B requires 12,667,000 gallons of water. Since Chub Lake was identified as a contingency source, it would only be utilized as source water if the MDNR prohibited or curtailed the rate and use of the St. Louis River and/or East Savanna River due to low flow conditions. Similarly, in its Application to the Minnesota Pollution Control Agency (“MPCA”) for an Individual National Pollutant Discharge Elimination System (“NPDES”)/State Disposal System (“SDS”) Permit (“Individual NPDES/SDS Permit”) for industrial process wastewater discharged during construction of the L3R, Enbridge requested authorization to discharge hydrotest process wastewater to a surface water of the state.

For water appropriation, Enbridge will install a 3/16-inch screen mesh size as recommended by MDNR Fisheries on the intake hose to prevent the entrainment of fish and will suspend it above the bottom of the waterbody to reduce sediment intake from the bed of the waterbody. As requested by Carlton County, Enbridge will ensure the water intake is at least in 16 feet of water depth, and past the weed line. Enbridge will maintain public access for recreational activities, such as canoeing and boating to all public water features to the extent it is safe and practicable to do so during appropriation activities.

Water will be withdrawn using stationary pumps with a pumping rate between 1,200 and 4,000 gallons per minute (“gpm”), with a maximum pumping rate of 4,000 gpm. At a rate of 1,200 to 4,000 gpm, it will take approximately 2.2 to 7.3 days to appropriate the water. Enbridge understands the potential safety risks created by withdrawing water from frozen lakes, creating a gap under the ice. Should appropriation occur in the winter, Enbridge would drill holes during appropriations to measure the distance between the water level and ice. Should safety concerns be identified, Enbridge would stand down until next steps could be identified.

Once the hydrotest is complete, the water (if appropriated from Chub Lake) will be discharged back to the Chub Lake. Enbridge will test the baseline water quality for parameters of concern (“POCs”) (e.g., TSS, color) and will discharge a small amount of the discharge water into a frac tank and will test the water for POCs as required by the Individual NPDES/SDS Permit. Next, Enbridge will run the water through the filtration system with turbidity monitoring and the option to activate or bypass a carbon pod as needed to remove color nuisance concerns compared to the results of baseline testing and to achieve the receiving-water-specific discharge quality.

Once the water has been appropriately treated, the discharge will be routed via a pipe to a splash pup (Attachment A) or other energy dissipating device elevated off the bottom of the waterbody for scour prevention and to provide re-oxygenation. As requested by Carlton County, the splash pup will be secured with a flotation device and will be at least in 16 feet of water depth, and past the weed line.

If the Chub Lake is nearly or completely frozen to the bottom (minimal flow of water under ice) then the water will be discharged to the surface on top of the ice to freeze. If there is minimal ice cover (sufficient base flow of water under ice), then ice augers will be used to drill several holes around a splash pup mounted on a barrier (e.g., construction mats, plywood) to allow the discharged water to slowly enter the waterbody under the ice without causing scour or concentrated flow to the waterbody bed. Determination on which discharge method to use will be made by Enbridge Construction Management, in collaboration with Enbridge Environment.

Hydrostatic test discharge will occur 24 hours a day until completed with a minimum of two people on-site monitoring the discharge. The discharge not-to-exceed rate is 1,500 gpm and the daily average maximum rate is 1,200 gpm. Enbridge will adjust the pumping rate and monitor and record the flow meter rates closely throughout the discharge event. To ensure the daily average maximum rate is not exceeded, Enbridge will monitor, record, and continuously calculate the daily average rate to ensure compliance. At no time will the discharge rate exceed 1,500 gpm or the applicable discharge rates specified in the Project's Individual NPDES/SDS Permit. Discharges will be monitored and adjusted as necessary to avoid scouring, erosion, or sediment transport from the discharge location. At a rate of 1,200 to 1,500 gpm, it will take approximately 5.9 to 7.3 days to discharge the water

Enbridge Energy

Signed: 

Print: Rich Kern

Its: Authorized Agent

TEMPORARY WORK SPACE AGREEMENT

Prepared By:

Rich Kern
26 East Superior Street, Suite #309
Duluth, MN 55802

Return To:

Enbridge Energy, Limited Partnership
4602 Grand Avenue, Suite #900
Duluth, MN 55807

For Recorder's Use Only

Parcel ID No(s): **See Attached Exhibit A**
Enbridge Tract No(s): **See Attached Exhibit A**

The undersigned **Carlton County, a political subdivision of the State of Minnesota**, (hereinafter called "Lessor"), whether one or more, for and in consideration of **One and 00/100ths Dollar (\$1.00)** and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby lease to Enbridge Energy, Limited Partnership, a Delaware limited partnership, with an office located at 119 North 25th Street, Superior, Wisconsin 54880, including its affiliates, subsidiaries, successors and assigns (hereinafter called "Lessee") for use by Lessee, its agents, contractors, subcontractors and invitees, a portion of Lessor's land as described on the attached Exhibit A for Temporary Work Space (hereinafter called "TWS") and , if applicable, Additional Temporary Work Space (hereinafter called "ATWS") in the locations described on the attached Exhibit A and as depicted on attached Exhibit B to this TWS Agreement.

Lessee, its agents, employees, contractors, subcontractors and invitees will be entitled to the exclusive use and possession of the TWS and ATWS during the construction (including cleanup, restoration and monitoring) of a pipeline and associated facilities within Lessee's pipeline right-of-way and easement (hereinafter called "Project"). Use and possession of the TWS and ATWS shall commence immediately upon execution of this Agreement and the use of the TWS and ATWS shall terminate when restoration is complete, excepting Lessee's right to continue to monitor and maintain the TWS and ATWS pursuant to environmental rules and regulations.

Lessee shall also have the right to discharge water from excavations and other work areas onto Lessor's land as described in Exhibit A. Water discharges will be performed in conformance with applicable governmental laws and regulations and in a manner intended to minimize adverse impacts on the land, crops and improvements on the land. To the extent reasonably possible, without impacting the cost and timing of Lessee's work, Lessee shall coordinate with Lessor

Carlton County
7/16/2020

regarding the locations of the discharge sites and locations of discharge filter devices.

