

**Carlton County
Board of Commissioners
ADJOURNED SESSION - Rough Draft
Monday, December 22, 2014
4:00 p.m.**

The Carlton County Board of Commissioners met this 22nd day of December, 2014, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Brenner called the meeting to order at 4:00 p.m. Members present: Bodie, Brenner, Olean, Peterson and Proulx. Absent: None.

The meeting opened with The Pledge of Allegiance to the Flag.

Motion by Proulx, seconded by Olean, and carried by all yea votes to approve the Agenda as amended.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the Minutes of the December 9, 2014, Regular Board Meeting.

Recognition was given to Dr. Ricard Puumala for his forty plus years of services as the Carlton County Coroner.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to authorize an Office Support staff position to temporarily work out of class (Case Aid Worker), for a period of up to one year upon review, (pending agreement with the AFSCME bargaining unit), and to authorize the hiring of a .6 FTE Financial Eligibility Specialist position for a period of up to one year upon review. Said actions are taken so as to assist with the Affordable Care Act changes. It is further the intent of this action to provide for the appropriations of \$5,615 (Case Aid) and \$19,727 (Financial Eligibility Specialist), with funds to come from Human Services Fund Balances, to cover the 2015 funding for these positions.

Motion by Peterson, seconded by Olean, and carried by all yea votes to adopt the following resolution: (14-134)

WHEREAS, the Carlton County Board of Commissioners did previously take action (August 25, 2014) to close Landsale No. 131; and

WHEREAS, it has become desirous to reopen said landsale.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby reopen Landsale No. 131.

BE IT FURTHER RESOLVED that the terms and conditions as previously applied to said landsale shall continue to exist until/unless removed by the Carlton County Board of Commissioners.

Motion by Olean, seconded by Proulx, and carried by all yea votes to adopt the following resolution: (14-135)

WHEREAS, Carlton County has reviewed the pertinent data on bridges in the County requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and

WHEREAS, Carlton County has identified bridges that are high priority and has previously established a list of those that require replacement, rehabilitation, or removal; and

WHEREAS, Bridge No. L1230 on C.R. 131 over the Kettle River was identified as requiring rehabilitation.

NOW, THEREFORE, BE IT RESOLVED that Bridge No. L1230 on C.R. 131 over the Kettle River, be added to the list of high priority bridges to be rehabilitated or replaced as soon as funds are available.

BE IT FURTHER RESOLVED that Carlton County does hereby request authorization to rehabilitate or replace such bridge.

BE IT FURTHER RESOLVED that Carlton County does hereby request financial assistance from the State of Minnesota with eligible bridge funds, as provided by law.

Motion by Proulx, seconded by Olean, and carried by all yea votes to adopt the following resolution: (14-136)

BE IT RESOLVED to authorize entering into a Joint Powers Agreement by and between Carlton County and the State of Minnesota, acting through its Department of Human Services (Minnesota Sex Offender Program), whereby the County will provide certain services, including, but not limited to transportation services of clients in the MSOP to Supreme Court Appeals Panel and Special Review Board hearings. The term of this Agreement is for a two year period commencing March 1, 2015.

BE IT FURTHER RESOLVED that the County Board Chairman, County Auditor, and County Sheriff are authorized to execute any and all documents associated with this Agreement.

Motion by Bodie, seconded by Olean, and carried by all yea votes to approve an Application for General Tax Abatement as follows:

Birchwood Meadows Red Clover Township Payable 2009/2013/2014

Motion by Bodie, seconded by Proulx, and carried by all yea votes to adopt the following resolution: (14-137)

BE IT RESOLVED that during the year 2015, County Commissioners shall be reimbursed for necessary expenses incurred and paid per diem payments for attendance, when directed by the County Board, on the various boards, commissions, committees, and at meetings specified by the County Board, with authorization to be furnished to the County Auditor/Treasurer.

BE IT FURTHER RESOLVED that per diem payments of \$50 (in-County) and \$50 (out-of-County) will be paid for the various boards, commissions, committees, and at meetings as specified by the County Board.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to adopt the following resolution: (14-138)

BE IT RESOLVED that during the year 2015, members of the following boards, commissions, and committees shall be reimbursed for necessary expenses incurred and paid per diem for each meeting (where these per diem and expense payments are not paid by other organizations):

- \$50 - Human Services Advisory Committee
- \$50 - Cooperative Extension Committee
- \$50 - Airport Commission
- \$50 – Carlton County Economic Development Authority Committee
- \$50 – Recycling and Solid Waste Advisory Committee
- \$65 – Board of Adjustment
- \$50 – Water Plan Advisory Committee
- \$50 - Planning Commission

Motion by Bodie, seconded by Peterson, and carried by all yea votes, except Olean and Proulx, who voted nay, to adopt the following resolution: (14-139)

BE IT RESOLVED that the 2015 annual salary for the Carlton County Board of Commissioners be set at \$22,031.

