

**Carlton County  
Board of Commissioners  
ADJOURNED SESSION - Rough Draft  
Tuesday, December 27, 2016  
4:00 p.m.**

The Carlton County Board of Commissioners met this 27<sup>th</sup> day of December, 2016, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Proulx called the meeting to order at 4:00 p.m. Members present: Bodie, Brenner, Peterson, Proulx, and Zmyslony. Absent: None.

The meeting opened with The Pledge of Allegiance to the Flag.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to approve the Agenda as amended.

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to approve the Minutes of the December 13, 2016, Regular Board Meeting.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-118)

BE IT RESOLVED to approve the following Carlton County Public Health and Human Services Service Provider Contracts and Addendums and to further authorize the Board Chairman, County Auditor, Public Health and Human Services Director, and County Attorney to execute these contracts/addendums:

Duluth Regional Care Center, Inc.  
Pine Ridge, Inc.  
Pinewood Cloquet, Inc.

Information was provided depicting the results of the December 15, 2016, Carlton County Timber Auction.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-119)

WHEREAS, it appears to the County Board of the County of Carlton that the road hereinafter should be designated County State Aid Highway under the provisions of Minnesota Law.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Carlton that the changes to CSAH 8 in Section 9 and Section 16, Township 46 North, Range 16 West as shown in the attached map be, and hereby is established, located and designated a County State Aid Highway of said County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the county of Carlton, to be numbered and known as a County State Aid Highway.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-120)

WHEREAS, it appears to the County Board of the County of Carlton that hereinafter should sign the Cooperative Agreement with Itasca and St. Louis Counties for the installation of rural intersection lighting on various MN DOT/CSAH intersections in these counties and in Itasca County.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Carlton that MN DOT has secured federal funding for the counties in District 1 for a joint highway safety improvement project to install rural intersection lighting in 2017. Carlton County will be installing lights at 9 MN DOT/CSAH and 2 MN DOT/C.R. intersections throughout the County. St. Louis County has agreed to administer this project for all of the counties. An agreement has been written by St. Louis County which outlines the duties of each county as it relates to this project. Federal Aid will pay for 90% of the construction costs for this project. Carlton County's local portion of the construction will be covered by state aid and County Road Funds. The local portion is estimated to be \$21,650.00.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to accept staff recommendation and approve the following Application for General Abatement:

- a. 1771 Carlton County (Leung Trust) City of Moose Lake Payable 2016

Motion by Peterson, seconded by Brenner, and carried by all yea votes to approve the carryover of \$3,000 from the County Assessor 2016 Expenditure Budget to the 2017 County Assessor Expenditure Budget, to facilitate Educational and Training Services.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to approve the issuance of the 2017 Cigarette Licenses as follows:

- |                            |                                 |
|----------------------------|---------------------------------|
| Brick's Pub & Grub         | Barnum Municipal Liquor Store   |
| Carlton Meat & Grocery     | Carlton Self Serve              |
| Carlton Travel Center      | Cromwell Municipal Liquor Store |
| Cromwell Self Serve        | Esko Self Serve                 |
| Esko Liquors               | Farmers Cooperative Co.         |
| Grandma Polo's Bottle Shop | Hawk Shop                       |
| Holiday #57                | Kwik Trip, Inc. Scanlon         |
| Lost Tavern                | Rendezvous                      |
| Sawyer Store               | TA Operating, LLC               |
| Tall Pine Liquor, Inc.     | Third Base Bar                  |
| TJ's Country Corner        | Tower Tap                       |
| Wrenshall General Store    |                                 |

Motion by Bodie, seconded by Brenner, and carried by all yea votes to adopt the following resolution: (16-121)

BE IT RESOLVED that during the year 2017, County Commissioners shall be reimbursed for necessary expenses incurred and paid per diem payments for attendance, when directed by the County Board, on the various boards, commissions, committees, and at meetings specified by the County Board, with authorization to be furnished to the County Auditor/Treasurer.