Consideration made and acknowledged hereunder includes compensation for timber, if any, that Lessee may remove from the TWS and ATWS and no additional payments or other consideration shall be paid by Lessee to Lessor for such removal. Unless otherwise agreed in writing, any such timber removed shall become property of Lessee.

Lessee agrees to remove all construction materials and debris from the TWS and ATWS and restore to grade said TWS and ATWS, and further agrees to compensate Lessor for the reasonable costs to repair any damage to any improvements on the TWS or ATWS (other than for removed timber) caused by Lessee, its agents, employees, contractors, subcontractors and invitees during the use of said TWS and ATWS that are not repaired by Lessee to substantially the pre-construction condition.

Lessee agrees to indemnify and hold Lessor harmless from any and all losses of or damages to property or injuries to or death of any person to the extent resulting from Lessee's negligence or intentional misconduct in connection with any activity on the TWS or ATWS.

This Agreement shall be freely assignable by Lessee. Upon sale of any portion of the TWS or ATWS, Lessor shall fully disclose to the buyer the existence of this Agreement. This Agreement shall be binding on and inure to the benefit of the parties and their successors and assigns.

This Agreement may be executed in multiple counterparts with the same effect as though each party had executed the same instrument, and is binding upon each party who executes it. Each person signing on behalf of Lessor warrants that Lessor is the fee simple owner of the land described in Exhibit A and the signatory is duly authorized to sign and deliver this Agreement.

[signatures and acknowledgments follow]

Tract No# :	Carlton County
Check Number:	
Date:	
ROW Agent:	

ADDITIONAL ATWS RECEIPT

The undersigned acknowledges receipt of Four Thousand and no/100th Dollars (\$4,000.00) paid by Enbridge Energy, Limited Partnership and its affiliates. This amount represents payment in full for Enbridge Energy, Limited Partnership's exercise of existing easement rights to maintain/construct a pipeline/s, including the use of temporary workspace (TWS) or additional temporary workspace (ATWS) along the existing right-of-way. Furthermore, the undersigned landowner(s) hereby declares and warrants ownership in fee simple or has an interest in all or a portion of the easement and temporary workspace along the existing right-of-way, and is entitled to receive the payment hereby acknowledged and to also receive subsequent damage payments, if any.

Upon sale of premises the Landowner(s) shall fully disclose to buyer the existence of this TWS or ATWS.

Additional Temporary Work Space T-0078-A

ATWS	<u>0.48</u>	(acres) X	<u>\$1,900.00</u>	X	50%	=	<u>\$456.00</u>	
						TOTAL ROW COMPENSATION	=	<u>\$456.00</u>
						MINIMUM PAYMENT	=	<u>\$1,000.00</u>

Additional Temporary Work Space T-0078-13

ATWS	<u>0.03</u>	(acres) X	<u>\$1,900.00</u>	X	50%	=	<u>\$29.00</u>	
						TOTAL ROW COMPENSATION	=	<u>\$29.00</u>
						MINIMUM PAYMENT	=	<u>\$1,000.00</u>

Additional Temporary Work Space MN-CR-81-270-0040

ATWS	<u>0.17</u>	(acres) X	<u>\$1,900.00</u>	X	50%	=	<u>\$162.00</u>	
						TOTAL ROW COMPENSATION	=	<u>\$162.00</u>
						MINIMUM PAYMENT	=	<u>\$1,000.00</u>

Additional Temporary Work Space MN-CR-81-270-0060

ATWS	<u>0.132</u>	(acres) X	<u>\$1,900.00</u>	X	50%	=	<u>\$126.00</u>	
						TOTAL ROW COMPENSATION	=	<u>\$126.00</u>
						MINIMUM PAYMENT	=	<u>\$1,000.00</u>

TOTAL ATWS COMPENSATION DUE = \$4,000.00

Land Owner: **Carlton County**

Signature: _____

Print Name: **Paul G. Gassert, County Auditor**

Address: 1884 Douglas Road
Carlton MN 55718

Telephone:

EXHIBIT A to TWS Agreement

This Exhibit A is attached to and made a part of this Temporary Work Space Agreement between, Carlton County, a political subdivision of the State of Minnesota, (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

Lot Two (2), of Lee's Chub Lake Subdivision, according to the plat thereof on file and of record in the office of the Register of Deeds, in and for Carlton County, Minnesota.

Parcel Identification Number (P.I.N.): PIN 81-270-0040

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS)

As depicted on Exhibit B.

Tract: MN-CR-81-270-0040

EXHIBIT A to TWS Agreement

This Exhibit A is attached to and made a part of this Temporary Work Space Agreement between, **Carlton County, a political subdivision of the State of Minnesota**, (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

Lot Three (3), of Lee's Chub Lake Subdivision, according to the plat thereof on file and of record in the office of the Register of Deeds, in and for Carlton County, Minnesota.

Parcel Identification Number (P.I.N.): **PIN 81-270-0060**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS)

As depicted on Exhibit B.

Tract: MN-CR-81-270-0060

EXHIBIT A to TWS Agreement

This Exhibit A is attached to and made a part of this Temporary Work Space Agreement between, Carlton County, a political subdivision of the State of Minnesota, (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

Lot Four (4), of Lee's Chub Lake Subdivision, according to the plat thereof on file and of record in the office of the Register of Deeds, in and for Carlton County, Minnesota.

Parcel Identification Number (P.I.N.): PIN 81-270-0080

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS)

As depicted on Exhibit B.

Tract: T-0078-13

EXHIBIT A to TWS Agreement

This Exhibit A is attached to and made a part of this Temporary Work Space Agreement between, **Carlton County, a political subdivision of the State of Minnesota**, (Lessor) and **Enbridge Energy, Limited Partnership** (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

All of Lot Four (4), Section Twenty-three (23), Township Forty-eight (48), North of Range Seventeen (17), which lies North of the public road commonly known as "Chub Lake Access Road", and except that portion of Lot 4 platted as Lee's Chub Lake Subdivision, in and for Carlton County, Minnesota.

Parcel Identification Number (P.I.N.): PIN 81-060-4320

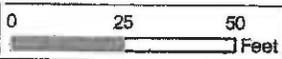
TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS)

As depicted on Exhibit B.

