

**Carlton County  
Board of Commissioners  
REGULAR SESSION - Rough Draft  
Tuesday, July 12, 2016  
8:30 a.m.**

The Carlton County Board of Commissioners met this 12<sup>th</sup> day of July, 2016, in Regular Session at the Carlton County Transportation Building.

Members present: Bodie, Brenner, Peterson, Proulx and Zmyslony. Absent: None.

The meeting opened with The Pledge of Allegiance to the Flag.

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to approve the Agenda as amended.

Motion by Zmyslony, seconded by Brenner, and carried by all yea votes to approve the Minutes of the June 27, 2016, Adjourned Board Meeting.

Employee Service Awards were presented as follows:

Milt Hagen	Transportation Department	25 Years
Jody Meyer	Environmental Services Office	25 Years

Timothy Korby, PE, Donohue & Associates Engineering Services, was present to provide an update on the Highway 210 Infrastructure Project (Proposed Waterline from the City of Carlton, westerly to the Interstate Corridor).

Motion by Brenner, seconded by Bodie, and carried by all yea votes to authorize the filling of a 1.0 FTE Long Term Care PHN/RN position (Special Needs Basic Care) at the Carlton County Public Health and Human Services Offices.

Motion by Zmyslony, seconded by Brenner, and carried by all yea votes to authorize the filling of 2 FTE Income Maintenance Eligibility Worker positions as the Carlton County Public Health and Human Services Offices.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to enter into a Contract/Agreement with Health Partners, whereby Health Partners will provide assistance administering the Special Needs Basic Care Program.

Motion by Peterson, seconded by Zmyslony, and carried by all yea votes to Foster and Child Care Licensing actions as follows:

**Child Care Renewals:**

Melody Nelson                      #35145088

Colleen Paulson #35513960  
April Winter #18859538

**Child Care Closure:**

Shawna Dauplaise #18859912

**Foster Care Renewal:**

Shawna and Justin Grim #36609309

**New Family Child Care:**

Pamela Samec #39102591

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to accept the recommendation of the Carlton County Planning Commission and approve the following Conditional Use Permit with conditions as on file in the Zoning Office:

No. 416004, Bobbikay Delovely (Soderstrom), to use an existing structure as a single family residence without an associated business on a site in a C-1, Commercial Recreation District, on property described as Part of the Southwest Quarter of the Northwest Quarter (SW ¼ of NW ¼), Section Twenty-two (22), Township Forty-nine (49), Range Eighteen (18) in Perch Lake Township.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to adopt the following resolution: (16-063)

WHEREAS, the Carlton County Board of Commissioners did previously take action to enter into an Agreement for the Collection of Recyclable Electronics (August 12, 2014) with Retrofit Companies (TRC); and

WHEREAS, said Agreement provides for an extension (for one year at the same rate) of the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve a one year extension of the Agreement for the Collection of Recyclable Electronics with Retrofit Companies (TRC).

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to set the fee for the disposal of Recyclable Mattresses at \$11.00 (increase from \$9.50) and Non-recyclable Mattresses at \$13.50 (increase from \$12.00) effective August 1, 2016.

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to approve the appointment of John Manninen, (Beseman Township), to the Carlton County Board of Adjustment.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to authorize and instruct the County Land Commissioner to proceed with plans for the

acquisition of an easement for ingress and egress over and across certain lands owned by Tom and Dan Thelen in Atkinson Township.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to authorize and instruct the County Land Commissioner to proceed with plans for the acquisition of a parcel of land from Potlatch Timberlands in Eagle Township.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution: (16-064)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize and approve entering into a Master Subscriber Agreement by and between Carlton County and the State of Minnesota, acting through its Office of State Court Administration. Said Agreement will allow the Carlton County Sheriff Department electronic access to court records and documents.

BE IT FURTHER RESOLVED that the County Sheriff, County Auditor, and County Board Chairman are hereby authorized to execute any and all documents associated with said Agreement.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to adopt the following resolution: (16-065)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize and approve entering into a Communications Facility Use Agreement by and between Carlton County and the State of Minnesota, acting through its Department of Transportation. Said Agreement will allow the Carlton County Sheriff Department to utilize the Mn/DOT Cromwell Communications Facility (Tower).

BE IT FURTHER RESOLVED that the County Sheriff, County Auditor, and County Board Chairman are hereby authorized to execute any and all documents associated with said Agreement.

An update of the Flood Event of July 11 – 12, 2016, was provided by Carlton County Undersheriff Brian Belich.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to accept staff recommendation and approve the following General Property Tax Abatement Application:

Carlton County Auditor      City Kettle River (former school parcel)      Payable 2016

Motion by Brenner, seconded by Bodie, and carried by all yea votes to set the August , 2016, Regular County Board Meeting as follows:

8:30 a.m., August 9, 2016, Tamarack Room, PHHS Building Cloquet, MN.

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes to conduct a second interview for the position of County Assessor. Said interviews will be held immediately following the close of regular business at this meeting.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-066)

WHEREAS, Carlton County has made significant progress in meeting the need for housing rehabilitation in the cities and rural areas of the county; and

WHEREAS, an unmet need remains for the repair and rehabilitation of rental housing units; and

WHEREAS, the Rental Rehabilitation Deferred Loan Program sponsored by Minnesota Housing (MHFA) may provide a means for rehabilitating rental housing units in Carlton County.

NOW, THEREFORE, BE IT RESOLVED that the Central Minnesota Housing Partnership is hereby authorized to submit an Application for Administrative Authority to MHFA for participation in the Rental Rehabilitation Deferred Loan program, and the Central Minnesota Housing Partnership is designated as the administrative body for implementing this program in Carlton County.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to adjourn this meeting for the purpose of conducting interviews for the Carlton County Assessor position. The meeting adjourned at 9:25 a.m.

The meeting reconvened at 11:55 a.m.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to authorize and instruct the County Coordinator to proceed in the best interest of the County in negotiating an Employment Offer to candidates for the position of Carlton County Assessor.

Motion by Bodie, seconded by Peterson, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Paul G. Gassert  
County Auditor/Treasurer

\_\_\_\_\_  
Thomas Proulx  
County Board Chairperson