BE IT FURTHER RESOLVED that per diem payments of \$50 (in-County) and \$50 (out-of-County) will be paid for the various boards, commissions, committees, and at meetings as specified by the County Board.

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution: (16-122)

BE IT RESOLVED that during the year 2017, members of the following boards, commissions, and committees shall be reimbursed for necessary expenses incurred and paid per diem for each meeting (where these per diem and expense payments are not paid by other organizations):

- \$50 - Human Services Advisory Committee
- \$50 - Cooperative Extension Committee
- \$50 - Airport Commission
- \$50 – Carlton County Economic Development Authority Committee
- \$50 – Recycling and Solid Waste Advisory Committee
- \$65 – Board of Adjustment
- \$50 – Water Plan Advisory Committee
- \$50 - Planning Commission

Motion by Brenner, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-123)

BE IT RESOLVED that the 2017 annual salary for the Carlton County Board of Commissioners be set at \$22,472.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to adopt the following resolution: (16-124)

BE IT RESOLVED to set the 2017 annual salary for County Elected Officials (other than Commissioners) as follows:

County Attorney	\$110,266
County Sheriff	\$ 96,625
County Auditor/Treasurer	\$ 93,929

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution: (16-125)

WHEREAS, Minnesota Statutes, Section 282.08 4A and 4B authorize a County Board to annually set aside from receipts remaining in the Tax-Forfeited Fund at year end for County Parks or Recreational Areas and for Timber Development on tax-forfeited land and dedicated Memorial Forests.

NOW, THEREFORE, BE IT RESOLVED that up to \$90,000 be transferred to the County Revenue Fund for reimbursement of unallocated expenses related to the operation of the Tax-Forfeited Fund for the year 2016 prior to twenty (20) percent of the remaining receipts being set aside and transferred to parks and recreation, and thirty (30) percent of the remaining receipts being set aside for timber development, and any balance remaining thereafter shall be apportioned as follows: county, forty (40) percent; city or town, twenty (20) percent; and school district, forty (40) percent.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-126)

BE IT RESOLVED that County Officials and Employees attending authorized meetings, seminars, and conferences during the year 2017 shall be reimbursed for all necessary and legal expenditures unless otherwise indicated.

BE IT FURTHER RESOLVED that the rates for mileage reimbursement be set at .535 cents per mile for the year 2017\*, and the rate for meal reimbursement for the year 2017 be set as follows:

Breakfast	\$ 6.00
Lunch	8.50
Dinner	14.50

\*(or the Federal reimbursement rate - whichever is greater)

Motion by Peterson, seconded by Brenner, and carried by all yea votes to adopt the following resolution: (16-127)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve the appointment of William Hayden to serve as the Carlton County Surveyor for 2017.

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to approve the carryover of \$10,500 from the County Veterans Service Office 2016 Expenditure Budget to the 2017 County Veterans Service Office Expenditure Budget, to facilitate Educational and Promotional Services.

Motion by Brenner, seconded by Zmyslony, to approve the hiring of an additional Probation Officer in 2017. This motion failed with all five commissioners voting nay.

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-128)

BE IT RESOLVED that the sum of \$183,969.00 be set apart from the General Revenue Fund and appropriated subject to the order of the Dean and Director of the Minnesota Extension Service of the University of Minnesota for the support of County extension work in Carlton County for the year beginning January 1, 2017, in accordance with Minnesota Statutes, Sections 38.33-38.38, 1999.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to set a closed meeting to discuss labor negotiations following the close of regular business at this meeting.

Motion by Zmyslony, seconded by Brenner, and carried by all yea votes to approve a 2.00% Cost of Living Adjustment for the non represented employees (not including the elected officials) for the year 2017.

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to approve the carryover of \$387,650 from the County Children's Mental Health and family Services Collaborative 2016 Expenditure Budget to the 2017 County Children's Mental Health and family Services Collaborative Expenditure Budget, to facilitate various grant programs.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve out of state travel for an Extension Office employee to attend a conference January 23 – 24, 2017, in Wisconsin.