Tract: T-0078-A

EXHIBIT B

PART OF GOV'T LOT 4 IN
SECTION 23 T48N R17W IN
CARLTON COUNTY, MN



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: TSW

Date: 8/7/2019

Summary of Layout:

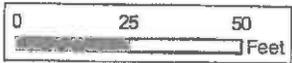
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TRACT NUMBER:

MN-CR-81-270-0040

EXHIBIT B

PART OF GOV'T LOT 4 IN
SECTION 23 T48N R17W IN
CARLTON COUNTY, MN



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>	<p>PREPARED BY: TSW</p>		
		<p>Summary of Layout:</p> <table border="0"><tr><td><input type="checkbox"/></td><td>Temp. Workspace: 0.00 AC. 0 SQ.FT.</td></tr><tr><td><input checked="" type="checkbox"/></td><td>Adrtl.Temp.Workspace: 0.132 AC. 5732 SQ. FT.</td></tr></table>	<input type="checkbox"/>	Temp. Workspace: 0.00 AC. 0 SQ.FT.	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Temp. Workspace: 0.00 AC. 0 SQ.FT.				
<input checked="" type="checkbox"/>	Adrtl.Temp.Workspace: 0.132 AC. 5732 SQ. FT.				

EXHIBIT B



PART OF GOV'T LOT 4 IN
SECTION 23 T48N R17W IN
CARLTON COUNTY, MN



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Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: TSW

Date: 8/7/2019

Summary of Layout:

Temp. Workspace: 0.00 AC, 0 SQ. FT.

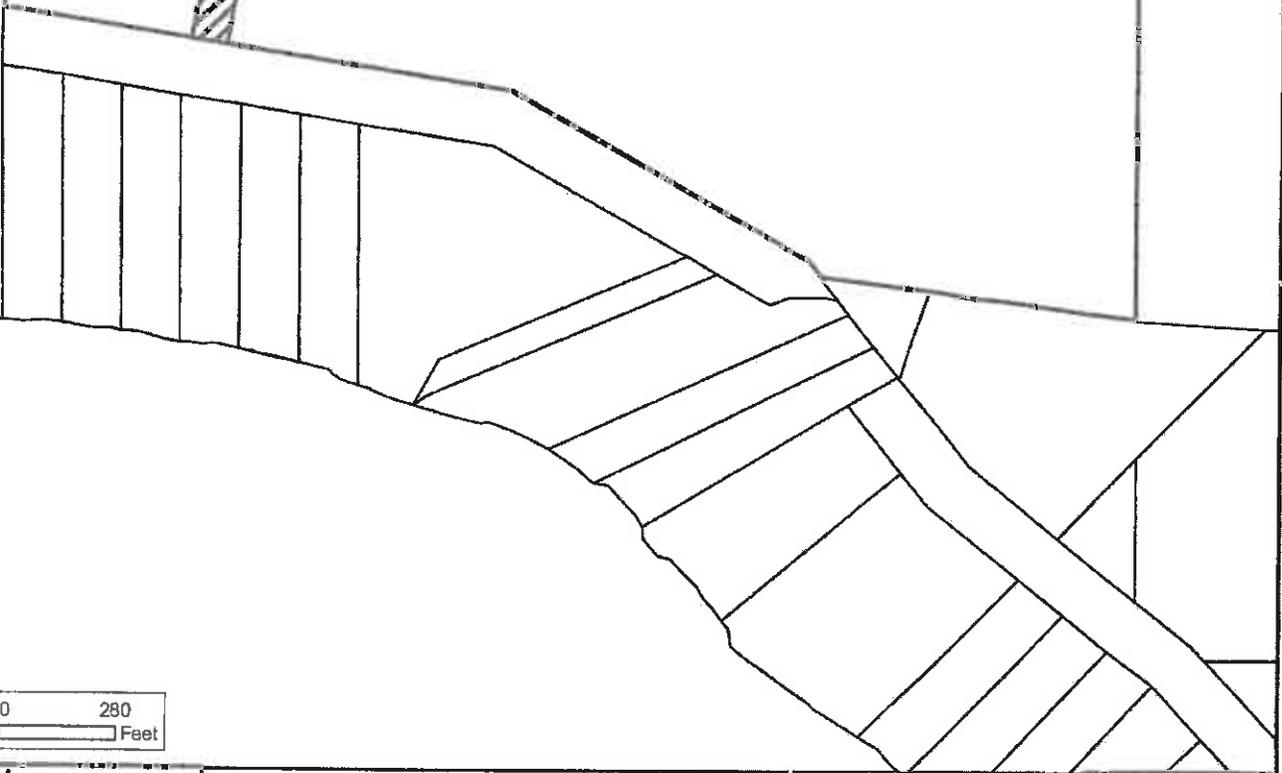
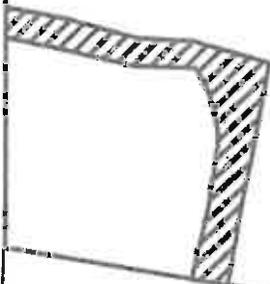
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TRACT NUMBER:

T-0078-13

EXHIBIT B

PART OF GOV'T LOT 4 IN
SECTION-23-T48N-R17W IN
CARLTON COUNTY, MN



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: TSW

Date: 8/7/2019

Summary of Layout:

Temp. Workspace: 0.00 AC, 0 SQ. FT.

Addtl. Temp. Workspace: 0.43 AC, 20952 SQ. FT.