Motion by Peterson, seconded by Proulx, and carried by all yea votes to adopt the following resolution: (14-140)

BE IT RESOLVED to set the 2015 annual salary for County Elected Officials (other than Commissioners) as follows:

County Attorney	\$105,984
County Sheriff	\$ 92,873
County Auditor/Treasurer	\$ 90,281

Motion by Bodie, seconded by Olean, and carried by all yea votes to adopt the following resolution: (14-141)

WHEREAS, Minnesota Statutes, Section 282.08 4A and 4B authorize a County Board to annually set aside from receipts remaining in the Tax-Forfeited Fund at year end for County Parks or Recreational Areas and for Timber Development on tax-forfeited land and dedicated Memorial Forests.

NOW, THEREFORE, BE IT RESOLVED that up to \$90,000 be transferred to the County Revenue Fund for reimbursement of unallocated expenses related to the operation of the Tax-Forfeited Fund for the year 2014 prior to twenty (20) percent of the remaining receipts being set aside and transferred to parks and recreation, and thirty (30) percent of the remaining receipts being set aside for timber development, and any balance remaining thereafter shall be apportioned as follows: county, forty (40) percent; city or town, twenty (20) percent; and school district, forty (40) percent.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to adopt the following resolution: (14-142)

BE IT RESOLVED that County Officials and Employees attending authorized meetings, seminars, and conferences during the year 2015 shall be reimbursed for all necessary and legal expenditures unless otherwise indicated.

BE IT FURTHER RESOLVED that the rates for mileage reimbursement be set at .575 cents per mile for the year 2015*, and the rate for meal reimbursement for the year 2015 be set as follows:

Breakfast	\$ 6.00
Lunch	8.50
Dinner	14.50

*(or the Federal reimbursement rate - whichever is greater)

Motion by Peterson, seconded by Bodie, and carried by all yea votes to approve the reappointment of William Hayden as County Surveyor for the year 2015.

Motion by Peterson, seconded by Proulx, and carried by all yea votes, except Brenner, who voted nay, to approve funding in the amount of \$35,529 (from the Human Services levy for 2015), for a part time Restorative Justice position for the Carlton County Collaborative.

Motion by Bodie, seconded by Olean, and carried by all yea votes, except Proulx, who voted nay, to approve funding in the amount of \$40,000 (from the General Revenue fund for 2015), for the Friends of Animals Humane Society. Said amount to be paid in quarterly installments, subject to review by the board.

A motion was made and seconded to provide an additional \$5,000 in funding (for 2015) for the Carlton County Soil and Water Conservation District, said motion (and seconding) was withdrawn.

Motion by Bodie, seconded by Proulx, and carried by all yeas to approve funding in the amount of \$128,300 (from the General Revenue fund for 2015) for the Carlton County Soil and Water Conservation District.

Motion by Bodie, seconded by Proulx, and carried by all yeas to adopt the following resolution: (14-143)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve the following revenue and expenditure budgets for taxes payable in 2015:

<u>DEPARTMENT</u>	<u>BUDGETED EXPENDITURES</u>	<u>BUDGETED REVENUES</u>	<u>LEVY ALLOCATION</u>	<u>FUND BALANCE</u>	<u>ACTUAL LEVY</u>
001 BOARD COMMISSIONERS	454,361	1,572,695	-1,118,334	-46,555	-1,071,779
015 COURT ADMINISTRATOR	57,000	0	57,000	0	57,000
026 LAW LIBRARY	36,000	36,000	0	0	0
040 COUNTY AUDITOR	663,994	481,015	182,979	0	182,979
045 MOTOR VEHICLE	259,032	275,000	-15,968	0	-15,968
055 COUNTY ASSESSOR	512,323	0	512,323	0	512,323
060 GENERAL OPERATIONS	2,966,908	180,700	2,768,208	0	2,786,208
065 CNTY COORDINATOR	345,566	2,500	343,066	0	343,066
070 INFO/TECH OFFICES	799,230	5,000	794,230	0	794,230
090 COUNTY ATTORNEY	791,662	40,000	751,662	0	751,662
095 CTY ATT VICTIM SERVICE	67,818	52,000	15,818	0	15,818
104 COUNTY RECORDER	420,159	265,000	155,159	0	155,159
107 COUNTY SURVEYOR	15,000	0	15,000	0	15,000
116 BUILDING MAINTENANCE	765,713	36,000	729,713	0	729,713
120 VETERANS SERVICE	224,683	12,500	212,183	0	212,183
130 ZONING AND PLANNING	313,076	120,534	192,542	0	192,542
200 COUNTY SHERIFF	2,470,989	341,774	2,129,215	697	2,128,518
205 COURT SECURITY	119,242	0	119,242	0	119,242
210 COMMUNICATIONS	769,710	128,000	641,710	0	641,710
225 COUNTY CORONER	85,000	0	85,000	0	85,000
230 BOAT AND WATER SAFETY	7,050	4,050	3,000	0	3,000
235 SNOWMOBILE SAFETY	4,783	4,783	0	0	0
250 COUNTY JAIL	1,693,632	75,000	1,618,632	0	1,618,632
280 EMERGENCY MANAGEMENT	56,292	24,601	31,691	0	31,691
285 EMERGENCY MEDICAL SERV	80,350	0	80,350	0	80,350
290 ANIMAL CONTROL	40,000	0	40,000	0	40,000

390	TRANSFER STATION	1,168,563	1,301,500	-132,937	0	-132,937
395	WASTE RECYCLING	212,259	230,813	-18,554	0	-18,554
450	COMMUNITY CORRECTIONS	1,800,097	0	1,800,097	0	1,800,097
501	ARROWHEAD LIBRARY	149,490	0	149,490	0	149,490
502	CNTY HISTORICAL SOCIETY	43,260	0	43,260	0	43,260
520	PARKS & RECREATION	56,709	20,000	36,709	0	36,709
601	COUNTY FAIR ASSOCIATION	36,750	0	36,750	0	36,750
602	SOIL & WATER	128,300	0	128,300	0	128,300
625	COUNTY EXTENSION OFFICE	394,568	220,939	173,629	0	173,629
630	WEED INSPECTOR	7,305	0	7,305	0	7,305
635	UNREFUNDED GAS TAX	7,600	7,600	0	0	0
640	TIMBER DEVELOPMENT	10,200	30,000	-19,800	-19,800	0
645	RESOURCE DEVELOPMENT	46,500	46,500	0	0	0
680	WATER PLAN	62,715	24,864	37,851	0	37,851
690	AIRPORT COMMISSION	499,326	468,797	30,529	0	30,529
701	RAIL AUTHORITY	300	300	0	0	0
705	LONG TERM RECOVERY	0	0	0	0	0
		<u>18,643,515</u>	<u>6,008,465</u>	<u>12,635,050</u>	<u>-65,658</u>	<u>12,700,708</u>
300	ROAD AND BRIDGE	11,075,567	8,462,885	2,612,682	0	2,612,682
400	HUMAN SERVICES	17,988,124	10,472,520	7,515,604	406,507	7,109,097
800	DEBT REDEMPTION	1,294,678	165,000	1,129,678	0	1,129,678
650	FORFEITED TAX	407,509	407,509	0	0	0
001	ECONOMIC DEVELOPMENT	<u>510,810</u>	<u>510,810</u>	<u>0</u>	<u>0</u>	<u>0</u>
		49,920,203	26,027,189	23,893,014	340,849	23,552,165

Motion by Proulx, seconded by Peterson, and carried by all yeas votes to adopt the following resolution: (14-144)

BE IT RESOLVED to set the tax levy to meet Carlton County's share of approved expenditures for Social Services, Income Maintenance, and Public Health and Nursing Services for the year 2015 at \$23,552,165.

- a. On all real and personal property in Carlton County

	2015 LEVY
County Revenue Fund (excluding Arrowhead Library System)	\$12,551,218
Road and Bridge Fund	2,612,682
Human Services Fund	7,109,097
Bond Redemption Funds	1,129,678

- b. On all real and personal property in Carlton County except
The cities of Carlton, Cloquet, and Moose Lake:

	2015 LEVY -----
County Revenue Fund for Arrowhead Library System	\$149,490

Motion by Olean, seconded by Peterson, and carried by all yea votes to approve the carryover of \$17,000 from the County Assessor 2014 Expenditure Budget to the 2015 County Assessor Expenditure Budget, to facilitate the acquisition of Pictometry Software.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to approve a 4% cost of living wage adjustment for the nonrepresented employees for 2015.