Motion by Zmyslony, seconded by Brenner, and carried by all yea votes to approve the expenditure listing for November, 2016, as follows:

Revenue	\$1,732,793.65
Road and Bridge	1,138,846.40
Human Services	1,196,387.57
Motor Vehicle	344,539.91
State Fund	767,507.38
Forfeited Tax	16,336.15
Economic Development Fund	20,572.54
Refunding Fund	2,163.00
Schools Fund	2,497,803.51
<b>Total</b>	<b><u>\$7,716,947.11</u></b>

Motion by Brenner, seconded by Bodie, and carried by all yea votes to adopt the following resolution: (16-129)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve the budgets for taxes payable in 2017 as follows:

<u>DEPARTMENT</u>	<u>BUDGETED EXPENDITURES</u>	<u>BUDGETED REVENUE</u>	<u>LEVY ALLOCATION</u>	<u>FUND BALANCE</u>	<u>ACTUAL LEVY</u>
001 BOARD COMMISSIONERS	415,197	1,621,885	-1,206,688	-100,000	-1,106,688
010 RESTORATIVE JUSTICE	207,145	59,000	148,145	5,500	142,645
015 COURT ADMINISTRATOR	101,000	250	100,750	0	100,750
026 LAW LIBRARY	35,000	45,000	-10,000	-10,000	0
040 COUNTY AUDITOR	842,052	618,015	224,037	0	224,037
045 MOTOR VEHICLE	268,978	291,000	-22,022	0	-22,022
055 COUNTY ASSESSOR	514,637	0	514,637	0	514,637
060 GENERAL OPERATIONS	3,195,883	206,800	2,989,083	28,882	2,960,201
065 CNTY COORDINATOR/HR	415,208	3,750	411,458	0	411,458
070 DATA PROCESSING	931,555	5,000	926,555	0	926,555
090 COUNTY ATTORNEY	945,854	20,000	925,854	36,699	889,155
095 CTY ATT VICTIM SERVICE	74,591	70,200	4,391	0	4,391
104 COUNTY RECORDER	436,527	260,000	176,527	0	176,527
107 COUNTY SURVEYOR	15,000	0	15,000	0	15,000
116 BUILDING MAINTENANCE	812,464	38,080	774,384	63,995	710,389
120 VETERANS SERVICE	238,202	12,500	225,702	0	225,702
125 CHILD & FAMILY INITIATS	193,968	36,360	157,608	31,584	126,024
130 ZONING AND ENV SVCS	346,027	123,363	222,664	15,524	207,140
200 COUNTY SHERIFF	2,897,709	476,380	2,421,329	-9,080	2,430,409
205 COURT SECURITY	120,633	0	120,633	0	120,633
210 COMMUNICATIONS	917,815	113,900	803,915	34,868	769,047
225 COUNTY CORONER	100,000	0	100,000	0	100,000
230 BOAT WATER SAFETY	7,028	4,028	3,000	0	3,000
235 SNOWMOBILE SAFETY	4,579	4,579	0	0	0
250 COUNTY JAIL	1,821,835	58,500	1,763,335	0	1,763,335
280 EMERGENCY MGMT	57,085	22,822	34,263	0	34,263
285 EMERGENCY MED SERV	83,850	0	83,850	0	83,850
290 ANIMAL CONTROL	40,000	0	40,000	0	40,000