TRACT NUMBER:

T-0078-A

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p>1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p>	
	<p>2 Business name/disregarded entity name, if different from above</p>	
	<p>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____</p> <p>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</p> <p><input type="checkbox"/> Other (see instructions) ▶ _____</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p>5 Address (number, street, and apt. or suite no.) See instructions.</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p>	
	<p>7 List account number(s) here (optional)</p>	

<p>Part I Taxpayer Identification Number (TIN)</p> <p>Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i>, later.</p> <p>Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.</p>	<p>Social security number</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 5%;"> </td><td style="width: 5%;"> </td> </tr> <tr> <td colspan="10">-</td> <td colspan="5">-</td> <td colspan="5"></td> </tr> </table> <p style="text-align: center;">OR</p> <p>Employer identification number</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 5%;"> </td><td style="width: 5%;"> </td> </tr> <tr> <td colspan="10">-</td> <td colspan="5">-</td> <td colspan="5"></td> </tr> </table>																					-										-																															-										-									
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<p>Part II Certification</p> <p>Under penalties of perjury, I certify that:</p> <ol style="list-style-type: none"> The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and I am a U.S. citizen or other U.S. person (defined below); and The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. <p>Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.</p>	
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<p>Sign Here</p>	<p>Signature of U.S. person ▶ _____</p>	<p>Date ▶ _____</p>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

0-1
Agenda item #

To: Chairperson, Carlton County Board of Commissioners Meeting September 8, 2020
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Greg Bernu
Title of Item for Consideration: 2020 Landsale
Presenter: same

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation _____

Summary

Supporting Attachments

- _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Summary:

Authorize Land Commissioner to re-assess values of current Tax Forfeited Tracts available "over the counter" and those non-conforming lots of record not sold at prior Restricted Sale and re-offer for sale by methods allowed under MS 282.

Office Of The Carlton County Auditor/Treasurer

AUDITOR

P.O. Box 130
Carlton, Minnesota 55718-0130
Telephone (218) 384-9127
Facsimile (218) 384-9116

Kathryn Kortuem

Acting Auditor/Treasurer

Kelly Lampel

Chief Deputy Auditor/Treasurer

TREASURER

P.O. Box 160
Carlton, Minnesota 55718-0160
Telephone (218) 384-9125
Facsimile (218) 384-9116

*** RESOLUTION NO. 20-000***

BY COMMISSIONER:

ADOPTED: September 8, 2020

WHEREAS, The St. Louis County Board desires to offer for sale, as recommended by the Land Commissioner, certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes; and

WHEREAS, The parcels as described in County Board File No. 61334 have been classified as non-conservation as provided for in Minn. Stat. Chapter 282.01; and

WHEREAS, These parcels are not withdrawn from sale pursuant to Minn. Stat. §§ 85.012, 92.461, 282.01, Subd. 8, and 282.018, and other statutes that require the withholding of state tax forfeited lands from sale; and

WHEREAS, The Commissioner of Natural Resources has approved the sale of these lands, as required by Minn. Stat. § Chapter 282; and

WHEREAS, Minn. Stat. § 282.016(c) authorizes the county auditor to prohibit persons or entities from becoming a purchaser, either personally or as an agent or attorney for another person or entity, of tax forfeited properties offered for sale if the person or entity owns another property within the county for which there are delinquent taxes owing; and

WHEREAS, Minn. Stat. § 282.01, Subd. 4(c), authorizes the County Board to provide for the listing and sale of individual parcels by other means, including through a real estate broker, notwithstanding the public sale provisions in Minn. Stat. § 282.01 Subd. 7. This subdivision shall be liberally construed to encourage the sale and utilization of tax forfeited land in order to eliminate nuisances and dangerous conditions and to increase compliance with land use ordinances; and

WHEREAS, Minn. Stat. § 282.01, Subd. 13, authorizes the County Board, or the County Auditor if the auditor has been delegated such authority, to sell tax forfeited lands through an online auction. When an online auction is used to sell tax forfeited lands, the County Auditor shall post a physical notice of the online auction and shall publish a notice of the online auction on its website not less than ten days before the online auction begins, in addition to any other notice required; and

WHEREAS, Minn. Stat. § 282.135 authorizes the County Board to delegate to the County Auditor any authority, power, or responsibility relating generally to the administration of tax forfeited land, including developing the necessary policies and procedures to implement the sale of individual tax forfeited parcels by alternative methods as permitted by Minn. Stat. § 282.01 Subd. 4(c).

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the County Auditor to offer the state tax forfeited lands described in County Board File No. 61334 for sale at public or online auction with prohibited purchaser and bidder conditions, starting at the fair market value in accordance with terms set forth in the Land and Minerals Department policy, and in a manner provided for by law. Funds from the auction are to be deposited into Fund 240 (Forfeited Tax Fund).

RESOLVED FURTHER, That the St. Louis County Board authorizes the County Auditor to continue to reoffer individual unsold parcels at periodically adjusted prices based on market conditions to the general public through an over-the-counter listing rather than a public sale, or through an online auction until the parcels are sold or withdrawn by the County Auditor.

Upon motion by, seconded by , and carried, the above resolution was adopted.

Yea votes: Peterson, Thell, Brenner, Proulx and Bodie

Nay votes: None

Absent: None

I, Kathy Kortuem, Acting Auditor/Treasurer of the County of Carlton, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 8th day of September, 2020 and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE in Carlton, Minnesota, this 8th day of September, 2020.

Kathy Kortuem
Carlton County Acting Auditor/Treasurer

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

E-1
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 09-09-2020
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: JinYeene Neumann, County Engineer
Title of Item for Consideration: HMW temporary position
Presenter: JinYeene Neumann

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution
 Approve

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation _____

Summary

With the County going into a limited hiring freeze, the Transportation Department reviewed our organization and came up with a plan to eliminate two positions with the understanding that we could revisit the HMW position when the time came. We are currently down two HMW (currently out on leave without pay) Because we are going into the winter we would like to hire a temporary HMW.

Supporting Attachments

- _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

R-1
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting September 8, 2020
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Sheriff Kelly Lake
Title of Item for Consideration: Approval for Out of State Travel for EM Director
Presenter: Sheriff Kelly Lake

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation _____

Summary

Request approval for out of state travel for Emergency Management Director to participate in mutual aid requests for assistance in the event he may be requested through the State All Hazards Incident Management Team. All costs associated with deployment on such requests would be reimbursed to Carlton County, including wages, fringe, travel, meals, lodging.

