



Carlton County, Minnesota Committee of the Whole Agenda

**CARLTON COUNTY
COMMITTEE OF THE WHOLE AGENDA**
Carlton County Transportation Building, County Board Room
September 6, 2022 at 4:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approve the August 2, 2022 meeting minutes
4. COVID-19 Incident Command update (Public Health)
5. Opioid Settlement Funds (Joanne Erspamer, Ali Bachinski)
6. Justice Center update (Paul Coughlin)
7. Enbridge update (Christine Davis)
8. New Business
 - A. COORDINATOR
 1. Building Committee update (PM budget)
 2. Consider 40-hour work week for Zoning and Environmental Services Administrator position
 3. Present 2023 budget and levy for discussion and consideration for adoption
 - B. TRANSPORTATION
 1. DACA Funding
 2. Transportation update
9. Other Business
 - A. Department Updates
 - B. The next regular meeting date is scheduled for October 4, 2022 at 4:00 p.m. located at the Carlton County Transportation Building in the Board Room.
10. Adjournment.



Carlton County, Minnesota Committee of the Whole Agenda

CARLTON COUNTY COMMITTEE OF THE WHOLE AGENDA Carlton County Transportation Building, County Board Room August 2, 2022 at 2:30 p.m.

1. Call to Order. Commissioner Thell calls the meeting to order @ 2:30.
2. Approval of Agenda. **Motion by Peterson, second by Holmes. Approved.**
3. Approve the June 7, 2022 meeting minutes. **Motion by Bodie, second by Peterson. Approved.**
4. Approve the July 18th Special Committee of the Whole meeting minutes. **Motion by Peterson, second by Bodie. Approved.**
5. Budget Presentations. Budget presentations made by Holmes, Genereau, Cunningham, Lee, Brownie, DeVriendt, and Ketola.
6. New Business
 - A. TRANSPORTATION
 1. Transportation update. JinYeene provides a verbal update on projects.
7. Other Business
 - A. Department Updates. Notice given regarding change in location for the regular board meeting for August 9th to the Government Services Building at 1307 Cloquet Avenue, Cloquet.
 - B. The next regular meeting date is scheduled for September 6, 2022 at 4:00 p.m. located at the Carlton County Transportation Building in the Board Room.
8. Adjournment. **Motion by Bodie, second by Peterson. Approved.**

Property Management Expenditures

** August totals are not accurate as the month has not been closed out.

Expenditures	August '22	Year to Date	Annual Budget	Remaining total
6102 Salaries Full Time	\$ 43,893.58	\$ 410,686.17	\$ 604,987	\$ 194,300.83
6103 Salaries Part Time	\$ 2,846.85	\$ 25,582.87	\$ 55,652	\$ 30,069.13
6105 Overtime Pay	\$ 23.79	\$ 3,139.96	\$ 10,000	\$ 6,860.04
6162 Retirement Pera - County Share	\$ 3,181.38	\$ 28,251.88	\$ 50,265	\$ 22,013.12
6172 Fica & Medicare - County Share	\$ 3,469.15	\$ 30,929.91	\$ 52,040	\$ 21,110.09
6203 Telephone and Telegraph	\$ 273.47	\$ 2,278.71	\$ 2,000	\$ (278.71)
6248 Licenses	\$ 50.00	\$ 793.48	\$ 1,200	\$ 406.52
6252 Electricity	\$ 86.37	\$ 203.19	\$ 3,000	\$ 2,796.81
6305 Repairs to Buildings	\$ 6,373.70	\$ 187,678.55	\$ 300,000	\$ 112,321.45
6332 Private Auto Mileage	\$ 70.88	\$ 1,385.45	\$ 500	\$ (885.45)
6334 Travel Expense - Meals - Lodging	\$ -	\$ 568.63	\$ 500	\$ (68.63)
6412 General Operating Supplies	\$ 1,334.08	\$ 6,645.11	\$ 14,000	\$ 7,354.89
6415 AED Supplies & Equipment	\$ -	\$ 845.26	\$ 3,000	\$ 2,154.74
6419 Safety Equipment	\$ -	\$ 98.00	\$ 3,000	\$ 2,902.00
6603 Furniture, Fixtures, etc.	\$ -	\$ 4,417.33	\$ 3,000	\$ (1,417.33)
Building Maintenance Expenditures	\$ 61,603.25	\$ 703,504.50	\$ 1,103,144.00	\$ 399,639.50

Carlton County Board of Commissioners
Item for Consideration / Agenda Item Cover Sheet

_____ Agenda Item #

To: Chairperson, Carlton County Board of Commissioners Meeting Date: _____

Via: Kevin DeVriendt, County Auditor/Treasurer

From: _____

Title of Item for Consideration: _____

Presenter: _____

Type of Action Requested (check all that apply)

- Info only, no action requested at this time
- Award contract or bid
- Approve by resolution
- _____

Fiscal Impact (check all that apply)

Item included under current budget Yes No NA

Budget adjustment required Yes No NA

Reviewed by Finance Committee Yes No NA

Staffing Impact

Duties of a County employee(s) may be materially affected Yes No NA

Applicable job description(s) may require revision Yes No NA

Item may change the department's authorized staffing level Yes No NA

Reviewed by Human Resources Yes No NA

Other

Reviewed by other Committee, Board or Commission Yes No NA

If yes, what was their recommendation _____

Summary

Supporting Attachments

- _____
- _____

Motion By _____ Seconded By _____

TO: _____

Action on Motion: _____ AYE _____ NO _____ ABSTAIN

Motion: Carried Defeated

RESOLUTION REQUESTING THE RELEASE OF DISASTER ASSISTANCE ACCOUNT (DACA) FUNDS

WHEREAS, from 2018 through 2020, four state declared disasters were proclaimed that affected Minnesota Counties. These disasters resulted in the need for federal assistance to repair county owned roadways and bridges. The Federal Highway Administration (FHWA) Emergency Relief (ER) Program declares that permanent emergency repairs are federally eligible for reimbursement at 80% with the remaining 20% to be a Local Public Agency (LPA) cost share.

WHEREAS, Minnesota Statutes Chapter 12.221 subdivision 6 was revised in 2015 to include a clause to provide the LPA cost share for federal assistance from the FHWA ER Program under United States Code, title 23, section 125. The law was modified in 2015 to provide a more efficient distribution of funds to LPAs in the event of a declared disaster. This is the first time since the law was changed that local agencies have requested funds using this revised statute and process.

WHEREAS, over the four disasters, fifteen counties were provided with FHWA ER funding and assurance that the associated 20% cost share would be provided from the DACA.

WHEREAS, requests for funding reimbursements for the ER funded projects began in 2020 and have been denied by the Department of Public Safety (DPS).

WHEREAS, the counties, with the assistance from the Minnesota Department of Transportation (MnDOT) and the Association of Minnesota Counties (AMC), have had multiple conversations with staff from Governor Walz's office and DPS to request the DACA funds, but have repeatably been denied.

WHEREAS, Minnesota Statutes Chapter 12.221, subdivision 6, clause 3 clearly states that the local agencies are eligible for the 20% cost share from the DACA fund.

WHEREAS, the fifteen Counties have expended an estimated \$3.3 million in LPA 20% cost share since 2018 and have not been provided the pledged funding from the DACA Fund.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County of Carlton, Minnesota, hereby requests that Governor Walz intercede on their behalf to release the 20% LPA cost share of FHWA ER Program Funding from the DACA Fund.

Work Completed August 1- August 30
HIGHWAY MAINTENANCE OPERATIONS

1. Blacktop patched on City, Township, and County Roads.
2. Repaired culverts and ditched on County Road 103, 126 and 137.
3. Installed Drop inlet and pipe on CSAH 8, Marzacks.
4. Removed beaver debris from multiple pipes.
5. Continued roadside mowing.
6. Continued brushing County Roads.
7. Hauled gravel on County Roads.
8. Hauled gravel for Holyoke Township on Bley Road.
9. Hauled gravel for Split Rock Township.
10. Repaired low shoulders on County blacktop roads.
11. Started blacktop surface repair on CSAH 3.
12. Replaced failing pipe on SLRT.
13. Brushed and Sprayed SLRT.
14. Started seasonal Roadside Spraying.
15. Completed pipe treatments and addressing drainage issues on CSAH 20, 23, and CR 128.

MECHANICS' DUTIES

1. Rebuild Sprayer unit #9542.
2. General Maintenance on Sheriff vehicles.
3. New glass door on #4012.
4. Rebuild arm on mower #1347.
5. 2000 hour service on #4012.
6. General Maintenance on Transportation vehicles.
7. Changed brake chamber drum on #1871.
8. Maintenance at the Transfer Station.
9. General Maintenance on HR and Zoning Vehicles.
10. Restoring donated Eagle statue.
11. Repair plow equipment.
12. Clean up cold storage.
13. Put new fuel line on #1255.
14. Started rebuilding Bucket for the Land Fill.
15. Maintenance & repairs on mowers, and brush mowers. 1855, 1755, & 1255.
16. Reseal oil leaks on engine of dump truck 791.
17. DOT inspection on lowboy trailer 1863.
18. DOT inspection on belly dump trailer 129.
19. Reseal tandem on motor grader 1677.
20. 250 hour service on motor grader 1434.
21. Rebuild plunger attachment for transfer station skid steer.
22. Repaired belly dump gates not working 2016.
23. Repaired AC problem on dump truck 670.

Transportation Department Road and Bridge Construction Report September 6, 2022

Projects per District

District 1 Commissioner Brenner

1. CSAH 3 /14th Street Projects

- A. **009-603-038** Tall Pine Lane to Prospect Ave. Phase two of the CSAH 3/14th street reconstruction project. Ulland Bros. Inc is the contractor. 14th Street is closed Washington to Prospect Ave. Washington Avenue Roundabout east and west should be open to traffic by Friday Sept. 2. Underground utility construction is almost complete north of Washington. Road work and concrete work is being accomplished north of Washington. Work south of Washington will start in a couple weeks.
- B. **009-603-040** I-35 overpass bridge to Tall Pine on 14th St. Ulland Bros. Inc. is the contractor. Construction expected early this fall in conjunction with 603-038.

2. CSAH 7

- A. **009-607-028** South of Sawyer store. Railroad crossing signals and gates are scheduled to be installed summer 2023.

3. CR 113 Brookston Road

- A. **009-113-002** Grading from Lund to North County Line. 1.5 mi. Design team is in the process of creating plans. Grading Project planned for 2023. Paving 2025.

District 2 Commissioner Bodie

1. CSAH 1

- A. **009-601-056** FDR, Bituminous Surfacing, Sidewalk, Curb and Gutter. In Carlton TH 210 to south of Railroad tracks. Ulland Bros. Inc. is the contractor. Construction is underway. Concrete work planned to start Sept. 1. Paving expected the week of Sept. 19.

2. CSAH 61 ESKO

- A. Working with Township and School officials on Design considerations, follow up meeting scheduled for Sept. 29.

District 3 Commissioner Proulx

1. CSAH 3/14TH Street Project

- A. **009-603-038**. Shared with Commissioner Brenner.

District 4 Commissioner Thell

1. Bley Road Bridge (09537) for Holyoke Township

A. **009-600-005** Project complete, beginning the final out process.

2. CSAH 4 and CSAH 5

A. **009-604-040, 009-604-041, and 009-605-026** I-35 to Olson Road and Olson Road to Nendick. FDR, Paving and Shouldering is complete. Final pavement markings and signs will be placed in the next few weeks.

3. CSAH 4

A. **009-604-042 Bridge 09J44** Intersection of CSAH 4 and CSAH 1. Place a 10 X 8 box culvert over Clear Creek. Planning for 2024 construction.

4. CSAH 6

A. **009-606-037 Bridge 09535** Bridge in Barnum over the Moose Horn River on CSAH 6. Planning for an October letting, construct in 2023.

B. **009-606-038 Bridge 09538** Bridge over Elim Creek on CSAH 6. Letting date will be moved back to early 2023 as County received additional federal funding. Planning to construct in 2023.

C. **009-606-039 Bridge 09J41** On CSAH 6, 0.2 miles east of Junction with CSAH 11. Place a 12X9 box culvert over Hunters creek. Project planned for 2024.

5. CSAH 13

A. **009-613-012 Culvert on CSAH 13.** On CSAH 13 just south of I-35 overpass in Barnum. Project is to replace steel culvert with an 8' X 8' concrete Box Culvert. MNDOT is funding the project. Planning 2023 construction.

District 5 Commissioner Peterson

1. CR 137

A. **009-600-006** I-35 bridge to the east side of state park property. Ulland Bros. Inc. is the contractor. FDR, Paving and Shouldering is complete. Final pavement markings and sign will be placed in the next few weeks.

2. Moose Lake Safe Routes to School CSAH 10 and TH 73

A. **009-591-005** Ulland Bros. Inc. is the contractor. Construction is largely complete. Punch list items remain.

3. Town Road 193 (Kingsley Road)

- A. **009-592-001 and 002** LRIP funding for Eagle Township. Veit & Company is the grading contractor. Grading project is mostly complete. Paving planned for 2023.
- 4. **Town Road 126 (West County Line Road)**
 - A. **009-599-030** Lakeview Township project. Town Bridge funding. Plans are complete. Place two 18X8 box culverts over Tamarack River. Project is planned for 2023.
- 5. **CSAH 20 (West Road and West Mud Lake Road)**
 - A. **009-620-010** FDR, Bit Surface. Design team is in the process of creating plans. West County Line to CSAH 23. 5.0 miles. Project planned for 2023.
- 6. **CSAH 23 (Center Road)**
 - A. **009-623-009** FDR, Bit Surface. Design team is in the process of creating plans. TH 210 to CR 126. 4.5 miles. Project planned for 2023.
- 7. **CR 121 (Kalli Road)**
 - A. **009-121-005** FDR, Bit Surface. Design team is in the process of creating plans. TH 210 to south of Kingsley Road. 1.0 mi. Project planned for 2023.
- 8. **CR 128 (Tamarack Lake Road)**
 - A. **009-128-005** FDR, Bit Surface. Design team is in the process of creating plans. TH 210 to Tabako Road 1.3 mi. Project planned for 2023.
- 9. **CSAH 21 (Swede Lake Road)**
 - A. **009-621-004** Bituminous Surfacing. Design team is in the process of creating plans. TH 210 to 2.5 miles south. Scheduled for 2023 construction.
- 10. **CSAH 13**
 - A. **009-613-014** \$600,000 BROS Funding to replace Bridge 89981. Bridge is 900 feet south of CSAH 8 on CSAH 13. LHB is the design engineer. Planning to construct 2023.