Motion by Peterson, seconded by Proulx, and carried by all yea votes to approve a leave of absence for a Zoning and Environmental Services Office staff.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the issuance of the 2015 Cigarette Licenses as follows:

Barnum Little Store	Barnum Municipal Liquor Store
Carlton Little Store	Carlton Meat & Grocery
Carlton Self Serve	Carlton VFW
Carlton Travel Center	Cromwell Municipal Liquor Store
Cromwell Self Serve	Esko Little Store
Esko Self Serve	Esko Liquors
Farmers Cooperative Co.	Grandma Polo's Bottle Shop
Hawk Shop	Junction ICO
Kwik Trip, Inc. Scanlon	Lost Tavern
One Stop Market	Rendezvous
Sawyer Store	SSG-Holiday
Tall Pine Liquor, Inc.	The River Inn of Scanlon
Third Base Bar	TJ's Country Corner
Tower Tap	

Motion by Bodie, seconded by Olean, and carried by all yea votes to adopt the following resolution: (14-145)

BE IT RESOLVED to enter into an Agreement for Medical Examiner Services, by and between Carlton County and Lakeland Pathology, P.A., whereby Lakeland will provide medical examiner services for Carlton County for the period January 1, 2015, and December 31, 2017, with terms and conditions as set forth in said Agreement.

BE IT FURTHER RESOLVED that the County Board Chairman, County Auditor, and County Sheriff are authorized to execute any and all documents associated with this Agreement.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to authorize the Information Technology Director to proceed with plans for the installation of a Fiber Optic communications line to the Carlton County Transportation Department Building (1630 Highway 61); the funding (approximately \$16,500) for this project will come from the Tax Forfeited Fund.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to accept and approve the Wellness Committee Operating Policies and Procedures as presented. A copy of the Policies and Procedures is on file in the County Coordinator Offices.

Motion by Bodie, seconded by Olean, and carried by all yea votes to table consideration of the Carlton County Policy on Nepotism.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the appropriation of \$9,550 (from Revenue Fund Reserves) to facilitate the payment for services provided by the Keystone Compensation Group for the Carlton County Compensation Study.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the transfer of \$195,977.06, from Fund 34 (ARMER Debt Service Fund) to Fund 30, (ARMER Construction Fund), to facilitate the closing of the ARMER Debt Service Fund.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the transfer of \$17,509.38, from Fund 1 (General Revenue Fund) to Fund 30, (ARMER Construction Fund), to facilitate the closing of the ARMER Construction Fund.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to approve the transfer of \$607,342.03, from Fund 31 (Community Services Building Construction Fund), to Fund 11, (Human Services Fund), to facilitate closing the Community Services Building Construction Fund.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to accept and approve the November, 2014, Expenditure Listing as follows:

Revenue	\$1,523,484.91
Road and Bridge	828,383.20
Human Services	949,231.83
Motor Vehicle	253,933.16
State Fund	745,800.20
Forfeited Tax	19,394.03
Economic Development Fund	21,49.60
Refunding Fund	31,205.20
Schools	1,817,176.55
 Total	 \$6,190,018.68

Motion by Proulx, seconded by Peterson, and carried by all yeas to approve the appointment of Donna Lekander as the Carlton County Collaborative Director, effective December 27, 2014.

Motion by Olean, seconded by Bodie, and carried by all yeas to adopt the following resolution: (14-146)

BE IT RESOLVED that the Carlton County Board of Commissioners, in acknowledgment of comments made by citizens present at public meetings held in June for the unorganized areas of Carlton County, does hereby levy for the year payable 2015 the amounts on taxable property in the unorganized townships for the following purposes:

	LEVY

a. Fire Protection	
Clear Creek	\$11,350
Corona	7,800
Progress	2,750
Red Clover	10,800
Sawyer	16,314
b. Road & Bridge	
Clear Creek	\$24,000
Corona	20,000
Progress	8,000
Red Clover	20,000
Sawyer	21,000
c. Ambulance	
Sawyer	\$4,447
d. Cemetery	
Sawyer	\$1,500

Motion by Bodie, seconded by Peterson, and carried by all yea votes to approve the following resolution: (14-147)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve the following budgets for Unorganized Townships for the year 2015:

Unorganized Townships	Budgeted Expenditures
Clear Creek	\$35,350
Corona	27,800
Progress	10,750
Red Clover	30,800
Sawyer	43,261

Motion by Bodie, seconded by Proulx, and carried by all yea votes that this meeting be adjourned.

Attest: _____
Paul G. Gassert
County Auditor/Treasurer

Richard Brenner
County Board Chairperson