Supporting Attachments

- draft resolution

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

**RESOLUTION
RESOLUTION BY CARLTON COUNTY
PROMOTING THE USE OF LOCAL AND
INTRASTATE MUTUAL-AID AGREEMENTS**

WHEREAS, Chapter 12, Sections 12.27 and 12.331, allows for Local and Intrastate Mutual Aid, and direct, timely assistance between jurisdictions is critical; and,

WHEREAS, the possibility of the occurrence of natural and other disasters of major size and destructiveness exists and is increasing; and,

WHEREAS, there is a need to ensure that preparations of Carlton County will be adequate to deal with disasters; generally protect the public peace, health, and safety; and preserve the lives and property of the people of the state; and,

WHEREAS, it is necessary to provide for the rendering of mutual aid among the political subdivisions of the state and to cooperate with the federal government with respect to carrying out emergency management functions; and,

WHEREAS, it is the policy of Minnesota that all emergency response functions of this state be coordinated to the maximum extent with the comparable functions of the state government, including its various departments and agencies, of other states and localities, and of private agencies of every type, to the end that the most effective preparations and uses may be made of the state's labor supply, resources, and facilities for dealing with any disaster that may occur; and,

WHEREAS, the director of each local organization for emergency management may, in collaboration with other public and private agencies within this state, develop or cause to be developed mutual aid arrangements for reciprocal emergency management aid and assistance in an emergency or disaster too great to be dealt with unassisted. These arrangements must be consistent with the local emergency operations plan and, in time of emergency, each local organization for emergency management and its members shall render assistance in accordance with the provisions of the mutual-aid arrangements:

NOW, THEREFORE, BE IT RESOLVED that Carlton County promotes the efficiency and effectiveness of local and intrastate mutual aid by designating the Emergency Management director, or his designee, who, in coordination with County Board, exercising discretion and considering the needs of the political subdivision and its inhabitants, to dispatch equipment and personnel as considered necessary if a danger of fire, hazard, casualty, or another similar occurrence exists outside the political subdivision and by its suddenness it would be impractical for the governing body of Carlton County itself to authorize the dispatch of equipment and personnel to combat that emergency or disaster.

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-1
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: September 8, 2020

Via: Kathy Kortuem, Acting County Auditor/Treasurer

From: Dennis Genereau, Jr

Title of Item for Consideration: Authorization to contract by the hour for A & E or Construction Manager for determination of jail alternative costs.

Presenter: Dennis Genereau, Jr.

Type of Action Requested (check all that apply)

Info only, no action requested at this time

Award contract or bid

Approve by resolution

Fiscal Impact (check all that apply)

Item included under current budget Yes No NA

Budget adjustment required Yes No NA

Reviewed by Finance Committee Yes No NA

Staffing Impact

Duties of a County employee(s) may be materially affected Yes No NA

Applicable job description(s) may require revision Yes No NA

Item may change the department's authorized staffing level Yes No NA

Reviewed by Human Resources Yes No NA

Other

Reviewed by other Committee, Board or Commission Yes No NA

If yes, what was their recommendation Support the request

Summary: Consultant Mike Griebel and the Jail Steering Committee recommended that an A&E or construction management firm be hired by the hour to provide some cost analysis for the various jail alternative options currently being researched. At this time the County is working to contract with McGough to provide the CM services at a cost no greater than \$10K, which they are agreeable to providing. However, McGough will need to subcontract for A & E services and they have identified Klein McCarthy Architects as that subcontractor. The fee for Klein McCarthy's services is approximately \$9.5K, and will not exceed \$10K. Therefore, the full cost for these CM and A&E services will be approximately \$20K. The Board previously placed a cap on these services of \$10K. The request is for the Board to approve a cap of \$20K for these services.

Supporting Attachments

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Adopted December 8, 2015

Revised November 28, 2016

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-2
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: September 8, 2020

Via: Kathy Kortuem, Acting County Auditor/Treasurer

From: Dennis Genereau, Jr

Title of Item for Consideration: Extension of County 5 year strategic plan for one additional year and setting of a spring strategic planning session.

Presenter: Dennis Genereau, Jr.

Type of Action Requested (check all that apply)

Info only, no action requested at this time

Award contract or bid

Approve by resolution

Fiscal Impact (check all that apply)

Item included under current budget Yes No NA

Budget adjustment required Yes No NA

Reviewed by Finance Committee Yes No NA

Staffing Impact

Duties of a County employee(s) may be materially affected Yes No NA

Applicable job description(s) may require revision Yes No NA

Item may change the department's authorized staffing level Yes No NA

Reviewed by Human Resources Yes No NA

Other

Reviewed by other Committee, Board or Commission Yes No NA

If yes, what was their recommendation Managment team and COW - Support the request

Summary: Due to the COVID 19 outbreak in March of 2020 and the time and social distancing constraints that followed, there was no real opportunity for a strategic planning session to address the expiration of the current 5 year strategic plan at the end of 2020. Given the value and significance of the plan, it is recommended that the plan be extend for one year to the end of 2021 and that a strategic planning session be scheduled at a reasonable time in 2021, possibly April or early May.

Supporting Attachments

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-2
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 9/8/20

Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer

From: Kathryn Kortuem

Title of Item for Consideration: Accept July 2020 Expenditure Listing

Presenter: Kathryn Kortuem

Type of Action Requested (check all that apply)

Info only, no action requested at this time

Award contract or bid

Approve by resolution

Fiscal Impact (check all that apply)

Item included under current budget Yes No NA

Budget adjustment required Yes No NA

Reviewed by Finance Committee Yes No NA

Staffing Impact

Duties of a County employee(s) may be materially affected Yes No NA

Applicable job description(s) may require revision Yes No NA

Item may change the department's authorized staffing level Yes No NA

Reviewed by Human Resources Yes No NA

Other

Reviewed by other Committee, Board or Commission Yes No NA

If yes, what was their recommendation _____

Summary

Expenditure listing for July 2020 = \$15,111,786.61

Supporting Attachments

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Adopted December 8, 2015

Revised November 28, 2016

CARLTON COUNTY
Expenditures for the Month of July 2020

Board Bills	\$12,701,771.14
Payroll	2,410,015.47
Other	0.00
Total	<u><u>\$15,111,786.61</u></u>

Motion made by:

 Motion seconded by:

Expenditures by Fund

Fund 1 Revenue	\$2,587,192.59
Fund 10 Road and Bridge	2,118,571.87
Fund 11 Public Health & Human Services	2,101,281.72
Fund 30 Cap Outlay Barnum Garage Project	61,956.23
Fund 32 2016 Refi 2010A/B CSC CIP	75,650.00
Fund 33 2020 GO Imp Barnum Garage	74,283.34
Fund 40 2012 Refi '03 Hwy Bldg & '06 Road	4,200.00
Fund 70 Current Taxes	0.00
Fund 71 Motor Vehicle	504,180.04
Fund 72 Delinquent Taxes	0.00
Fund 73 State Fund	13,197.99
Fund 74 Forfeited Tax	29,999.11
Fund 75 Economic Development (IRRRB)	26,146.90
Fund 76 Refunding Fund	11,981.42
Fund 77 HS Agency Fund LCTS	8,750.00
Fund 78 Schools	159,934.58
Fund 79 Towns and Cities	7,334,460.82
Fund 80 ISTS Loan Program	0.00
Total	<u><u>\$15,111,786.61</u></u>

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H - 4
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 9-8-2020
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Kathy Kortuem
Title of Item for Consideration: Approve Premise Permit for Moose Horn Rod and Gun Club
Presenter: Kathy Kortuem

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
- Award contract or bid
- Approve by resolution
-

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
- Budget adjustment required Yes No NA
- Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
- Applicable job description(s) may require revision Yes No NA
- Item may change the department's authorized staffing level Yes No NA
- Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
- If yes, what was their recommendation _____

Summary

request approval for premise permit for the Moose Horn Rod and Gun Club for a raffle to be held December 5, 2020

Supporting Attachments

-
-

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Moose Horn Rod And Gun Club Previous Gambling Permit Number: X-02877
Minnesota Tax ID Number, if any: 510192899 Federal Employer ID Number (FEIN), if any: 1103888
Mailing Address: 3902 Co. Rd. 6
City: Barnum State: Mn Zip: 55707 County: Carlton
Name of Chief Executive Officer (CEO): Jared Nelson
CEO Daytime Phone: 218-340-7824 CEO Email: jarednelson1077@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:
(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Moose Horn Rod And Gun Club
Physical Address (do not use P.O. box): 3902 Co. Rd. 6
Check one:
 City: Barnum Zip: 55707 County: Carlton
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): December 5 2020
Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

**CITY APPROVAL
for a gambling premises
located within city limits**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

The city or county must sign before submitting application to the Gambling Control Board.

**COUNTY APPROVAL
for a gambling premises
located in a township**

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)
On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Jared Nelson Date: 8-21-20
(Signature must be CEO's signature; designee may not sign)

Print Name: Jared Nelson

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H - 5
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 9-8-2020
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Kathy Kortuem
Title of Item for Consideration: Notification of Confession of Judgment for Calyne Grabias-Schwartz on parcel 06-033-0120
Presenter: Kathy Kortuem

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
- Award contract or bid
- Approve by resolution
-

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
- Budget adjustment required Yes No NA
- Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
- Applicable job description(s) may require revision Yes No NA
- Item may change the department's authorized staffing level Yes No NA
- Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
- If yes, what was their recommendation _____

Summary

Calyne Grabias-Schwartz entered into a Confession of Judgment payment plan on 8-28-2020 for delinquent taxes on parcel 06-033-0120

Supporting Attachments

- _____
- _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Office Of The Carlton County Auditor/Treasurer

AUDITOR

P.O. Box 130
Carlton, Minnesota 55718-0130
Telephone (218) 384-9127
Facsimile (218) 384-9116

Kathryn Kortuem
Acting Auditor/Treasurer

TREASURER

P.O. Box 160
Carlton, Minnesota 55718-0160
Telephone (218) 384-9125
Facsimile (218) 384-9116

August 28, 2020

Carlton County Board of Commissioners
Courthouse
Carlton MN 55718

Commissioners:

A Confession of Judgment for delinquent taxes has been taken out on August 28, 2020, on the following property:

<u>Parcel</u>	<u>Contract Holder</u>	<u>City/Township/ISD</u>
06-033-0120	Calyne Grabias-Schwartz	City of Cloquet, ISD 94

This information is being given to you to fulfill our obligations under the law.

Sincerely,



Kathryn Kortuem
Acting Auditor/Treasurer

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-6
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting

August 24, 2020

Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer

September 8, 2020

From: Donna Lekander

Title of Item for Consideration: Soil Improvement Program (SIP) consultant presentation

Presenter: Donna Lekander

Type of Action Requested (check all that apply)

Info only, no action requested at this time

Award contract or bid

Approve by resolution

Fiscal Impact (check all that apply)

Item included under current budget Yes No NA

Budget adjustment required Yes No NA

Reviewed by Finance Committee Yes No NA

Staffing Impact

Duties of a County employee(s) may be materially affected Yes No NA

Applicable job description(s) may require revision Yes No NA

Item may change the department's authorized staffing level Yes No NA

Reviewed by Human Resources Yes No NA

Other

Reviewed by other Committee, Board or Commission Yes No NA

If yes, what was their recommendation CEC/SIP subcommittee recommendation to hire a consultant to the Board

Summary

SIP consultant presentation highlighting findings

Originally on 8/24/2020 agenda, but was tabled + moved to 9/8/2020
due to technical problems w/ remote access

Supporting Attachments

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-7
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting 9.8.20
Date: Via: Kathryn Kortuem, Acting County Auditor/Treasurer
From: Carlton County Public Health and Human Services
Title of Item for Consideration: Rapid Testing Equipment
Presenter: Dave Lee

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution
 Approve as part of PHHS/Community CARES Act

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation Carlton County CARES Act committee recommends this for funding and
Unified Command for the PHHS COVID response recommends this for funding

Summary

Our health care partner, Community Memorial Hospital, contributes a key role in the prevention and protection of our community's health during the COVID-19 Pandemic.
This request is to provide funding for Rapid Testing equipment to Community Memorial Hospital out of the PHHS response and Community CARES Act funding.
Having access to rapid testing locally can assist in containment of the spread of COVID-19 within our community, healthcare workers, LTC facilities, schools, courts, LTC facilities, law enforcement, jails, and all of our population.
This is not duplication of other statewide efforts, and compliments other testing methods to provide greater testing opportunity locally.
This use of CARES funding is in alignment with the intention and requirements for the funder. Total cost \$68,075

Supporting Attachments

- _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-8
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: September 8, 2020

Via: Kathy Kortuem, Acting County Auditor/Treasurer

From: Dennis Genereau, Jr

Title of Item for Consideration: Authorization for expenditure of up to \$800K of CARES Act monies for small business assistance

Presenter: Dennis Genereau, Jr.

