Carlton County, Minnesota
Committee of the Whole Agenda

CARLTON COUNTY
COMMITTEE OF THE WHOLE AGENDA

Carlton County Transportation Building, Board Room
September 1, 2015 at 4:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of August 4, 2015 meeting minutes
4. New Business
   A. COORDINATOR / HR / BUILDING MAINTENANCE
      1. Policy Committee policy list – Informational Only
      2. Guidance on direction regarding the Travel and Meal Reimbursement Policy
      3. Discuss the County Board adopting the Public Hearing Rules of Procedure and Decorum Policy
      4. Request to consider temporary hire of 1.0 FTE for Financial Eligibility Specialist Unit
      5. Policy Committee requests guidance on overall budget priorities and spending considerations
   B. IT
      1. Courthouse Generator – 3 Options (No generator, generator for limited offices, or generator for entire courthouse
   C. LAND
      1. Review the resolution dated January 13, 1989 for validity per letter from the County Attorney
   D. TRANSPORTATION
      1. Monthly Construction Update (info only)
      2. Monthly Maintenance Update (info only)
      3. Monthly Budget Update (info only)
5. Other Business
   A. Department Updates
   B. Next regular meeting date is scheduled for October 6, 2015 at 4:00 p.m. located at the Carlton County Transportation Building.
6. Adjournment

Carlton County Policy Tracking Form

Revised 8/26/2015

Priority	Policy	Created By/Working On	Date Created	30 Day Comment Period	COW Date	County Board Approval & Adoption
1	Data Practices Policy	Attorney's Office	June 1, 2014	8/19/15 - 9/17/15		
1	Data Retention Policy	Attorney's Office				
1	AED Policy (include what aed stands for in policy)	Becky Rudd/Kim Franek		format and put device list in addendum		
1	HR Internal Complaint Handling Process	Kim Franek				
1	HR External Complaint Handling Process	Kim Franek				
1	Facility Closing Policy and Procedure	Kim Franek	April 1, 2015	April 23, 2015 - May 22, 2015	October 6?	
1	Travel and Meal Reimbursement Policy	Kathy K.				
1	Conflict of Interest	Use Paul's letter as template?				
2	County Board Guidelines					
2	Public Hearing Rules of Procedure & Decorum			Letter to County Board on direction		
2	County -wide Drug Testing Policy					
2	Carlton County Safety Program Policy AWAIR	Karola Dalen/Kim Franek				
2	Policy for no additional signature on DH timesheets	State Auditor's Office - Kathy				
2	Auditor - Wire Transfer Policy	Kathy K.				
3	Nondiscrimination Disclosure Policy					
3	Bullying Policy					
3	Harassment Policy					
3	Alternative Work Site Policy (AWS)					
3	Internet Use / Social Media Policy / Email (fundraising)					
3	Carlton County Personnel Policy Manual					
	Carlton County Appliance Policy	MCIT / Kim Franek	MCIT template			
	Wellness Policy					
	Assessor's - Vehicle Use Request Form					
	Interpreter Service Policy					
	Carlton County PH&HS Emergency Procedures Guide	For Review Only				
	Courthouse Emergency Response and Evacuation Plan	Joe (for review only)				
	Management Handbook & Code of Ethics	Paul Gassert				
	Performance Review Policy	Kim Franek	September 1, 2014			
	GIS Policy	Greg, Jared				
OTHERS:						
	Diversity Committee Operating Policy & Procedure	Diversity Committee				
*	Finance Committee Budget Policy	Finance Committee				

A1.

Approved Carlton County Policy Tracking Form

Revised 7/14/2015

Policy	Created By	Date Created	30 Day Comment Period	COW Date	County Board Approval & Adoption
Cellular Phone Policy	Policy Committee	Jun-14	June 4, 2014 - July 4, 2014	Approved 8/5/2014	8/12/14
Lactation Policy	Policy Committee	Jun-14	June 19, 2014 - July 18, 2014	Approved 8/5/2014	8/12/14
Human Resources Internal Complaint Form	Coordinator's Office	May-14	June 19, 2014 - July 18, 2014	Approved 8/5/2014	8/12/14
Cellular Phone Policy and Procedure	Pete Gould		Approved by Policy Committee on 2/17/15		
Smoke and Tobacco Free Workplace Policy	Mike Tardy requested/Jeff B. draft	November 17, 2014	November 19, 2014 - December 18, 2014	February 3, 2015	March 10, 2015
HR External Complaint Form	Kim Franek				February 17, 2015
Item For Consideration Form Policy (IFC)	Coordinator's Office	May-14			March 10, 2015
Nepotism Policy	Jeff Boucher	March 16, 2015	March 19, 2015 - April 17, 2015	May 5, 2015	May 12, 2015
County Issued Credit Card Policy	Kathy Kortuem	February 1, 2015	February 20, 2015 - March 21, 2015	May 5, 2015	May 12, 2015
Family Medical Leave Act Policy (FMLA)	Kim Franek / Jeff Boucher	March 16, 2015	March 17, 2015 - April 15, 2015	June 2, 2015	June 9, 2015
Lobbying by County Staff	Requested by Commissioner Bodie - Jeff Boucher	February 1, 2015	May 19, 2015 - June 17, 2015	July 7, 2015	July 14, 2015
OTHERS:					
Policy Committee Operating Policy & Procedure	Policy Committee	May-14	May 13, 2014 - June 12, 2014	Approved 8/5/2014	8/12/14
Policy Committee Procedure for Policy Requests and Revisions	Policy Committee	May-14	May 13, 2014 - June 12, 2014	Approved 8/5/2014	8/12/14
HRAT Bylaws	HRAT	May-14	May 30, 2014 - June 28, 2014	Approved 8/5/2014	8/12/14
Supervisors Committee	Supervisors Committee	May-14	June 4, 2014 - July 4, 2014	Approved 8/5/2014	8/12/14
Management Team Operating Policy and Procedure	Management Team	Nov-14	None	None	11/24/2014
Wellness Committee Operating Policy & Procedure	Wellness Committee	June 1, 2014	Sept. 17, 2014 - Oct. 16, 2014	Approved 12/2/2014	12/22/14
Building Committee Bylaws	Building Committee	August 1, 2014	January 26, 2015 - February 24, 2015	May 5, 2015	May 12, 2015

A3.

CARLTON COUNTY PUBLIC HEARINGS
Rules of Procedure and Decorum

Adopted XXX

PURPOSE: It is recognized that in order to enhance the concept of effective and democratic government, it is essential that Carlton County establish formal rules of procedure and decorum so that a deliberative process will be observed and not disturbed.

GENERAL: In matters of parliamentary procedures, Carlton County will generally follow the latest printed edition of the Robert's Rules of Order as published from time to time except as modified by these rules.

RULES OF DECORUM: In order to conduct an orderly and productive meeting, the following rules have been established:

1. Please turn off cell phones prior to start of meeting.

2. Citizens are encouraged to prepare remarks in advance for submission to the public record. Prepared remarks should be submitted to the chairperson. Additional material may be submitted to supplement the remarks.

3. All citizens are allowed to speak during the public comment period. Citizens must sign-up to address the presiding board. The sign-up sheet will include name and contact information.

4. Each member of the public addressing the presiding board shall stand if possible and provide name in an audible tone of voice for the record. Speakers shall speak into the microphone provided, if applicable.

5. Each member of the public addressing the presiding board shall state the subject to be discussed and state who the speaker is representing if representing an organization or other persons. Unless further time is granted by a majority vote of the presiding board, remarks from the public shall be limited to four (4) minutes.

6. Comments will be timed by the recording secretary or designee. Speakers are expected to cease comments immediately upon end-time.

7. In order to expedite matters and to avoid repetitious comments, whenever any group of persons wishes to address the presiding board on the same subject, it shall be proper for the chairperson to request that a spokesperson be chosen by the group to address the presiding board, and, in case additional matters are to be presented by any other member of said group, to limit the number of such persons addressing the presiding board.

8. All remarks should be addressed to the presiding board as a body, not to any one member of the presiding board. No remarks should be addressed to members of the audience, county staff or the applicant, if applicable.

9. Speakers shall refrain from the use of individual county staff names. It is appropriate to refer to staff by title and/or department.

10. Speakers and audience shall conduct themselves in a respectful manner. Any person indulging in making impertinent, slanderous or profane remarks or gestures or who willfully utters loud, threatening or abusive language, or engages in any disorderly conduct which would impede, disrupt or disturb the orderly conduct of the meeting or public hearing, shall be called to order by the chairperson and, if such conduct continues, may at the discretion of the chairperson, be barred from making any additional comments and may be asked to leave the premises.

11. Audience will refrain from commenting, shouting, booing, clapping, stomping feet or other inappropriate and/or disruptive behavior. Brief clapping is permissible at the end of a speaker's comments.

12. Audience will refrain from private conversation during meetings.

13. Audience should come and go as necessary from meeting space in the least disruptive manner as possible.

14. No campaign placards, banners, or signs will be permitted within the presiding board's chambers. Exhibits, displays, and visual aids used in connection with presentations to the presiding board are permitted.

WARNING: It is the intent of the presiding board to maintain order and enforce "Rules of Procedure and Decorum" for its meetings. Disregard of these rules will be met with the following consequences:

1. The chairperson will identify out loud the noncompliant behavior and request for the behavior to stop.

2. The chairperson or designee will read out loud the relevant "Rules of Procedure and Decorum."

3. If the behavior continues, the microphone provided for the speaker, if applicable, will be switched off.

4. If the behavior continues, the offending individual or party will be escorted out of the meeting chambers.

SEVERABILITY: If any section, subsection, sentence, clause, phrase or portion of these "Rules of Procedure and Decorum" is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions thereof.

B1.

Request For Proposal for a generator for Carlton County Courthouse

Option 1 – Natural gas generator to supply power to courthouse IT Department network room, basement phone room, 1st floor court/board room, and boiler room.

- Furnish and install one (1) 60 KW 120/208 3 – phase natural gas emergency generator
- Furnish and install one (1) 200 amp automatic transfer switch adjacent to existing main service
- Furnish and install one (1) 200 amp 3 phase 42 circuit panel adjacent ATS
- Furnish and install one (1) 100 amp C.B. from new emergency panel to feed existing panel in data room
- Furnish and install two (2) new circuits feed from new emergency panel to existing phone equipment
- Furnish and install one (1) annunicator panel.
- Note: Gas connection and concrete pad may need to be quoted separately

Option 2 - Natural gas generator to supply power to entire Carlton County Courthouse.

- Furnish and install one (1) 100 KW 120/208 3 – phase natural gas emergency generator
- Furnish and install one (1) 800 amp automatic transfer switch adjacent to existing main service
- Furnish and install type-in to main 800 amp disconnect switch
- Furnish and install one (1) annunciator panel.
- Note: Gas connection and concrete pad may need to be quoted separately

C1.

AGENDA

CARLTON COUNTY	**Committee of the Whole**	**MEETING DATE: September 1, 2015**

ITEM NO.	**TITLE OF ITEM FOR CONSIDERATION**	Automba Road Maintenance Resolution	**ORIGINATED BY:**	Bernu
			REVIEWED BY:	None

PREVIOUS ACTION ON THIS ITEM: Board Resolution Dated Jan 13, 1989, Doc 265099

BACKGROUND: Automba Township proposed vacating certain roads within the Township due to use, existence and financial ability to maintain the roads. The County entered into an agreement whereby the Town would not vacate the roads, and the County would provide the Minimum Maintenance. An issue has since arisen on the Palo Road, whereby a private landowner was ordered by the Automba Town Board to remove a gate on Palo Road (since Removed) and a crossing over the West Branch of the Kettle River was replaced by a privately built crossing following deterioration/washing out of the Government ordered bridge. The County Bridge Inspector has inspected the bridge and declared the bridge as built does not meet State design Standards.

ACTION REQUESTED: Review the Resolution dated January 13, 1989 for validity per letter from the County Attorney,

FINANCIAL IMPLICATIONS OF ACTION: To be determined.

OFFICE OF THE CARLTON COUNTY ATTORNEY

317 Walnut Avenue
P.O. Box 300
Carlton, Minnesota 55718-0300

County Attorney
Thomas H. Pertler

Assistant County Attorneys
Michael J. Boese
Jesse D. Berglund
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FAX: (218) 384-9181

Victim/Witness Services
Todd J. Milosevich
(218) 384-9170
Toll Free 1-888-384-9170

August 14, 2015

Gregory J Bernu
Carlton County Land Commissioner
1630 County Road 61
Carlton, MN 55718

Re: Palo Road

Dear Mr. Bernu,

Upon reviewing the details surrounding Palo Road, a Township Road in Automba Township and the Carlton County Board Resolution dated January 25, 1989 (Recorded as Document number 265099), it is my opinion that the following conditions exist:

1. Automba Township has the Authority to Establish Township Roads pursuant to Minnesota Statutes Chapter 160, Section 095 and Palo Road is a Township Road described as a Minimum Maintenance Road commencing at the North Quarter corner of Section 15, Township 47 North Range 21 West and running South a distance of 35 chains and there terminating.

2. Palo Road crosses the West Branch of the Kettle River.

3. The original Bridge crossing the West Branch of the Kettle River has since been removed with no Road Authority replacement installed.

4. A bridge crossing the West Branch of the Kettle River was placed by the Filipek Family on the footprint of Palo Road to facilitate ease of access to the back of their property.

5. The only Land-locked property served by Palo Road is County Administered Tax-Forfeited Land described as: The Southwest Quarter of the Northeast Quarter and the

Northwest Quarter of the Southeast Quarter of Section 15, Township 47 North Range 21 West.

6. There are no other ownerships South of the West Branch of the Kettle River that are served by Palo Road.

7. The Carlton County Bridge Inspector has inspected the bridge on August 6, 2015, and pursuant to Minnesota Statute 165.03 declared the bridge does not meet design standards.

The following options exist regarding Palo Road:

1. Keep in place Palo Road as it exists by description and have the Road Authority replace the water crossing using existing Town Road and Bridge or other State funding. It is acknowledged that the local taxing district can place special assessments against the impacted properties to defray costs per Minnesota Statute 429.051.

2. Vacate the Southerly 10 chains (660 feet) of Palo Road, keeping the Northerly 25 chains (1650 feet) as Palo Road.

3. Vacate all of Palo Road but maintain an easement TO THE PUBLIC on the Northerly 25 chains (1650 feet) of Palo Road.

I recommend that the County Board review its agreement with Automba Township regarding Palo Road and Document 265099 at the next Committee of the Whole Meeting in September 2015 and resolve a solution to the first regularly scheduled Board of Commissioners meeting in September 2015.

Regardless of any of the above actions, the following condition exists:

A privately built bridge that is not built to standards as identified by the Carlton County Bridge Inspector operating under Minnesota Statutes 165.03 exists on public lands managed by Carlton County. This presents a liability to the County in the advent of injuries to the public as a result of use of this bridge. I recommend the County order Automba Township to immediately close Palo Road and order for the immediate removal of the bridge off public property to eliminate any potential liability to the County from use of the bridge.

Sincerely,

Thomas H. Pertler
Carlton County Attorney

THP/ej

Notice of Hearing of the Township of Automba

You are hereby notified and advised that the township board of Automba Township in Carlton county, Minnesota, will hold a hearing at the town hall in said township on the 14th day of March, 1995 at 8 PM during the annual meeting to consider, among other things, the adoption of the following resolution:

Whereas, Automba Township contains a number of township roads, and

Whereas, Nearly all of the township roads have been established by use and/or prescription or by dedication and there may or may not be a record of said roads recorded in the Office of the County Recorder of Carlton County, Minnesota, and

Whereas, The township board of supervisors has determined it to be in the best interest of the township, the public and all parties concerned to determine and record the centerline location of said duly established town roads, and

Whereas, The town board has caused to be prepared a road map indicating the location of said town roads and cartways contained in the Township, and

Now,therefore, be it resolved, that easements for township roads and road rights-of-way listed on the attached Exhibit "A" are hereby determined to be the duly established center lines of the 66 foot roads in said township and the center lines of the roads and road rights-of-way listed on attached Exhibit "B" are hereby determined to be the duly established 33 foot cartways and roads in said township, all as shown on attached Road Map; that in the event the physical location of a town road differs from the legal description of that road as contained herein, the physical location shall govern.

Be it further resolved, that all town roads which lie upon and follow the boundaries of the township of Automba Township and adjacent townships, or other abutting political units, are deemed to lie in equal proportion in the township and the abutting political units, unless expressly indicated otherwise.

That a copy of the township road map is on file with the Township Clerk and may be inspected and examined at reasonable times by calling the clerk of Automba Township at telephone number 218/273-6103.

You are further advised that you may attend the meeting as scheduled above and to state your position with reference to the township adopting the proposed resolution.

Dated: Feb. 27, 1995

Township Clerk

Exhibit A

Town Road Inventory

1. Bisila Road, 1/3 mile, Beginning at the SE corner of Section 36 T47N R21W and running 1/3 mile west to termination

2. Leppioja Road, 1 mile, Beginning on the townline with Kalevala Township at the SE corner of the NE$\frac{1}{4}$ of Section 25 T47N R21W and running due West one mile and there terminating.

3. Krigsholm Road, 9/10 mile, Beginning at the NE corner of the NW$\frac{1}{4}$ of Section 26 T47N R21W and running 9/10 mile due south and then terminating.

4. Metso Road, 2.6 miles, Beginning at the NE corner of Section 27 T47N R21W and running due south one mile to the SE corner of Section 27; then from that point running due west 1$\frac{1}{2}$ miles to the SWcorner of the SE$\frac{1}{4}$ of Section 28; and from that point one part of the road continues four chains west and another part of the road branches north from that same point and continues 4 chains due north, both terminating on County Road #6.

5. Brown Road, 2 miles, minimum maintenance road and maintained by the County of Carlton, Commencing at the Southeast corner of Section 32, T47N R21W and running West along the South section line of said Section 32 and Section 31, a distance of two miles, more or less, to the Southwest corner of said Section 31 and there terminating.

6. Kahra Road, 2.35 miles, Commencing at the West quarter corner of Section 20, T47N R21W and running due East one mile to the SE corner of the NE$\frac{1}{4}$ of Section 20 then due south $\frac{1}{2}$ mile to the SE corner of Section 20 then due east $\frac{1}{2}$ mile to the SE corner of the SW$\frac{1}{4}$ of Section 21 and from that point continues 4chains due east and also branches 4 chains south from that point to adjoin County Road #6 in both cases. Also, the road is established from a point of the SE corner of the NW$\frac{1}{4}$ of Section 20 and running due north $\frac{1}{4}$ mile and then also terminates. Carlton county maintains a minimum maintenance road commencing at the West quarter corner of Section 20 and running East a distance of $\frac{1}{2}$ mile and there terminating.

7. Korpi Road, $\frac{1}{4}$ mile, commencing at the SW corner of the NW$\frac{1}{4}$ of Section 23 and running due East $\frac{1}{4}$ mile and then terminates.

8. Koivisto Road, 2/3 mile, commencing at the SE corner of Section 24 and running due North 2/3 mile and then terminates.

9. Siltanen Road, $\frac{1}{4}$ mile, commencing at the SE corner of Section 13 and running due North $\frac{1}{4}$ mile and then terminates.

10. Herranen Road, 4/10 mile, commencing at the NE corner of Automba township and running due West 4/10 of a mile more or less and then terminates.

Exhibit A cont.

11. Palo Road, 35 chains (4/10 mile more or less), commencing at the North quarter corner of Section 15 and running South a distance of 35 chains and there terminating. Carlton county maintains it.

12. Erickson Road, 1 3/4 miles, commencing at the SE corner of the NE$\frac{1}{4}$ of the NE$\frac{1}{4}$ of Section 5, and running due South 1$\frac{1}{4}$ mile to the SE corner of the NE$\frac{1}{4}$ of Section 8 and then running due East 40 chains more or less and then terminating.

13. Sauvola Road, $\frac{1}{2}$ mile, commencing at the SE corner of Section 5 and then running due West $\frac{1}{2}$ mile and then terminates. Per agreement Carlton county provides the minimum maintenance on that road for aCCESS.

14. Main Street in Automba Townsite is maintained by the township and has been duly platted and recorded during the establishment of the townsite.

Exhibit B

Town Cartway Inventory

1. Kahra Cartway - 90 chains, approximately 1.1 miles long, Commencing at the East quarter corner of Section 19 T47N-R21W and running due West 44 chains to a point where the cartway proceeds directly NW for another 46 chains more or less and there terminating.

2. Sauvola cartway - 96 chains, 1.2 miles approximately - Commencing at the SW corner of the SW$\frac{1}{4}$ of the SE$\frac{1}{4}$ of Section 5 T47N - R21W and then running due West 96 chains more or less and then terminates.

3. Switzer cartway - $\frac{1}{2}$ mile - Commencing at the SE corner of Section 9 T47N-R21W and running due North along the Section line $\frac{1}{2}$ mile until terminating.

4. Johnson cartway - $\frac{1}{2}$ mile - Commencing at the SE corner of the SE$\frac{1}{4}$ of the SW$\frac{1}{4}$ of Section 10 T47N-R21W and running due North $\frac{1}{2}$ mile and then terminates.

5. Kylma cartway - 21 chains - Commencing at the NE corner of the SE$\frac{1}{4}$ of the SE$\frac{1}{4}$ of Section 10 T47N.-R21W and running due South 21 chains more or less and then terminates.

6. Niemi cartway - $\frac{1}{2}$ mile - Commencing at the SE corner of Section 32 T48N.-R21W (Lakeview Township description) and running due West $\frac{1}{2}$ mile and then terminates.

7. Leppioja cartway - 8 chains - Commencing at the SE corner of the SE$\frac{1}{4}$ of the NE$\frac{1}{4}$ of Section 26 T47N - R21W and then running due West 8 chains more or less and then terminates.

8. Schatz cartway - $\frac{1}{4}$ mile - Commencing at the NW corner of the NE$\frac{1}{4}$ of the SW$\frac{1}{4}$ of Section 25 T47N-R21W and then running due South $\frac{1}{4}$ mile and then terminates.

9. Krigshom cartway - 1/10 mile - Commencing at the NE corner of the NE$\frac{1}{4}$ of the NW$\frac{1}{4}$ of Section 35 T47N-R21W and running due North 1/10 mile more or less and then terminates.

10. Wiljanen cartway - $\frac{1}{4}$ mile - Commencing at the SE corner of the SE$\frac{1}{4}$ of the NE$\frac{1}{4}$ of Section 27 T47N R21W and running due West $\frac{1}{4}$ mile and then terminates.

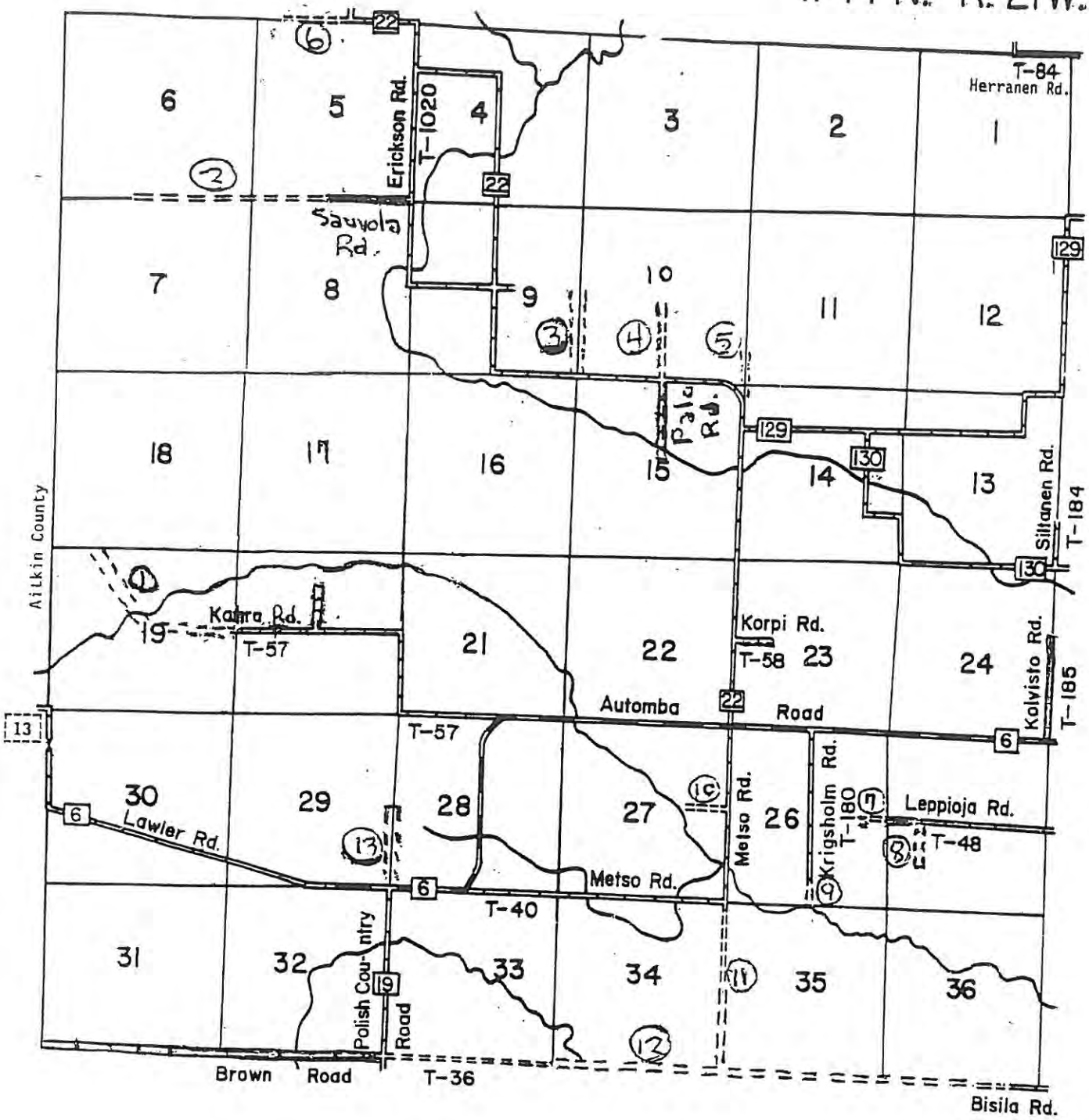
11. Ketola cartway - 1 mile - Commencing at the NE corner of Section 34 T47N-R21W and then running due South 1 mile and then terminates.

12. Brown cartway - 3 2/3 miles - Commencing at the SE corner of Section 32 T47NR21W and running due East 3 2/3 miles and terminates.

13. Kilpunen cartway - $\frac{1}{2}$ mile - Commencing at the SE corner of Section 29 T47N-R21W and running due North $\frac{1}{2}$ mile and terminates.

AUTOMBA

T. 47N.–R. 21W.



265099

FILED FOR RECORD CARLTON CO. MINN AT 1:10 P.M. JAN 25 1989

AGREEMENT

AGREEMENT, made this 13th day of January 1989, pursuant to Minnesota Statutes Section 471.59, known as the Joint Powers Act, by and between the COUNTY OF CARLTON, a Political Subdivision of the State of Minnesota, hereinafter referred to as "County," and TOWNSHIP OF AUTOMBA, a Political Subdivision of the State of Minnesota, hereinafter referred to as "Automba."

RECITALS

WHEREAS, Automba is in the process of vacating various town roads in its township that are no longer being actively used and have not been used for some period of time; and

WHEREAS, a question exists as to whether or not some of the roadways here in question have, or may ever have been, officially established as town roads; and

WHEREAS, the County is concerned that the proposed vacation of some of these old roadways may make it more difficult or inconvenient for it to make use of the properties owned by it along the roadways here in question; and

WHEREAS, Automba is not in the financial position of being able to adequately maintain the roadways here in question on an all season basis; and

WHEREAS, the County has agreed to assume the responsibility for the maintenance and care of certain selected roadways, in exchange for which Automba agrees that said roadways will not be vacated, but

will instead be designated as minimum maintenance roadways pursuant to Minnesota Statutes Section 160.95.

NOW THEREFORE, in consideration of the foregoing and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto agree as follows:

(1) That the Township of Automba shall take whatever steps are necessary to have the roadways more particularly described upon the attached Exhibit A officially designated as minimum maintenance roads pursuant to Minnesota Statutes Section 160.095.

(2) That the County shall, upon the designation of said roads as minimum maintenance roads, assume all responsibility and liability for minimum maintenance of the roadways more particularly described upon the attached Exhibit A.

(3) That the rights of the parties hereunder shall not be terminable under the terms of this contract, except upon the mutual agreement of the parties hereto.

TOWNSHIP OF AUTOMBA:

BY Karl Schatz
Its Chairman

BY [illegible]
Its Clerk

COUNTY OF CARLTON:

BY James J. Nymoen
Its Chairman of the Board of Commissioners

BY Allan W. Haaland
Its County Auditor

voluntary act.

Annette M. Shaw, Notary Public
Carlton County, Minnesota
My Commission Expires: November 30, 1992

STATE OF MINNESOTA)
) ss.
COUNTY OF CARLTON)

On this 26th of April, 1988, before me, a Notary Public, within and for said County, personally appeared, Allan W. Naslund, Carlton County Auditor/Treasurer, to me known to be the person described in, and who executed the foregoing document and acknowledged that he executed the same as his free act and deed and was executed at his own free and voluntary act.

DALE E. DUNAISKI
NOTARY PUBLIC - MINNESOTA
CARLTON COUNTY
My Commission Expires June 4, 1989

STATE OF MINNESOTA)
) ss.
COUNTY OF CARLTON)

On this 30th day of December, 1988, before me, a Notary Public, within and for said County, personally appeared Karl Schatz, to me known to be the person described in and who executed the foregoing document and acknowledged that he executed the same as his free act and deed and was executed at his own free and voluntary act.

KENNETH L. GEVING
NOTARY PUBLIC-MINNESOTA
AITKIN COUNTY
My Comm Expires Mar. 20, 1994

STATE OF MINNESOTA)
) ss.
COUNTY OF ~~CARLTON~~ AITKIN)

On this 13th day of June, 1989, before me, a Notary Public, within and for said County, personally appeared Daniel W. Reed, to me known to be the person described in and who executed the foregoing document and acknowledged that he executed the same as his free act and deed and was executed at his own free and voluntary act.

JANEAE R. LANG
NOTARY PUBLIC-MINNESOTA
AITKIN COUNTY
My Comm. Expires June 1, 1991

STATE OF MINNESOTA)
) ss.
COUNTY OF CARLTON)

On this 25th day of April, 1988, before me, a Notary Public, within and for said County, personally appeared, James L. Nynas, Chairman of the Carlton County Board of Commissioners, to me known to be the person described in, and who executed the foregoing document and acknowledged that he executed the same as his free act and deed and was executed at his own free and

EXHIBIT A

DESCRIPTION OF ROADWAYS TO BE DESIGNATED AS
MINIMUM MAINTENANCE ROADS AND MAINTAINED BY
THE COUNTY OF CARLTON

(1) Sauvola Road -- Commencing at the Southeast corner of Section 5, Township 47, Range 21, and running westerly on the South line of said Section 5 a distance of one-half mile and there terminating.

(2) Palo Road -- Commencing at the North quarter corner of Section 15, Township 47, Range 21, and running South a distance of 35 chains and there terminating.

(3) Kahra Road -- Commencing at the West quarter corner of Section 20, Township 47, Range 21, and running East a distance of one-half mile and there terminating.

(4) Brown Road -- Commencing at the Southeast corner of Section 32, Township 47, Range 21, and running west along the South section line of said Section 32, and Section 31, Township 47, Range 21, a distance of two miles, more or less, to the Southwest corner of said Section 31 and there terminating.

no charge

265099

DOC. NO.
Office of COUNTY RECORDER
STATE OF MINNESOTA } ss.
County of Carlton
I hereby certify that the within instrument was filed in this office for record Jan. 25 19 89 at 1:00 P M. and was duly recorded.
Karen Stark
County Recorder
By Cheri Swanson
Deputy

no charge

13744

FILE NO.
Office of REGISTRAR OF TITLES
STATE OF MINNESOTA ss.
County of Carlton
I hereby certify that the within instrument was filed in this office this 25th day of Jan 19 89 at 1:00 P M. and was duly registered in Book — of register of Titles page — GTF
Karen Stark
Register of Titles
By Cheri Swanson Deputy

Co Forestry

STATE OF MINNESOTA
County of Carlton } S S

I, KAREN STARK, Registrar of Titles, do hereby certify that the foregoing is a true and correct copy of the original on file and of record in the office of the Registrar of Titles.

DATED Jan. 26 19 89

Karen Stark
Registrar of Titles

By Chris Swenson
Deputy

STATE OF MINNESOTA
County of Carlton } S S

I, KAREN STARK, County Recorder, do hereby certify that the foregoing is a true and correct copy of the original on file and of record in the office of the County Recorder.

DATED Jan. 26 19 89

Karen Stark
County Recorder.

By Chris Swenson
Deputy

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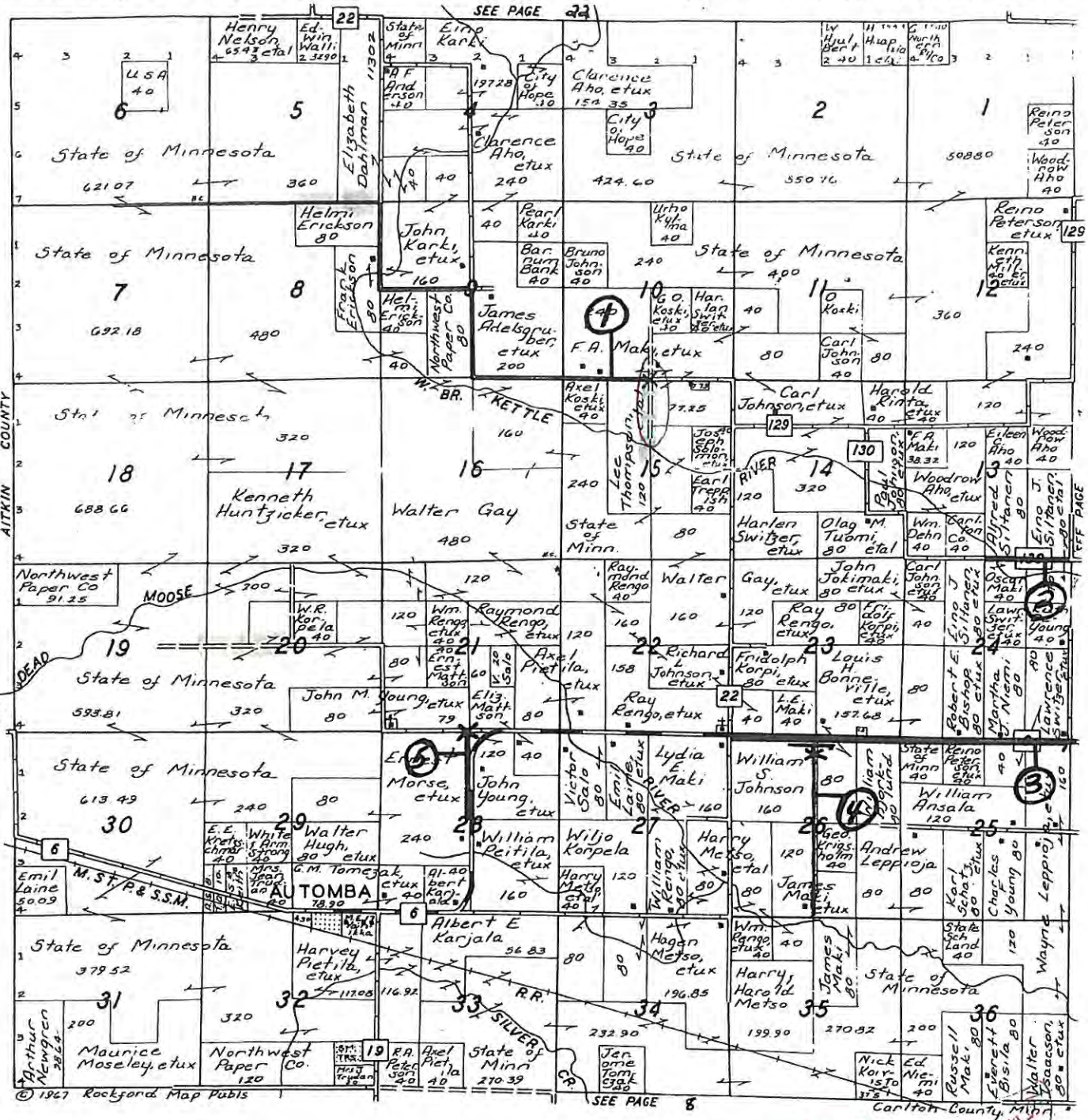

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Carlton County, Minnesota

Transportation Department

Roads Bridges Airports Trails

1630 County Road 61, Carlton, Minnesota 55718
Office: 218-384-9150 Cloquet Airport: 218-879-4911
www.co.carlton.mn.us

Construction Program Update
August 26, 2015

(Projects are listed by anticipated program year.)

CURRENT PROJECTS

SAP 009-600-004 **Kettle Lake Road** **Length: 0.60 Mi**
Location: (28) From TH 210 in Corona Twp (Unorganized) to 0.60 miles south
Type of Work: Grading and approach improvements to BNSF RR Crossing
Status: *WORK SUSPENDED* – Road open to local traffic
Contractor: CCTD Maintenance Forces
Remarks: This Project was added by the County Engineer as a safety enhancement project to improve poor sight-lines and grades of the approaches to the railroad crossing. The availability of DNR Forest Road Account funding enabled the project to be advanced to the 2012 construction season. Preliminary survey is complete. ROW acquisition is complete with MnDNR and adjoining land owners. Plans are complete. Plans and Force Account Agreement were approved by MnDOT. County maintenance forces are working on this project as time permits. Construction activity will continue into 2015. *The County will work with the Carlton County Soil and Water Conservation District to develop stream relocation plans required by the DNR for the stream adjacent to the roadway on this project. Work is suspended until these plans are completed and approved.*

SAP 009-601-049 **CSAH 1 (Canosia Rd)** **Length: 4.068 Mi**
Location: (14) from CSAH 61 in Esko to CR 696 (St Louis River Rd)
Type of Work: Sealcoat – Chip seal
Status: *WORK COMPLETE*
Contractor: Scott Construction, Inc., Lake Delton, WI.
Remarks: This project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. The four Carlton County sealcoat projects were combined with several St Louis County sealcoat projects to obtain better unit prices. Pre-construction conference was held 05/11/2015. The Contract Start Date is 06/15/2015 with a completion date of 08/10/2015. Work in Carlton County is scheduled to begin the week of 07/13/2015. Sealcoat operations are complete. *Final pavement markings have been installed.*

SAP 009-601-050 **CSAH 1** **Length: 3.250 Mi**
Location: (15) from TH 23 in Wrenshall Twp to T-82 (Seboe Rd)
Type of Work: Sealcoat – Chip seal
Status: *WORK COMPLETE*
Contractor: Scott Construction, Inc., Lake Delton, WI.
Remarks: This project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. The four Carlton County sealcoat projects were combined with several St Louis County sealcoat projects to obtain better unit prices. Pre-construction conference was held 05/11/2015. The Contract Start Date is 06/15/2015 with a completion date of 08/10/2015. Work in Carlton County is scheduled to begin the week of 07/13/2015. Sealcoat operations are complete. *Final pavement markings have been installed.*

SAP 009-602-020 **CSAH 2 (North Cloquet Rd)** **Length: 2.970 Mi**
Location: (16) from CR 119 (Crosby Rd in Cloquet) to CSAH 1 (Canosia Rd)
Type of Work: Sealcoat – Chip seal
Status: *WORK COMPLETE*
Contractor: Scott Construction, Inc., Lake Delton, WI.
Remarks: This project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. The four Carlton County sealcoat projects were combined with several St Louis County sealcoat projects to obtain better unit prices. Pre-construction conference was held 05/11/2015. The Contract Start Date is 06/15/2015 with a completion date of 08/10/2015. Work in Carlton County is scheduled to begin the week of 07/13/2015. Sealcoat operations are complete. *Final pavement markings have been installed.*

SAP 009-603-033 **CSAH 3** **Length: 3.990 Mi**
Location: (17) from CSAH 4 to CSAH 1 in Carlton, MN.
Type of Work: Sealcoat – Chip seal
Status: *WORK COMPLETE*
Contractor: Scott Construction, Inc., Lake Delton, WI.
Remarks: This project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. The four Carlton County sealcoat projects will be combined with several St Louis County sealcoat projects to obtain better unit prices. Pre-construction conference was held 05/11/2015. The Contract Start Date is 06/15/2015 with a completion date of 08/10/2015. Work in Carlton County is scheduled to begin the week of 07/13/2015. Sealcoat operations are complete. *Final pavement markings have been installed.*

SAP 009-603-034 **CSAH 3** **Length: 4.37 Mi**
Location: (34) From TH 45 in Carlton to Cloquet Ave in Cloquet
Type of Work: Signing and Pavement Markings for shared bike lanes
Status: *AWARDED 08/11/2015*
Contractor: *AAA Striping Service Co., St Michael, MN*
Remarks: This Project was added by the County Engineer with input from the City of Cloquet, the City of Carlton and their respective Active Communities Coalitions to enhance safety of bicyclists that use this route between Cloquet and Carlton as well as destinations along the route such as baseball, softball and soccer fields, Fond du Lac Tribal and Community College, the public library and other recreational and places of interest. Plans were under in-house review prior to submittal to MnDOT for approval. Plans were approved 07/13/2015. *The Contractor reports there is an 8 – 10 week lead time required for the steel posts needed for sign installations on this project.*

SAP 009-605-021 **CSAH 5 (University Rd)** **Length: 0.10 Mi**
Location: (5) Over Otter Creek in Cloquet MN (Sect 29-49-17)
Type of Work: Replace Bridge 4885
Status: UNDER CONSTRUCTION – BRIDGE CLOSED
Contractor: Ulland Brothers, Inc., Cloquet, MN.
Remarks: This Project was added by the County Engineer to maintain the integrity of roadway system. This bridge is Structurally Deficient and has a Sufficiency Rating of 57.6. State-Aid construction dollars will fund this project if bridge replacement funding is not available. It is tied to the FDR project on the approach roadway from CSAH 26 (Moorhead Rd) to CSAH 5 (University Road) under SAP 009-605-024. Permits from MnDNR, FDL, WCA and COE have been received. ROW from the University of Minnesota is acquired. Plans were approved 12/2014. By Contract and Permit requirements, work is to start on July 6, 2015 and the work and detour must be completed by July 31, 2015. Due to high water conditions, the start of the project was delayed until 07/27/2015. Construction and road closure was anticipated to last two weeks, *however, for safety reasons, the bridge will remain closed until guardrails are installed after paving operations are complete..*

SAP 009-605-024 **CSAH 5** **Length: 2.70 Mi**
Location: (24) From CSAH 26 to CR 115 (Airport Rd) in Cloquet, MN.
Type of Work: Full-Depth Reclamation (FDR), bit surface, aggregate shoulders, pavement markings.
Status: *UNDER CONSTRUCTION*
Contractor: Ulland Brothers, Inc., Cloquet, MN.
Remarks: This Project was added by the County Engineer to maintain the integrity of the roadway system. This project is in the 2015 construction season to allow the City of Cloquet and FDL to complete construction of the Cartwright Road in 2014. Cartwright Road is one mile east of this project and connects University Road (at Airport Road) to Moorhead Road. The termini of this project was to be included in the SAP 009-605-009 grading project, but was pulled from that project due to funding, permitting and right-of-way acquisition constraints of the grading portion, which is moved to 2017 as a separate project. Plans were submitted to MnDOT 10/24/2014 and approved 10/28/2014. This project is tied to SAP 009-605-021 which replaces Bridge 4885 over Otter Creek. Work on this project is to start AFTER the box culvert replacement and approach grading is completed under SAP 009-605-021. FDR work has started. All work is still scheduled to be completed by 08/28/2015. *The Contractor has to lower the FDR profile grade by four inches, then re-shape and compact the material before placing the 3-1/2 inches of bituminous surfacing. The Contract completion date is 08/28/2015 and the Contractor will be assessed a penalty for each day after 08/28 until all the work is completed.*

SAP 009-607-023 **CSAH 7 (Big Lake Rd)** **Length: 0.17 Mi**

Location: (55) Intersections of CSAH 7/CR 114 (Reservation Rd) and CSAH 7/CSAH 5 (Brevator Rd)

Type of Work: Intersection capacity improvements – add center left turn lanes, thru and right turn lanes

Status: *WORK COMPLETE*

Contractor: Ulland Brothers, Inc., Cloquet, MN

Remarks: The Project was added by the County Engineer at the request of the Fond du Lac Reservation as improvements necessary for safe and convenient travel and a roadway of importance on the Fond du Lac Reservation. This was to be a cooperative project with the majority of the funding coming from FDL and BIA Roads Federal apportionments. Agreements with FDL had CCTD perform design engineering, right-of-way acquisition, construction engineering and project administration. The project was renumbered from SP 091-607-001 due to the change in sponsorship from FDL to Carlton County. The Federal PM was approved 09/18/2013. Because of delays encountered, this project was moved to the 2014 – 2017 STIP. The project was in the 2014 construction program, but developed as a State-Aid project instead of a Federal-Aid project following a funding swap agreement with St Louis County and SALT. Plans are approved by MnDOT. CCTD advanced this project to bidding and construction using Federal-Aid swap and State-Aid Construction funds due to scheduling and budget constraints at FDL. Wetland permit issues delayed the start of work to the 2015 construction season. Environmental permits from COE, DNR and WCA have now been received. A pre-construction conference was held 05/19/2015. Work was scheduled to begin 06/01/2015 and take about 20 working days to complete. Site work began 06/18/2015. Slopes have been widened, new curb and gutter poured, and storm sewer work completed. Patching of culvert trenches took place 06/26/2015 with final milling and bituminous surfacing beginning 06/30/2015. Paving operations are complete. Final pavement markings are installed. *Signage has been installed.*

SAP 009-607-024 **CSAH 7 (Big Lake Rd)** **Length: 0.85 Mi**

Location: (53) CR 115 (Pinewood Dr) to 500' west of TH 33 in Cloquet

Type of Work: Mill and Overlay, Sidewalk, Pavement Markings

Status: WORK SUSPENDED.

Contractor: Northland Constructors, Duluth, MN

Remarks: The Project was added by the County Engineer to preserve the integrity of the pavement and to complete the pedestrian access route (sidewalk) from SP 009-607-021, west up the hill to Spring Lake Road. Plans are approved by MnDOT. The project was let on 09/22/2014 so bituminous work could be completed in the 2014 construction season. Right-of-way was to be acquired by the 2015 construction season for the construction of the sidewalk and retaining wall. A preconstruction conference was held 10/06/2014. Work started 10/08/2014. Paving and pavement markings are complete. Project is suspended until concrete work can be done in 2015. The final parcel of Right of Way was recently acquired. Final construction items (curb and gutter repairs, sidewalk, retaining wall and landscaping) are scheduled for fall 2015.

SAP 009-608-018 **CSAH 8** **Length: 1.01 Mi**

Location: (36) From 2700 ft WSW of NE Corner 16-46-16 to E ¼ Corner 9-46-16 in Holyoke Twp.

Type of Work: Construct grading grade with Tire Derived Aggregate (TDA) as lightweight fill and aggregate substitute.

Status: UNDER CONSTRUCTION

Contractor: Force Account with CCTD Maintenance Crews

Remarks: This Project is a portion of SAP 009-608-014 grading from CR 145 in Holyoke to Granzow Road, 2.7 miles northeast. This portion of that project is utilizing Tire Derived Aggregate (TDA) as lightweight fill and aggregate substitute to construct the grading base to reduce the amount of granular materials needed to build the roadbed since granular materials are in short supply in this part of the county. County maintenance forces are performing this work since our crews have the experience in constructing the road bed using TDA tire chips. This project is being constructed as a Force Account Agreement using State-Aid Construction funds. Tire chip embankment construction is complete on the east/west portion of this project. Clearing operations on the north/south section of this project are complete and County Forces are continuing tire chip embankment construction on this section as weather conditions permit. *County forces are nearly complete with construction of the TDA embankment on the westerly portion of the new roadway. Traffic will be shifted to the new embankment in one lane with traffic controlled by a portable traffic controls system to allow traffic in one direction at a time. This is necessary to allow construction of the easterly lane and embankment which will encroach on the old roadbed.*

SAP 009-645-005 **CSAH 45 (Broadway Street in Scanlon, MN)** **Length: 0.61 Mi**

Location: (8) From center median south of CSAH 61 to Scanlon/Cloquet Corporate limits

Type of Work: Bituminous Mill and Overlay, Aggregate Shoulders, Pavement Markings

Status: UNDER CONSTRUCTION

Contractor: Ulland Brothers, Inc., Cloquet, MN

Remarks: This Project was added by the County Engineer to maintain the integrity of the roadway system. Failure of the signal loop detector on CSAH 61nearest to CSAH 45 prompted the inclusion of this project in the 2014 construction program. The Scope of the project will now include the replacement of all signal loop detectors. The Design staff completed plans. Final Plans were approved by MnDOT. Project start date was 09/15/2014 after MnDOT completed use of CSAH 45 as a detour route for the TH 33 construction in Cloquet. A preconstruction conference was held 09/08/2014. Paving is complete. Linear pavement markings are complete. Turn arrows and painting of the signal heads is complete. Placement of pavement markings (Turn Arrows and 'ONLY' markings were to be placed as soon as the sub-contractor' grinding equipment is repaired. *The sub-contractor has completed installing the remaining pavement markings.*

SP 009-596-005 **Pfeifer Road** **Length: 0.75 Mi**

Location: (30) Pfeifer Road @ BNSF RR Crossing, south of TH 210, 3.75 miles west of Carlton

Type of Work: Remove RR Crossing, upgrade road to west

Status: CONTRACTOR WORK COMPLETE

Contractor: KGM Contractors, Angora, MN

Remarks: Carlton County acted as fiscal agent for receipt and disbursement of Federal funding. Work remaining includes removal of the at-grade crossing of the BNSF railroad tracks by BNSF crews. Access to properties on Pfeifer Road is from CSAH 5, south of TH 210. The access from TH 210 is CLOSED.

SAP 009-598-016 **Bridge L1230 on CR 131 (River Road)** **Length: 52 Ft**
Location: (56) Over the Kettle River, 842 ft N of CR 133 (Minkkinen Rd), Section 28 in Kalavela Twp
Type of Work: Rehabilitate the Superstructure of Bridge L1230
Status: AWARDED 07/14/2015
Contractor: M&K Bridge Construction, Inc., Walnut Grove, MN
Remarks: This project was added by the County Engineer to protect the integrity of the bridge and roadway. During 2014 Bridge Safety Inspections, deficiencies were discovered that necessitated posting the bridge to 3 Ton load limit. State Bridge Bond funding has been secured to rehab the superstructure to carry legal loads. Due to the lead time necessary for fabrication of steel and timber structural members, a completion date of 11/06/2015 set in the Contract.

SP 009-070-004 **Various CSAH and CR** **Length: X.XX Mi**
Location: (Map3) 37 horizontal curves on CSAH 3, 4, 5, 6, 7, 10, 12, 13, 18, 21, 23, 25 and CR 120, 138, 139, 144 and 151
Type of Work: Chevron Curve Delineation Sign installations
Status: AWARDED
Contractor: A&H Company, Inc., of Ironton, MN
Remarks: This Project was added by the County Engineer to enhance traffic safety and reduce run-off-the-road type crashes by installing Chevron Curve Delineation signs at locations determined in the Carlton County Road Safety Plan. This is a joint project with Aitkin, Itasca, and Lake Counties to use Federal Highway Safety Improvement Program (HSIP) funding at a 90% Federal/10% local fund split. The 10% local share will come from our State-Aid Construction Account. Plans were submitted to and approved by MnDOT. Itasca County is the lead agency and will administer the project. A preconstruction conference was held 07/07/2015. The Contractor anticipates work starting mid to late September pending delivery of steel posts which require an 8 – 10 week lead time.

Projects programmed for the 2016 Construction Season

CP 009-105-003 **CR 105** **Length: 0.20 Mi**
Location: (38) From CSAH 5 to 1500 ft east
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2016
Contractor: Design by CCTD
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. However, this project is not on the original list of 13 Sales Tax projects and may not be completed unless other county funding is available.

CP 009-107-005 **CR 107** **Length: 0.40 Mi**
Location: (39) From CSAH 3 (14th St) to dead end east
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2016
Contractor: Design by CCTD
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. However, this project is not on the original list of 13 Sales Tax projects and may not be completed unless other county funding is available.

CP 009-114-009 **CR 114 (Trettle Lane)** **Length: 0.45 Mi**
Location: (49) From CR 115 (Airport Rd) to 2353' north
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2016
Contractor: Design by CCTD
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. However, this project is not on the original list of 13 Sales Tax projects and may not be completed unless other county funding is available.

CP 009-115-005 **CR 115 (Airport Rd and Pinewood Dr)** **Length: 2.80 Mi**
Location: (40) From CSAH 5 (University Rd) to CSAH 7 (Big Lake Rd)
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2016
Contractor: Design by CCTD
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. However, this project is not on the original list of 13 Sales Tax projects and may not be completed unless other county funding is available.

CP 009-116-009 **CR 116 (Stark Rd)** **Length: 3.00 Mi**
Location: (42) from CR 119 (Crosby Rd) to CSAH 1 (Canosia Rd)
Type of Work: Bituminous resurface
Status: Programmed for 2016.
Contractor: Design by CCTD
Remarks: Recent state legislation, adopted by the Carlton County Board of Commissioners, allows county boards to institute a ½ percent sales tax in the county to provide funding for local transportation projects. This county road sales tax project was added by the County Engineer to correct a very poor bituminous surface and maintain the integrity of roadway system. Estimated revenues from the transportation sales tax have increased significantly from earlier projections allowing this project to be funded earlier and moved to 2016.

CP 009-117-004 **CR 117 (Freeman Rd)** **Length: 1.00 Mi**
Location: (43) from CR 116 (Stark Rd) to N County Line
Type of Work: Bituminous resurface
Status: Programmed for 2016.
Contractor: Design by CCTD
Remarks: Recent state legislation, adopted by the Carlton County Board of Commissioners, allows county boards to institute a ½ percent sales tax in the county to provide funding for local transportation projects. This county road sales tax project was added by the County Engineer to correct a very poor bituminous surface and maintain the integrity of roadway system. Estimated revenues from the transportation sales tax have increased significantly from earlier projections allowing this project to be funded earlier and moved to 2016.

CP 009-119-005 **CR 119 (Crosby Rd)** **Length: 1.00 Mi**
Location: (44) from CSAH 2 (N Cloquet Rd) to CR 116 (Stark Rd)
Type of Work: Bituminous resurface
Status: Programmed for 2016.
Contractor: Design by CCTD
Remarks: Recent state legislation, adopted by the Carlton County Board of Commissioners, allows county boards to institute a ½ percent sales tax in the county to provide funding for local transportation projects. This county road sales tax project was added by the County Engineer to correct a very poor bituminous surface and maintain the integrity of roadway system. Estimated revenues from the transportation sales tax have increased significantly from earlier projections allowing this project to be funded earlier and moved to 2016.

CP 009-123-007 **CR 123 (Eagle Lake Rd)** **Length: 1.00 Mi**
Location: (33) from 1.0 miles SW of TH 73 to TH 73
Type of Work: Slope stabilization and Bituminous resurface
Status: Programmed for 2016.
Contractor: Design by CCTD
Remarks: Recent state legislation, adopted by the Carlton County Board of Commissioners, allows county boards to institute a ½ percent sales tax in the county to provide funding for local transportation projects. This county road sales tax project was added by the County Engineer to correct a very poor bituminous surface and maintain the integrity of roadway system.

CP 009-144-006 **CR 144 (Brandt Rd)** **Length: 1.40 Mi**
Location: (45) From T-85 (Boundary Rd) to T-232 (Brandt Rd)
Type of Work: Bituminous resurface
Status: Programmed for 2016.
Contractor: Design by CCTD
Remarks: Recent state legislation, adopted by the Carlton County Board of Commissioners, allows county boards to institute a ½ percent sales tax in the county to provide funding for local transportation projects. This county road sales tax project was added by the County Engineer to correct a very poor bituminous surface and maintain the integrity of roadway system. Estimated revenues from the transportation sales tax have increased significantly from earlier projections allowing this project to be funded earlier and moved to 2016.

CP 009-149-003 **CR 149 (Pacific Ave)** **Length: 0.80 Mi**
Location: (41) From CSAH 20 (3rd St) to CR 127 (No Finn Rd)
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2016
Contractor: Design by CCTD
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. However, this project is not on the original list of 13 Sales Tax projects and may not be completed unless other county funding is available.

SAP 009-604-037 ***CSAH 4*** ***Length: 15.6 Mi***
Location: (31) *From TH 73, north of Kettle River, to I-35, east of Mahtowa*
Type of Work: *Full-Depth Reclamation, Bit surfacing, aggregate shoulders, pavement markings*
Status: *Programmed for 2016*
Contractor: *Design by CCTD*
Remarks: *This Project was added by the County Engineer to protect the integrity of the roadway and extend pavement life.*

SAP 009-605-025 **CSAH 5 (University Rd)** **Length: 2.70 Mi**
Location: (24) From CSAH 26 (Moorhead Rd) to CR 115 (Airport Rd) in Cloquet, MN.
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2016
Contractor: Design by CCTD
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. *This project may be delayed as the Department reviews its pavement preservation strategies and implementation time lines.*

SAP 009-606-032 **CSAH 6** **Length: 0.95 Mi**
Location: (13) Curb and gutter west of CSAH 61 in Barnum, MN to I-35
Type of Work: Mill and Overlay, curb and gutter, sidewalk, storm sewer rehab, Pavement Markings
Status: Programmed for 2015. *To be moved to 2016.*
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added by the County Engineer to split from the Federal Aid Project (SP 009-606-028) since this work is a curb and gutter section and the federal portion is rural design. Bituminous pavement work between the gutters from west of CSAH 61 to I-35 will also involve curb and gutter, sidewalk and storm sewer rehabilitation. A meeting was held with the City of Barnum to coordinate schedules with their proposed water main extension project. Potential realignment of C.R. 140 approach to CSAH 6 and re-configuration of entrances to Minit Mart (formerly Little Store) and Lazy Bear Grill pushed the project to a fall of 2015 letting with construction in 2016.

SAP 009-606-033 **CSAH 6** **Length: 10.00 Mi**
Location: (11) From TH 73 to I-35 in Barnum
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2016
Contractor: Design by CCTD
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. This project will include diamond grinding or other pavement corrective actions to improve the patch areas that were done due to the project done in 2015 (SAP 009-606-028).

SAP 009-607-025 **CSAH 7 (Big Lake Rd)** **Length: 0.85 Mi**
Location: (53) From CR 115 (Pinewood Dr) to 500 ft west of TH 33
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2016
Contractor: Design by CCTD
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. *This project may be delayed as the Department reviews its pavement preservation strategies and implementation time lines.*

SAP 009-608-014 **CSAH 8** **Length: 2.70 Mi**
Location: (32) From CR 145 in Holyoke to 2.7 miles northeast
Type of Work: Grade, drainage structures, aggregate base and turf establishment
Status: Programmed for 2016 – in Final Design
Contractor: Design by CCTD, Engineering Division
Remarks: The Preliminary Survey is complete. Plans are in Final Design. The Project was moved from 2007 and subsequent years due to budget and funding availability and development capability. A public meeting was held 09/26/2011 at the Holyoke Town Hall to present project scope and gather input from adjacent property owners and the public. Due to delays in staff timing and availability as a result of the 06/2012 Flood event and associated projects for 2012 and 2013, this project was moved to 2014. The use of tire chips as an aggregate replacement is incorporated into the design of this project and was let as a separate project (SAP 009-608-018). Plans are in design with an anticipated fall 2015 bid letting for construction in 2016. Right-of-Way acquisition is progressing with all but two of 22 parcels acquired. DNR, WCA and COE Permits have been received. To ensure the construction time line, Eminent Domain is being used to acquire the remaining Right of Way.

SAP 009-608-017 **CSAH 8** **Length: 0.10 Mi**
Location: (35) Little Net River, Section 10-46-16, 1.5 miles northeast of Holyoke, MN
Type of Work: Replace old Bridge 4511 with new Bridge 09J32 and approaches
Status: Programmed for 2016 - in Final Design
Contractor: LHB, Engineers and Architects, Duluth, MN
Remarks: This project is within the termini of the SAP 009-608-014 Grading project. The Department secured the services of LHB to design this replacement structure. The design selected is a BEBO arch pre-cast concrete structure. Preliminary plans have been submitted to MnDOT Bridge Office for review and approval. Bid letting was anticipated early 2015 for construction in summer 2015. MnDOT will be replacing a structure on TH 23, 6 miles south of Wrenshall, during the summer of 2015. Due to a conflict in detours for the MnDOT project and the County project, this bridge replacement project will be let fall of 2015 for construction in the summer of 2016 and will be tied to the road reconstruction project SAP 009-608-014. This project is moved to the 2016 Program Year.

SAP 009-612-021 **CSAH 12** **Length: 4.50 Mi**
Location: (9) From CR 132 to TH 27/73, ½ mile west of Moose Lake, MN.
Type of Work: Bituminous Overlay, Aggregate Shoulders, Pavement Markings
Status: Programmed for 2016.
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added at the 5-Year Construction Program Public Hearing in 03/2009 by the County Engineer to maintain the integrity of the roadway system. The vertical alignment of the east north/south 1.5 miles was reviewed and the project scope was revised to allow for grade improvements. The County retained a consulting firm to perform soil borings in 11/2013 to determine soils makeup to assist in designing the pavement structure. Design staff is preparing construction plans with an anticipated March 2016 letting. Since the scope of this project has changed to include grade widening and vertical curve correction to meet minimum design speed standards, right-of-way acquisition and environmental permits are required. The project is moved to 2016. *This project may be split into two projects due to the differing types of work scoped for two areas of this corridor. An FDR project is being scoped for pavement improvement for the three mile stretch of CSAH 12 from CR 132 to the south end of the curve, south of Anderson Road. The remaining 1.5 miles requires minor grading to correct vertical curve sight distance issues as well as a new bituminous surface.*

SAP 009-622-006 **CSAH 22 (So Finn Rd)** **Length: 9.90 Mi**
Location: (25) From CSAH 6 to T-411 (Schoolhouse Rd)
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2016
Contractor: Design by CCTD
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. *This project may be delayed as the Department reviews its pavement preservation strategies and implementation time lines.*

SP 009-070-003 **CSAH 5, CSAH 7, CSAH 10 and CSAH 12** **Length: 24.4 Mi**
Location: (Map4) On CSAH 5 from CSAH 6 to TH 210 (9.6 Mi); on CSAH 7 from TH 210 to CSAH 5 (9.0 Mi), on CSAH 10 from TH 73 to I-35 (1.4 Mi); on CSAH 12 from CR 132 to TH 27/73 (4.4 Mi).
Type of Work: Ground-in Wet-Reflective edge striping
Status: Programmed for 2016
Contractor: St Louis County is the lead agency
Remarks: This Project was added by the County Engineer to enhance traffic safety by installing white edge lines (fog line) using a construction method that grinds the pavement edge to create a channel that will allow the special wet-reflective epoxy paint to be installed below the surface of the roadway and thereby reduce wear of the lines caused by snow removal equipment and traffic and extend the serviceable life of the edge markings. This is a joint project with St Louis County to use Federal Highway Safety Improvement Program (HSIP) funding at a 90% Federal/10% local fund split. The 10% local share will come from our State-Aid Construction Account.

Projects programmed for the 2017 Construction Season

CP 009-113-002 **CR 113 (Brookston Road)** **Length: 1.50 Mi**
Location: (18) From North County Line to 1.50 miles south in Cloquet, MN.
Type of Work: Raise grade, widen, swamp work, bituminous surface
Status: Programmed for 2017.
Contractor: TBD
Remarks: Work is partially funded by the County Road Construction Bond as part of the Program adopted 06/13/2006. An agreement with FDL & BIA regarding cooperative effort to reconstruct and improve the roadway was reached. This Project was moved from 2007 and subsequent construction seasons to allow timing for survey, permitting, engineering and right-of-way acquisition. CCTD is working with FDL on funding availability. FDL is working on additional funding sources and applications which necessitate the moving of the project to 2017.

SAP 009-605-009 **CSAH 5** ***Length: 0.75 Mi***
Location: (22) From TH 210 to CSAH 26 (Moorhead Rd) in Cloquet, MN.
Type of Work: Grading, Drainage Structures, Aggregate Base, Turf.
Status: Programmed for 2017 - in Survey and Design
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added at the 5-Year Construction Program Public Hearing in 03/2009 by the County Engineer to maintain the integrity of the roadway system. Preliminary survey is ongoing. Initial contacts have been made regarding right-of-way and permits. The project was moved to 2016 to allow construction of the Cartwright Road. Due to funding, permitting and right-of-way acquisition constraints, the project was moved to 2017.

SAP 009-608-019 **CSAH 8** **Length: 2.70 Mi**
Location: (32) From CR 145 in Holyoke to 2.7 miles northeast
Type of Work: Bituminous surfacing, Aggregate shoulders, pavement markings
Status: Programmed for 2017 - in Design
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added by the County Engineer to maintain the integrity of the roadway as traffic counts are at the threshold where bituminous pavement is more cost effective than maintaining the gravel surface, especially this distance from readily available gravel sources and maintenance facilities.

SAP 009-599-023 **UT-388** **Length: 0.10 Mi**
Location: (2) Over Hasty Brook (Sect 10-49-20), 4.0 miles north of Cromwell, MN.
Type of Work: Replace Bridge L1244
Status: Programmed for 2017.
Contractor: Design services by SEH, Duluth, MN
Remarks: This Project was added by the County Engineer to maintain the integrity of the roadway system and as a placeholder if/when bridge funding is available. The Program Year may be adjusted based on funding availability, priority and development capability. This bridge is Structurally Deficient, has a Sufficiency Rating of 28.6 and is load posted: 20 tons single unit vehicle, 30 tons combination vehicle, 30 tons tractor-trailer. Options are being considered for roadway-in-lieu of replacing the structure. SEH was selected to provide design services. This structure was removed from the 2012 Flood Bond Bridge Replacement Program. Actual program year will be determined as funding, permitting and project development allows. This project is moved to the 2017 construction season as a placeholder if funding is available.

SAP 009-090-004 **CSAH 7 (Big Lake Rd)** **Length: 1.60 Mi**
Location: (54) Along CSAH 7 from CSAH 5 (University Rd) to Whispering Pines Drive in Cloquet, MN.
Type of Work: Pedestrian/Bicycle Trail (Gikinoo-Inamon Trail)
Status: Programmed for 2017.
Contractor: Design by CCTD, FDL and BIA Roads Engineering Staff
Remarks: The Project was added by the County Engineer at the request of the Fond du Lac Reservation. Improvements are necessary for the safe and convenient travel of bicyclists and pedestrians. This is a cooperative project with the majority of the funding from FDL and BIA Roads apportionments. Agreements are in place with FDL for CCTD to perform design engineering, right-of-way acquisition, construction engineering and project administration. A public meeting was held on 10/05/2011. Preliminary survey work is complete. A public meeting was held 03/06/2013 at the FDL Tribal Center to present the preferred alignment and construction details. Permits are in process. Plans are being reviewed by MnDOT. This project was renumbered from SP 091-090-065. The PM was approved 09/18/2013. This project was moved into the 2014 – 2017 STIP for construction in 2014. The project is still in the construction program, but will be developed as a State-Aid project because of a funding swap agreement with St Louis County and SALT. Right-of-way acquisition is in process. Plans are at MnDOT for review and approval. This project was moved to the 2015 Construction Program due to funding issues, right-of-way acquisition status and workforce scheduling. The Big Lake Area Sanitary District sanitary sewer line is proposed to be constructed in the fall of 2016 along the south side of CSAH 7. To avoid construction conflicts, this project is moved to 2017.

Projects programmed for the 2018 Construction Season

SAP 009-601-XXX **CSAH 1 (Canosia)** **Length: 0.10 Mi**
Location: (27) At the Midway River (Section 22-49-16) in Esko, MN.
Type of Work: Rehabilitate Bridge 09502
Status: Placeholder in 2018.
Contractor: TBD
Remarks: This Project was added by the County Engineer to maintain the integrity of the roadway system and as a placeholder if/when bridge funding is available. The Program Year may be adjusted based on funding availability, priority and development capability. This bridge is Structurally Deficient and has a Sufficiency Rating of 54.9. This project was moved from 2012 to 2018 because surface and joint repairs that were completed due to damage from the June 2012 flood extends the service life of those items.

SAP 009-605-022 **CSAH 5** **Length: 0.75 Mi**
Location: (23) From TH 210 to CSAH 26 (Moorhead Rd) in Cloquet, MN.
Type of Work: Bituminous Surfacing of SAP 009-605-009 grading section.
Status: Programmed for 2018.
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added at the 5-Year Construction Program Public Hearing in 03/2009 by the County Engineer to maintain the integrity of the roadway system. The project is moved to 2018 since the grading project (SAP 009-605-009) was moved to 2017.

SAP 009-606-XXX **CSAH 6 (Main Street in Barnum, MN)** **Length: 0.10 Mi**
Location: (12) Over Moose Horn River in Barnum (Sect 1-46-19)
Type of Work: Rehabilitate Bridge 09503
Status: Placeholder in 2018.
Contractor: TBD
Remarks: This Project was added by the County Engineer to maintain the integrity of the roadway system and as a placeholder if/when bridge funding is available. The Program year may be adjusted based upon funding availability, priority and development capability. This bridge is Structurally Deficient and has a Sufficiency Rating of 64.6. This project was moved from 2014 to 2015 to 2018 for the above reasons.

SAP 009-608-020 **CSAH 8** **Length: 2.70 Mi**
Location: (32) From CR 145 in Holyoke to 2.7 miles northeast
Type of Work: Sealcoat – Chipseal, Pavement markings.
Status: Programmed for 2018
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added by the County Engineer to protect the pavement surface, the integrity of the roadway and extend pavement life. *This project may be delayed as the Department reviews its pavement preservation strategies and implementation time lines.*

SAP 009-621-003 **CSAH 21** **Length: 4.00 Mi**
Location: (4) From CR 123 to TH 210 in Cromwell, MN
Type of Work: Grading, Drainage Structures, Aggregate Base
Status: Programmed for 2018.
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added at the 5-Year Construction Program Public Hearing in 03/2009 by the County Engineer to maintain the integrity of the roadway system. Due to the complexity of this project, funding availability and staffing levels, it was moved to 2018 to allow more time for survey, permitting and right-of-way processes.

Projects programmed for the 2019 Construction Season

SAP 009-611-002 **CSAH 11** **Length: 3.00 Mi**
Location: (3) From CSAH 8 to CSAH 6, 4 miles east of Barnum, MN.
Type of Work: Grading, Drainage Structures, Aggregate Base
Status: Programmed for 2019.
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added at the 5-Year Construction Program Public Hearing in 03/2009 by the County Engineer to maintain the integrity of the roadway system. Due to budget, staff time, permitting and right-of-way acquisition expanded time lines; this project is moved to the 2019 construction program.

SAP 009-621-004 **CSAH 21** **Length: 4.00 Mi**
Location: (4) From CR 123 to TH 210 in Cromwell, MN
Type of Work: Bituminous Surface, Aggregate Shoulders, Pavement Markings
Status: Programmed for 2019.
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added at the 5-Year Construction Program Public Hearing in 03/2009 by the County Engineer to maintain the integrity of the roadway system. This project was to be a Federal Aid Project and was included in the 2013 – 2016 STIP, however, this project is be pulled from the Federal-Aid program and will be developed and constructed using State-aid funding. This project was moved to the 2019 program since the grading portion (SAP 009-621-003) was moved to the 2018 program.

SP 009-090-003 **St Louis River Trail (Phase II)** **Length: 1.50 Mi**
Location: (29) I-35 Park and Ride in Scanlon to 0.59 miles E of TH 33
Type of Work: Construct Bicycle/Pedestrian Trail
Status: Scheduled for 2019.
Contractor: TBD
Remarks: Carlton County will act as fiscal agent for receipt and disbursement of Federal funding. The Project was moved to 2010 due to delays in the progress of Phase I and bumped to 2011 behind Phase III because it is anticipated that Phase III can be developed, permitted and constructed in a shorter timeline than Phase II. This will allow the St Louis River Trail Committee additional time to secure additional funding needed to complete this phase. This project was placed on-hold until local funding is available to match Federal Funding. The City of Scanlon applied for TAP funds (80/20 split) in 2015 to be included in the 2019 STIP. Carlton County will agree to be sponsoring agency to receive/disperse the federal funds.

Projects programmed for the 2020 Construction Season

SAP 009-611-003 **CSAH 11** **Length: 3.00 Mi**
Location: (3) From CSAH 8 to CSAH 6, 4 miles east of Barnum, MN.
Type of Work: Bituminous Surface, Aggregate Shoulders, Pavement Markings
Status: Programmed for 2020.
Contractor: Design by CCTD, Engineering Division
Remarks: This Project was added at the 5-Year Construction Program Public Hearing in 03/2009 by the County Engineer to maintain the integrity of the roadway system. This project is moved to the 2020 construction program since the grading project for this section of roadway was moved to the 2019 construction program.

Other Projects not scheduled or On-Hold

CP 009-106-003 **CR 106** **Length: 0.50 Mi**
Location: (1) From W 1/4 Sec 18-47-17 to NW Cor 18-47-17, 4.22 miles ESE of Mahtowa, MN.
Type of Work: Remove closed Bridge 92409; Construct Roadway-in-lieu (R-I-L) of Bridge
Status: Project On-Hold
Contractor: TBD
Remarks: The old bridge was removed in 2008 by County Forces. This project has been discussed with Blackhoof Township, Mahtowa Township and the State Aid office. Options are: to replace the bridge as a county bridge; turn the road back to the township and replace as a township bridge; construct a roadway-in-lieu to the north; leave as-is with the bridge removed and the two segments of CR 106 as dead end roads.

CP 009-114-007 **CR 114 (Lund Rd)** **Length: 2.50 Mi**
Location: (46) From CSAH 9 (Twin Lakes Rd) to CR 113 (Brookston Rd)
Type of Work: Grading, Aggregate Base, Bituminous Surfacing
Status: To be programmed when funding allows
Contractor: Design by CCTD
Remarks: Recent state legislation, adopted by the Carlton County Board of Commissioners, allows county boards to institute a ½ percent sales tax in the county to provide funding for local transportation projects. This county road has a grade with very poor drainage, overtops after rains and the bituminous surface is very poor with potholes, alligator cracking and large transverse cracking. The project was added by the County Engineer to maintain the integrity of roadway system.

CP 009-114-008 **CR 114 (Jarvi Rd (E/W) and Reservation Rd (N/S))** **Length: 3.80 Mi**
Location: (47) From CR 113 (Brookston Rd) to Lockling Rd in the City of Cloquet
Type of Work: Grading, Aggregate Base, Bituminous Surfacing
Status: To be programmed when funding allows
Contractor: Design by CCTD
Remarks: Recent state legislation, adopted by the Carlton County Board of Commissioners, allows county boards to institute a ½ percent sales tax in the county to provide funding for local transportation projects. This county road has a grade that overtops after rains and the bituminous surface is very poor condition. The project was added by the County Engineer to maintain the integrity of roadway system.

CP 009-151-003 **CR 151 (Jay Cooke Rd)** **Length: 1.25 Mi**
Location: (48) From TH 210 (in Jay Cooke State Park) to East Palkie Rd
Type of Work: Upgrade (full scope of work yet to be determined)
Status: To be programmed when funding allows
Contractor: Design by CCTD
Remarks: Recent state legislation, adopted by the Carlton County Board of Commissioners, allows county boards to institute a ½ percent sales tax in the county to provide funding for local transportation projects. This county road has a grade with very poor drainage, steep terrain and side slopes. Centerline culverts need to be inspected for potential replacements. The roadbed is in good shape, but we have a high cost per mile for maintenance. This section was on a previous County Bond list, if funding was available, but was not prioritized. The project was added by the County Engineer to maintain the integrity of roadway system.

CP 009-696-002 **CR 696 (St Louis River Rd)** **Length: 4.20 Mi**

Location: (46) From TH 33 to CSAH 1 (Canosia Rd)

Type of Work: Minor Grading, Aggregate Base, Bituminous Surfacing

Status: To be programmed when funding allows

Contractor: Design by CCTD

Remarks: Recent state legislation, adopted by the Carlton County Board of Commissioners, allows county boards to institute a ½ percent sales tax in the county to provide funding for local transportation projects. This county road has a grade with poor drainage, severe erosion on hills after heavy rains and must be bladed quite often to maintain the gravel surface. The roadbed has settled by the swamps. This section was on a previous County Bond list, if funding was available, but was not prioritized. The project was added by the County Engineer to maintain the integrity of roadway system.

SP 009-090-002 **St Louis River Trail (Phase III)** **Length: 0.80 Mi**

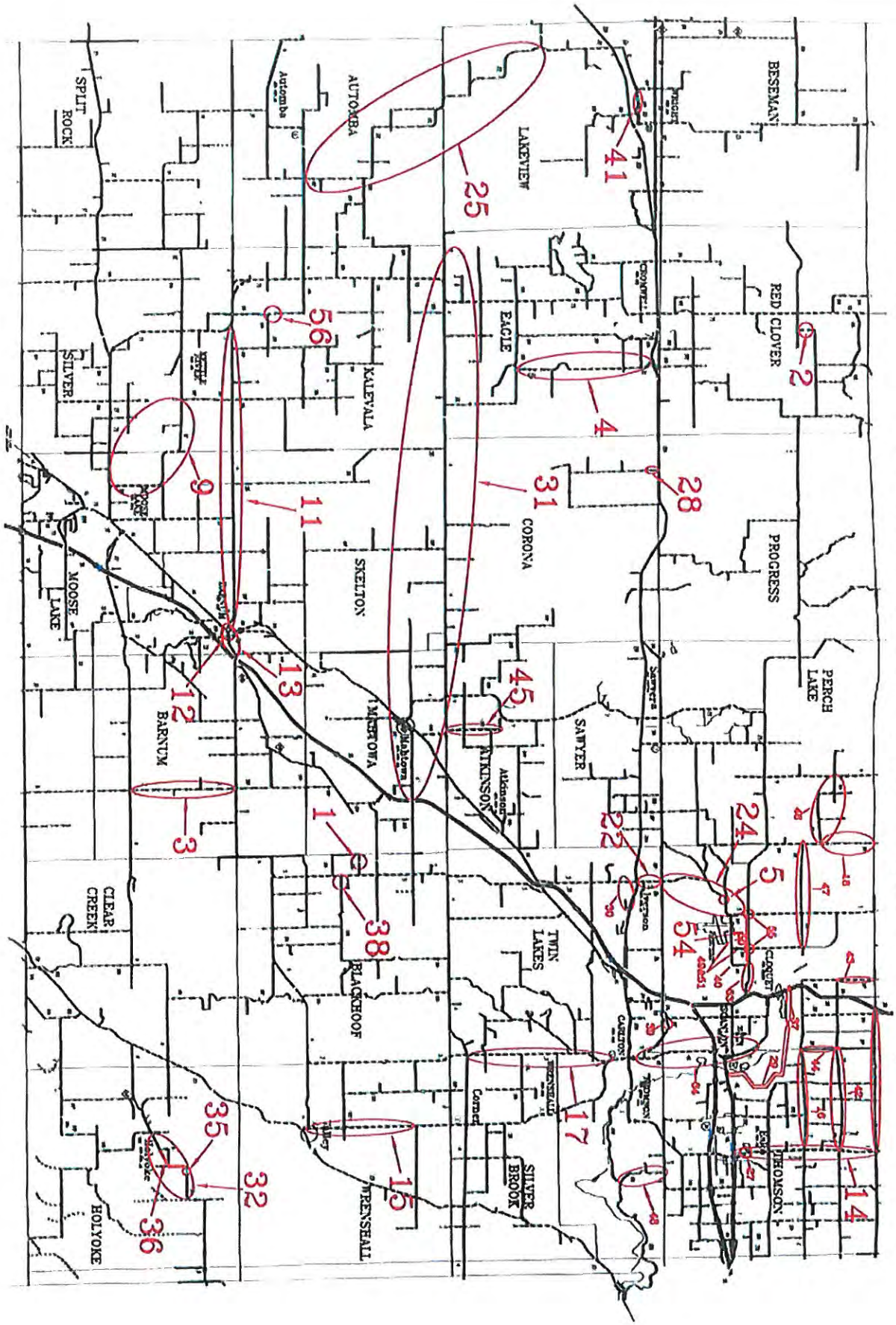
Location: (37) Chamber of Commerce Parking Lot to 0.59 mi E of TH 33 in Cloquet, MN.

Type of Work: Construct Bicycle/Pedestrian Trail

Status: Project On-Hold Pending Local match for Federal Funds.

Contractor: Design by City of Cloquet Engineer's Office

Remarks: Carlton County will act as fiscal agent for receipt and disbursement of Federal funding. This project was moved from 2011 and in front of Phase II of the trail because it is anticipated that this phase can be developed, permitted and constructed in a shorter timeline than Phase II. The City of Cloquet did the preliminary engineering work on this phase. Federal Project Memorandum has been approved. Final Plans have been approved. This phase of the project has been delayed as there is a shortage of local match dollars to the allocated Federal funds.



2015 Carlton County Construction Program Update - Project Location Map

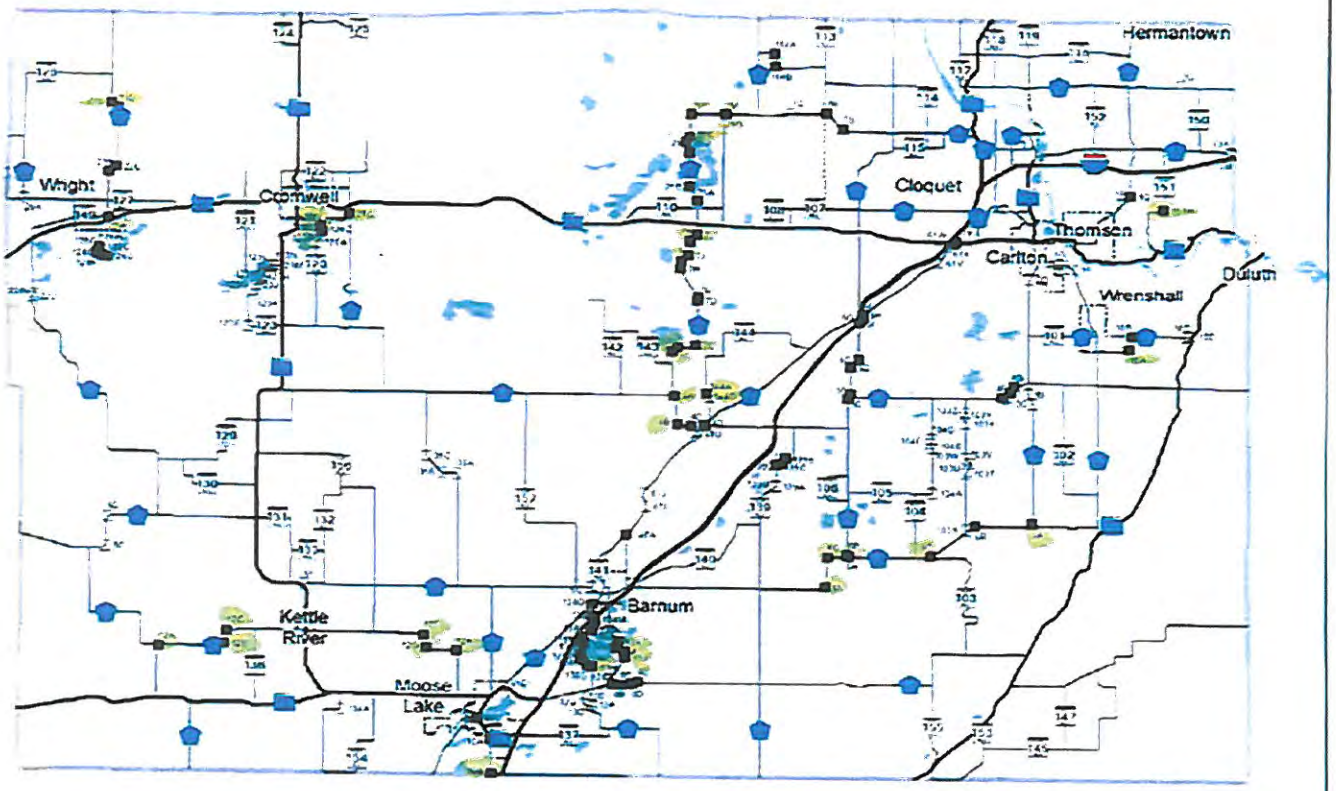
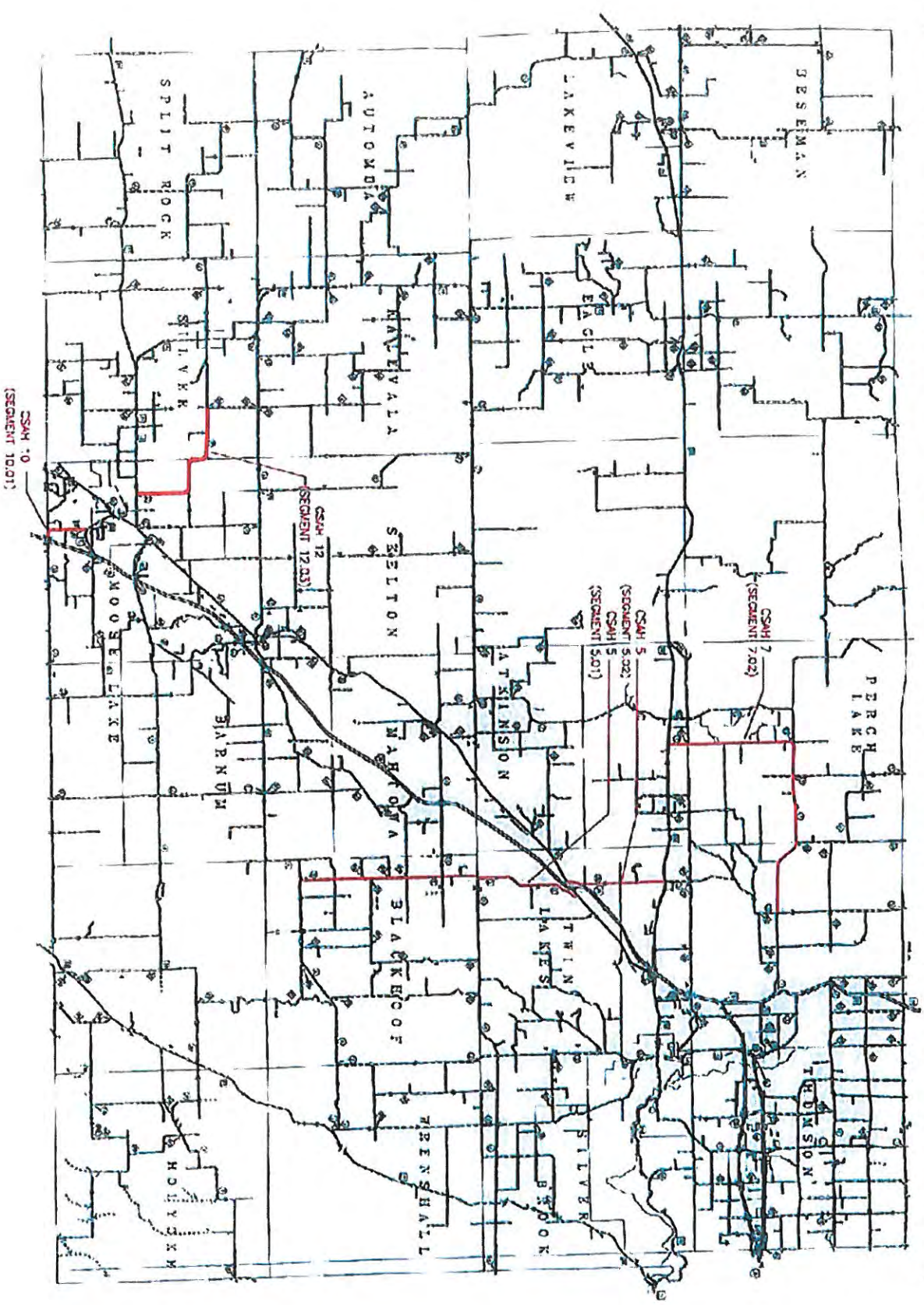


Figure 3-13
Carlton County Curve Project Map

CARLTON COUNTY 2016 WET-REFLECTIVE EDGE STRIPING (W/ST. LOUIS COUNTY)



Map Location	Project Number	Map Location	Project Number
1	009-106-003	34	009-603-034
2	009-599-023	35	009-608-017
3	009-611-002 & 003	36	009-608-018
4	009-621-003 & 004	37	009-090-002
5	009-605-021 (4885)	38	009-105-003
6		39	009-107-005
7		40	
8		41	009-149-003
9	009-612-021	42	009-116-009
10		43	009-117-004
11	009-606-033	44	009-119-005
12	009-606-XX (09503)	45	009-144-006
13	009-606-032	46	009-114-007
14	009-601-049	47	009-114-008
15	009-601-050	48	009-151-003
16	009-602-020	49	009-114-009
~~17~~	009-603-033	50	009-115-005
18	009-113-002	51	
19		52	009-696-002
20		53	009-607-024 & 025
21		54	009-090-004
22	009-605-009	55	009-607-023
23	009-605-022	56	009-598-016
24	009-605-024 & 025	57	
25	009-622-006		
26			
27	009-601-XX (09502)		
28	009-600-004		
29	009-090-003		
30	009-596-005		
31	009-607-037		
32	608-014 & 019 & 020		
33	009-123-007		

D2.

Carlton County, Minnesota

Transportation Department

Roads Bridges Airports Trails

1630 County Road 61, Carlton, Minnesota 55718
Office: 218-384-9150 Cloquet Airport: 218-879-4911
www.co.carlton.mn.us

HIGHWAY MAINTENANCE OPERATIONS

Work Completed July 31, 2015-August 26, 2015

1. Haul sand and class 5 on CSAH 8.
2. Place tires and clay on CSAH 8.
3. Haul class 5 on County Road 103.
4. Blade County and Township Roads.
5. Install culverts- Stark Road.
6. Replace culvert- CSAH 6.
7. Paving culvert patches.
8. Brushing along County and Township Roads.
9. Sweep Carlton County Fairgrounds.
10. Sweep County Roads.
11. Shouldering various County Roads.
12. Paving in front of Carlton County Courthouse.

Mechanics' Duties

1. Service rental equipment on County Road 8 project.
2. Complete MPCA Certifications of fuel storage and dispensing equipment in Carlton and Barnum Shops.
3. In-service two new Tandem Dump Trucks with Plow Equipment.
4. Out service two Tandem Dump Trucks with Plow Equipment.
5. Complete DOT Certifications on all Class 8 Trucks and Trailers.
6. Perform preventive maintenance on County's Construction Equipment.

s:\maintenance\maintenance operations (monthly)\highway maintenance operations - -July, 2015-August 26, 2015 doc

"This Institution is an Equal Opportunity Employer"

D3.

Carlton County Transportation Department
Revenues and Expenditures
August 26,2015

Revenues - (Maintenance)	Year to Date	2015 Annual Budget	Over (Under) Annual Budget
Real Estate Taxes (estimated)	$1,796,460.00	$2,694,682.00	-$898,222.00
Work For Government	$355,644.91	$675,000.00	-$319,355.09
Work For Individuals	$6,136.44	$10,000.00	-$3,863.56
Permits	$2,654.90	$9,000.00	-$6,345.10
Culvert, Map, Scrap Sales	$9,646.10	$11,000.00	-$1,353.90
Miscellaneous	$373.10	$30,000.00	-$29,626.90
Reimbursements/Refunds/Bldg Rent	$668,594.77	$382,000.00	$286,594.77
Insurance Rebate	$36,936.00	$55,400.00	-$18,464.00
HACA, Disp. Red., RES/AG Credit	$166,080.00	$249,125.00	-$83,045.00
State Aid Maintenance	$1,262,026.00	$1,893,039.00	-$631,013.00
PERA Rate Increase Aid	$7,312.00	$10,970.00	-$3,658.00
Town Road Money	$213,150.00	$193,815.00	$19,335.00
Sub-Total Revenue	$4,525,014.22	$6,214,031.00	-$1,689,016.78

Expenditures - (Maintenance)	Year to Date	2015 Annual Budget	Over (Under) Annual Budget
Salaries & Benefits	$2,355,856.38	$3,628,383.00	-$1,272,526.62
Insurance / Unemployment / Bonds	$147,262.32	$232,891.00	-$85,628.68
Phone, Publications, Registr.	$23,561.20	$38,000.00	-$14,438.80
Utilities, Supplies, Safety	$154,489.93	$240,000.00	-$85,510.07
Contracts, Consultants	$242,795.98	$536,440.00	-$293,644.02
Gravel, Asphalt, Culverts, Salt	$230,634.74	$620,000.00	-$389,365.26
Brush & Weed, Road Signs	$62,859.08	$110,000.00	-$47,140.92
Vehicle Maintenance/Supplies	$596,804.58	$1,165,000.00	-$568,195.42
Mobile Equipment	$520,151.73	$480,000.00	$40,151.73
Furniture, Building Repairs	$10,317.81	$80,000.00	-$69,682.19
Right-of-Way/Land Acquisition	$81,477.75	$10,000.00	$71,477.75
Townships, Refunds, Licenses	$184,277.29	$178,800.00	$5,477.29
Sub-Total Expenditures	$4,610,488.79	$7,319,514.00	-$2,709,025.21
Net - County Funds	-$85,474.57	-$1,105,483.00	
County Construction			
Construction Revenues	$4,287,757.06	$4,861,536.00	$573,778.94
Construction Engineering Revenues	$101,951.55	$0.00	
Local Option Transp. Sales Tax	$369,952.25	$0.00	
Construction Expenses	$5,354,714.42	$3,756,053.00	-$1,598,661.42
Local Sales Tax Projects	$317,849.09		
Net - County Const.	-$912,902.65		
Total 2015 Revenues	$9,284,675.08	$11,075,567.00	-$1,115,237.84
Total 2015 Expenditures	$10,283,052.30	$11,075,567.00	-$4,307,686.63
Difference	-$998,377.22		

Carlton County Transp. Dept
Revenues and Expenditures
August 26,2015

Revenues	Aug	Year to Date 2015	Annual Budget
5001 Property Taxes	$ 217,723.50	$ 1,741,788	$ 2,612,682
5004 Property Taxes Delinquent	$ 6,667.00	$ 53,336	$ 80,000
5060 Mobile Home Current	$ 167.00	$ 1,336	$ 2,000
5215 State Shared Disparity Aid		$ -	$ -
5216 State Shared Homestead and Agricultural Credit Aid (estimated)	$ 20,760.00	$ 166,080	$ 249,125
5228 PERA Rate Increase Aid (estimated)	$ 914.00	$ 7,312	$ 10,970
5270 State Aid - Maintenance ($1,893,039/yr)	$ 157,753.25	$ 1,262,026	$ 1,893,039
5275 State Aid - Construction		$ 4,500,907	$ 5,055,351
5275 State Aid - Construction - Engineering		$ 101,952	
5280 Local Option Transp. Sales Tax	$ 152,297.81	$ 369,952	
5401 Permits- Transp, Access, Weight		$ 2,655	$ 9,000
5475 Snowplowing/Grading Gvmnts		$ 355,645	$ 675,000
5476 Snowplowing/Grading Individuals		$ 6,136	$ 10,000
5811 Rents - AEOA		$ 4,095	$ 22,000
5839 Ca Cl sales, Late Fees, Misc.		$ 373	$ 30,000
5840 Intra-County Billing, reimbursemnts	$ 895.00	$ 664,500	$ 360,000
5841 PC/WC Insurance Rebate ($55,400/yr)	$ 4,617.00	$ 36,936	$ 55,400
5912 Sale of Scrap Metal		$ -	$ 1,000
5913 Sale of Maps, Mailbox Posts & Scrap		$ 1,736	$ 6,000
5914 Sale of Culverts		$ 7,910	$ 4,000
Road & Bridge Revenues	**$ 561,794.56**	**$ 9,284,675**	**$ 11,075,567**
Expenditures	**Aug**	**Year to Date 2015**	**Annual Budget**
6102 Salaries - full time	$ 214,469.70	$ 1,456,421	$ 2,260,434
6103 Salaries - part time	$ 8,835.66	$ 42,351	$ 42,000
6105 Overtime pay	$ 12,124.80	$ 63,849	$ 110,000
6106 Overtime - temporary	$ 167.69	$ 3,631	$ 1,500
6152 Employee group insurance (852,000/year)	$ 71,000.00	$ 568,000	$ 852,000
6162 PERA County share	$ 13,574.47	$ 110,011	$ 177,783
6172 FICA & Medicare - county share	$ 15,775.84	$ 111,593	$ 184,666
6173 Unemployment		$ -	$ 12,000
6203 Telephone	$ 824.41	$ 8,149	$ 16,000
6242 Legal advertising	$ 348.09	$ 1,109	$ 2,000
6246 Registration fees	$ 749.24	$ 14,304	$ 20,000
6248 Licenses		$ 273	$ 1,000
6254 Gas, Oil, Steam	$ 905.02	$ 56,314	$ 120,000
6271 Road Contracts - State Aid	$ 416,911.13	$ 5,354,714	$ 3,756,053
6272 Road Contracts - County	$ 4,522.75	$ 185,453	$ 220,000
6272 Local Sales Tax Projects		$ 317,849	
6285 Brush & Weed Control		$ 26,781	$ 45,000
6293 Consulting Fees		$ 47,635	$ 300,000
6305 Repairs to Buildings		$ 10,318	$ 80,000
6307 Maintenance Service Contracts	$ 188.95	$ 9,709	$ 16,440
6353 Liability insurance ($220,891/yr)	$ 18,408.00	$ 147,262	$ 220,891
6404 Data processing supplies		$ -	$ -
6412 General operating supplies	$ 3,302.82	$ 63,455	$ 55,000
6413 Computer software		$ 8,768	$ 22,000
6415 Uniforms	$ 539.03	$ 4,638	$ 6,000
6419 Safety equipment	$ 538.09	$ 12,489	$ 22,000
6499 Road signs & Pavement Striping	$ 244.13	$ 36,078	$ 65,000
6501 Engineering supplies	$ 129.99	$ 8,826	$ 15,000
6510 Road material -gravel	$ 300.00	$ 300	$ 120,000
6515 Road material - culverts	$ 405.96	$ 80,011	$ 100,000
6516 Road material - asphalt		$ 33,890	$ 100,000
6517 Calcium chloride	$ 3,497.46	$ 77,451	$ 100,000
6525 Salt & Sand		$ 38,983	$ 200,000
6563 Fuel & lubrication	$ 48,903.86	$ 306,077	$ 825,000
6598 Vehicle tires	$ 1,407.59	$ 59,549	$ 40,000
6599 Vehicle parts	$ 19,840.94	$ 231,178	$ 300,000
6601 Buildings		$ -	$ -
6602 Mobile equipment	$ 268,706.00	$ 520,152	$ 480,000
6605 Land Purchases		$ -	$ -
6615 Right of way easements / Wetland Credits		$ 81,478	$ 10,000
6802 Remitted to Townships	$ 69.00	$ 181,678	$ 173,000
6806 Refunds/Reimbursements	$ 600.00	$ 2,327	$ 4,800
Road & Bridge Expenditures	**$ 1,127,290.62**	**$ 10,283,052**	**$ 11,075,567**