390	TRANSFER STATION	1,214,100	1,387,500	-173,400	0	-173,400
395	WASTE RECYCLING	226,425	226,818	-393	0	-393
450	COMMUNITY CORRECT	1,792,924	0	1,792,924	0	1,792,924
450	DRUG COURT EQUIP	40,000	0	40,000	0	40,000
501	ARROWHEAD LIBRARY	149,490	0	149,490	0	149,490
502	CNTY HIST SOCIETY	45,000	0	45,000	0	45,000
520	PARKS & RECREATION	64,255	20,000	44,255	0	44,255
601	COUNTY FAIR ASSOC	37,750	0	37,750	0	37,750
602	SOIL & WATER	152,715	0	152,715	0	152,715
625	COUNTY EXTENSION	447,361	238,392	208,969	25,000	183,969
630	WEED INSPECTOR	7,604	0	7,604	0	7,604
635	UNREFUNDED GAS TAX	7,600	7,600	0	0	0
640	TIMBER DEVELOPMENT	12,000	30,000	-18,000	-18,000	0
645	RESOURCE DEVELOP	46,000	46,000	0	0	0
680	WATER PLAN	155,492	118,007	37,485	-14,995	52,480
690	AIRPORT COMMISSION	553,599	523,211	30,388	0	30,388
701	RAIL AUTHORITY	300	300	0	0	0
		<u>20,992,437</u>	<u>6,689,240</u>	<u>14,303,197</u>	<u>89,977</u>	<u>14,213,220</u>
300	ROAD AND BRIDGE	12,535,857	9,794,971	2,740,886	0	2,740,886
400	HUMAN SERVICES	19,908,823	12,196,304	7,712,519	232,646	7,479,873
432	COLLABORATIVE	0	0	0	0	0
		<u>19,908,823</u>	<u>12,196,304</u>	<u>7,712,519</u>	<u>232,646</u>	<u>7,479,873</u>
800	DEBT REDEMPTION	1,054,605	0	1,054,605	0	1,054,605
650	FORFEITED TAX	445,839	445,839	0	0	0
001	ECONOMIC DEVELOPMENT	579,607	605,228	-25,621	-25,621	0
		<u>55,517,168</u>	<u>29,731,582</u>	<u>25,785,586</u>	<u>297,002</u>	<u>25,488,584</u>

Motion by Bodie, seconded by Peterson, and carried by all yeas votes to adopt the following resolution: (16-130)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve the levies for taxes payable in 2017 as follows:

BE IT RESOLVED that there be and is hereby proposed to be levied on the taxable property of Carlton County the sum of \$25,488,584 (net of program aids) for the year 2017 as follows:

- a. On all real and personal property in Carlton County

	2017 LEVY
County Revenue Fund (excluding Arrowhead Library System)	<u>\$14,063,730</u>
Road and Bridge Fund	2,740,886
Human Services Fund	7,479,873
Bond Redemption Funds	1,054,605

- b. On all real and personal property in Carlton County except  
The cities of Carlton, Cloquet, and Moose Lake:

	2017 LEVY
	<u>                    </u>

County Revenue Fund for  
Arrowhead Library System

\$149,490

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution: (16-131)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve the following budgets for Unorganized Townships for the year 20176:

<u>Unorganized Townships</u>	<u>Budgeted Expenditures</u>
Clear Creek	\$39,500
Corona	30,600
Progress	12,100
Red Clover	33,900
Sawyer	47,950

Motion by Bodie, seconded by Brenner, and carried by all yea votes to adopt the following resolution: (16-132)

BE IT RESOLVED that the Carlton County Board of Commissioners, in acknowledgment of comments made by citizens present at public meetings held in June in the unorganized areas of Carlton County, does hereby levy for the year 2017 the amounts on taxable property in the unorganized townships for the following purposes:

	LEVY -----
a. Fire Protection	
Clear Creek	\$12,500
Corona	8,600
Progress	3,100
Red Clover	11,900
Sawyer	18,400
b. Road & Bridge	
Clear Creek	\$27,000
Corona	22,000
Progress	9,000
Red Clover	22,000
Sawyer	23,000
c. Ambulance	
Sawyer	\$5,050
d. Cemetery	
Sawyer	\$1,500

The meeting was closed to discuss labor negotiations at 5:15 p.m., and reconvened at 6:15 p.m.

Motion by Bodie, seconded by Peterson, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Paul G. Gassert  
County Auditor/Treasurer

\_\_\_\_\_  
Thomas Proulx  
County Board Chairperson