Type of Action Requested (check all that apply)

Info only, no action requested at this time

Award contract or bid

Approve by resolution

Fiscal Impact (check all that apply)

Item included under current budget Yes No NA

Budget adjustment required Yes No NA

Reviewed by Finance Committee Yes No NA

Staffing Impact

Duties of a County employee(s) may be materially affected Yes No NA

Applicable job description(s) may require revision Yes No NA

Item may change the department's authorized staffing level Yes No NA

Reviewed by Human Resources Yes No NA

Other

Reviewed by other Committee, Board or Commission Yes No NA

If yes, what was their recommendation CARES Committee - Support the request

Summary: Due to the adverse economic impact of COVID-19 across the Nation the Federal Government passed the CARES Act, which at \$1.8 trillion is the largest stimulus packaged in US history. Approximately 7 million of those dollars passed through the State of Minnesota to local government organizations in Carlton County, including approximately \$4.4 million directly to the County to address COVID-19 related expenses and impacts that have accrued to Carlton County and the citizens it serves.

The County Board designated a CARES Act Committee to make recommendations to the County Board for the distribution of these dollars. That committee did divide those dollars into four active and one reserve buckets. The active buckets are as follow: Small Business & Non-profit; PHHS Community Assistance; Community Communications; and Community Investment & Infrastructure Reimbursement. Each of those buckets has \$800K in dedicated funds while the reserve bucket has the remainder of the \$4.4 million, which is approximately \$1.2 million.

This IFC is for Board Authorization for the distribution of the funds in the Small Business and Non-profit bucket. The recommendation is that the EDA Board administer the distribution of up to \$7500 grants.

Supporting Attachments

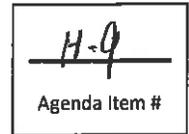
Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet



To: Chairperson, Carlton County Board of Commissioners Meeting Date: September 8, 2020

Via: Kathy Kortuem, Acting County Auditor/Treasurer

From: Dennis Genereau, Jr

Title of Item for Consideration: Authorization for expenditure of up to \$800K of CARES Act monies for PH&HS Community Assistance

Presenter: Dennis Genereau, Jr.

Type of Action Requested (check all that apply)

Info only, no action requested at this time

Award contract or bid

Approve by resolution

Fiscal Impact (check all that apply)

Item included under current budget Yes No NA

Budget adjustment required Yes No NA

Reviewed by Finance Committee Yes No NA

Staffing Impact

Duties of a County employee(s) may be materially affected Yes No NA

Applicable job description(s) may require revision Yes No NA

Item may change the department's authorized staffing level Yes No NA

Reviewed by Human Resources Yes No NA

Other

Reviewed by other Committee, Board or Commission Yes No NA

If yes, what was their recommendation CARES Committee - Support the request

Summary: Due to the adverse economic impact of COVID-19 across the Nation the Federal Government passed the CARES Act, which at \$1.8 trillion is the largest stimulus packaged in US history. Approximately 7 million of those dollars passed through the State of Minnesota to local government organizations in Carlton County, including approximately \$4.4 million directly to the County to address COVID-19 related expenses and impacts that have accrued to Carlton County and the citizens it serves.

The County Board designated a CARES Act Committee to make recommendations to the County Board for the distribution of these dollars. That committee did divide those dollars into four active and one reserve buckets. The active buckets are as follow: Small Business & Non-profit; PHHS Community Assistance; Community Communications; and Community Investment & Infrastructure Reimbursement. Each of those buckets has \$800K in dedicated funds while the reserve bucket has the remainder of the \$4.4 million, which is approximately \$1.2 million.

This IFC is for Board Authorization for the distribution of the funds in the PHHS Community Assistance bucket. The recommendation is that PHHS, with assistance from the Family Initiatives Department and the United Way, effort the distribution of up to the full \$800K, including approximately \$68K for COVID-19 rapid testing and up to \$250K for non-profit assistance, as directed by PHHS Director Dave Lee and his assigned staff. A more specific breakdown is attached.

Supporting Attachments

Breakdown of the PHHS Community Assistance bucket. _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

PHHS Cares Act Fund Projects for Board Approval

PHHS Accounts Funds spent 8/31/20	\$ 35,960.05
Funds to CMH for Rapid Testing	\$ 68,075.00
Sheltering contract through December	\$ 11,658.68
Salaries PHHS Related April - June	\$ 62,143.91
Salaries PHHS Related July	\$ 25,226.52
Amount submitted	\$ 203,064.16

Transfer from PHHS Bucket to Revenue Accounts * Note this does include shelter expenses already paid.
 Transfer from PHHS Bucket to Revenue Accounts *See IFC
 Transfer from PHHS Bucket to Revenue Accounts *Contracted amount, not expensed but known.

PHHS Bucket \$ 115,693.73

Transfer from Community Investment & Infrastructure to PHHS Revenue Accounts
 Transfer from Community Investment & Infrastructure to PHHS Revenue Accounts

Community Investment & Infrastructure Bucket \$ 87,370.43

DRAFT - CARES Act Funding Request for COVID-19 PHHS Incident Command Response: Last updated 9.3.20		Description
This is meant to be a cover page for the total request for funding related to response activities prepared by the Incident Command team and Community partner COVID-19 response needs.		
Shelter Branch	\$24,025.73	This is an Essential Service that is a required activity for LPH to provide for individuals experiencing homelessness and needing to isolate due to COVID-19 illness. A local lodging partner is in contract with the PHHS Incident Response Team.
Essential Services Branch	\$2,275.00	Essential services include basic needs supports for individuals in isolation due to COVID-19 illness. This may include grocery delivery, medication delivery, thermometers, or other.
Behavioral Health Branch	\$140,600.00	This branch in the PHHS Incident Command team is responsible for internal employee and community emotional and wellbeing support in response or recovery during the Pandemic. This includes partnering with local mental health providers to offer funding to support individuals who are un- or under-insured and community outreach/media messaging.
Contact Tracing Branch	\$	This branch in the PHHS Incident Command team is responsible for case investigation and contact tracing. This will include costs for staff time to respond to cases - MDH hours include 9am-8pm and 7-days a week (we are not currently responding to all those timeframes)
POD Branch	\$26,956.76	This branch in the PHHS Incident Command team is responsible for the Point of Dispensing clinics - planning for a COVID vaccination drive-through plan and exercising that plan in September 2020 with the flu vaccinations. Supplies to achieve this outdoor/indoor community clinic are included
LTC Branch	\$	This branch is responsible for outreach, guidance, and support to Long Term Care partners in the county. This includes staff time.
General	\$	This is reserved for PHHS response: specific costs - wages for IC team staff time or EOC items
PIO Communications	\$10,542.00	This is established for all the PHHS Incident Command community communication strategies. This includes costs for outreach and media messaging regarding all aspects for health in the prevention and protection of COVID-19.
External Requests	\$328,075.00	This is for Community CARES funding requests from partners such as Non-profits, housing, food security, healthcare, schools, etc.
Ops PHHS Requests	\$42,983.52	This includes PHHS expenditures incurred in Fund 11 for response efforts as well as additional PHHS department COVID-19 requests.
Total designated as of 9.3.20	\$575,457.53	Out of \$800,000 appropriated to this PHHS response/Community designation

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-10
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: September 8, 2020

Via: Kathy Kortuem, Acting County Auditor/Treasurer

From: Dennis Genereau, Jr

Title of Item for Consideration: Authorization for expenditure of up to \$800K of CARES Act monies for Community Communications

Presenter: Dennis Genereau, Jr.

Type of Action Requested (check all that apply)

Info only, no action requested at this time

Award contract or bid

Approve by resolution

Fiscal Impact (check all that apply)

Item included under current budget Yes No NA

Budget adjustment required Yes No NA

Reviewed by Finance Committee Yes No NA

Staffing Impact

Duties of a County employee(s) may be materially affected Yes No NA

Applicable job description(s) may require revision Yes No NA

Item may change the department's authorized staffing level Yes No NA

Reviewed by Human Resources Yes No NA

Other

Reviewed by other Committee, Board or Commission Yes No NA

If yes, what was their recommendation CARES Committee - Support the request

Summary: Due to the adverse economic impact of COVID-19 across the Nation the Federal Government passed the CARES Act, which at \$1.8 trillion is the largest stimulus packaged in US history. Approximately 7 million of those dollars passed through the State of Minnesota to local government organizations in Carlton County, including approximately \$4.4 million directly to the County to address COVID-19 related expenses and impacts that have accrued to Carlton County and the citizens it serves.

The County Board designated a CARES Act Committee to make recommendations to the County Board for the distribution of these dollars. That committee did divide those dollars into four active and one reserve buckets. The active buckets are as follow: Small Business & Non-profit; PHHS Community Assistance; Community Communications; and Community Investment & Infrastructure Reimbursement. Each of those buckets has \$800K in dedicated funds while the reserve bucket has the remainder of the \$4.4 million, which is approximately \$1.2 million.

This IFC is for Board Authorization for the distribution of the funds in the Community Communications bucket. The recommendation is that the Carlton County Information Technology Department effort the distribution of up to \$ as follows (all expenditures up to the noted amount):

- \$35K for hardware and software technology already purchased

Adopted December 8, 2015

Revised November 28, 2016

- \$87K for hardware and software purchases still needed
- \$132K for support of regional telepresence
- \$15K for technology purchases related to the ICS response
- \$25K for countywide electronic signature software
- \$100K for technology upgrades to the offices in the 1307 Cloquet Avenue building
- \$107K for the Recorder's Office scanning digitalizing project
- \$20K for audio visual improvements to the County Board room at the transportation building
- \$200K for the Emergency Operations Center in the 1307 Cloquet Avenue building

Supporting Attachments

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

H-11
Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: September 8, 2020
Via: Kathy Kortuem, Acting County Auditor/Treasurer
From: Dennis Genereau, Jr
Title of Item for Consideration: Authorization for expenditure of up to \$800K of CARES Act monies for Community Investment and Infrastructure Reimbursement
Presenter: Dennis Genereau, Jr.

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
 Award contract or bid
 Approve by resolution

Fiscal Impact (check all that apply)

- Item included under current budget Yes No NA
Budget adjustment required Yes No NA
Reviewed by Finance Committee Yes No NA

Staffing Impact

- Duties of a County employee(s) may be materially affected Yes No NA
Applicable job description(s) may require revision Yes No NA
Item may change the department's authorized staffing level Yes No NA
Reviewed by Human Resources Yes No NA

Other

- Reviewed by other Committee, Board or Commission Yes No NA
If yes, what was their recommendation CARES Committee - Support the request

Summary: Due to the adverse economic impact of COVID-19 across the Nation the Federal Government passed the CARES Act, which at \$1.8 trillion is the largest stimulus packaged in US history. Approximately 7 million of those dollars passed through the State of Minnesota to local government organizations in Carlton County, including approximately \$4.4 million directly to the County to address COVID-19 related expenses and impacts that have accrued to Carlton County and the citizens it serves.

The County Board designated a CARES Act Committee to make recommendations to the County Board for the distribution of these dollars. That committee did divide those dollars into four active and one reserve buckets. The active buckets are as follow: Small Business & Non-profit; PHHS Community Assistance; Community Communications; and Community Investment & Infrastructure Reimbursement. Each of those buckets has \$800K in dedicated funds while the reserve bucket has the remainder of the \$4.4 million, which is approximately \$1.2 million.

This IFC is for Board Authorization for the distribution of the funds in the Community Investment & Infrastructure Reimbursement bucket. The recommendation is that the following items totaling up to \$715K be reimbursed (all expenditures up to the noted amount):

- \$500K for COVID-19 related wages

- \$63K for HVAC and digital controls at the 1307 Cloquet Avenue Building
- \$70K for HVAC and digital controls at the Carlton Transportation Building
- \$40K to convert all county restrooms into touch free facilities
- \$25K for COVID-19 related modifications to buildings to date
- \$17K to be distributed to child care providers and facilities who were eligible but did not receive Northland Foundation grants

Supporting Attachments

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated