

**Carlton County
Board of Commissioners
REGULAR SESSION - Rough Draft
Tuesday, February 9, 2016
8:30 a.m.**

The Carlton County Board of Commissioners met this 9th day of February, 2016, in Regular Session at the Carlton County Transportation Building.

Members present: Bodie, Brenner, Peterson, Proulx, and Zmyslony. Absent: None.

The meeting opened with The Pledge of Allegiance to the Flag.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve the Agenda as amended.

Motion by Peterson, seconded by Zmyslony, and carried by all yea votes to approve the Minutes of the January 25, 2016, Adjourned Board Meeting.

An Employee Service Award was presented as follows:

Thomas Shay	Information Technology Offices	10 Years
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Marty Togerson and Mark Wester (Mn Department of Natural Resources, Trails and Waterways), Andy Gladen and others (Duluth OffRoad Association), were present to discuss a proposed Off Road Vehicle Trail to be located within Section Thirty-six (City of Cloquet) and Section Thirty-one (Twin Lakes Township). The Duluth Club is seeking for Carlton County to be the sponsoring agency (for Grant in Aid Trail purposes), in addition to seeking permission from the County to utilize a forty acre parcel in Twin Lakes Township. The consensus of the Board was to allow for staff to proceed with this proposed project, pending final approve of the County Board.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to accept the December, 2015, Public Health and Human Services Financial Report as presented.

Motion by Brenner, seconded by Bodie, and carried with Commissioners Bodie, Brenner, and Proulx voting aye, and Commissioners Peterson and Zmyslony voting nay, to approve the hiring of additional staff at the Public Health and Human Services Offices as follows:

1.0 FTE	Case Aide
2.0 FTE	Child Protection Social Workers
1.0 FTE	Child Welfare Worker
1.0 FTE	Paralegal

(A motion was brought forth by Commissioner Peterson to scale back this hiring from 5.0 to 3.0 FTE positions, due to the lack of a seconding to this motion, no action was taken on the motion.)

Motion by Bodie, seconded by Brenner, and carried by all yeas to approve the hiring of additional staff at the Public Health and Human Services Offices as follows:

- 1.0 FTE Mental Health Professional/ACT Team Leader
- 1.5 FTE Nurse
- 2.0 FTE Mental Health Practitioners/Social Workers
- 1.0 FTE Substance Abuse Specialist/MH Specialist
- 1.0 FTE Vocational Specialist
- 1.0 FTE Certified Peer Specialist
- 1.0 FTE Case Aide (Program Assistant)

Motion by Zmyslony, seconded by Brenner, and carried by all yeas to adopt the following resolution: (16-017)

WHEREAS, the Carlton County Board of Commissioners did previously take action to enter into a Joint Powers Agreement with the Western Lake Superior Sanitary District for the purposes of administering a Household Hazardous Waste Program; and

WHEREAS, it has become necessary to amend said Agreement to incorporate new State requirements for the PaintCare Program.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize and approve Amendment No. 1, to the Household Hazardous Waste Program Agreement by and between Carlton County and the Western Lake Superior Sanitary District.

Motion by Brenner, seconded by Peterson, and carried by all yeas to adopt the following resolution: (16-018)

WHEREAS, Minnesota Statutes 282.01, Subdivision 7A, provides for the County Auditor to sell certain tax-forfeited properties at a restricted landsale; and

WHEREAS, the Carlton County Board of Commissioners did previously authorize the sale of several small parcels of tax-forfeited land at an Irregular Landsale held January 27, 2016; and

WHEREAS, the County Auditor did receive bids for the sale of eight (8) of the twenty-six (26) parcels being offered for sale.

NOW, THEREFORE, BE IT RESOLVED to approve the sale of eight (8) parcels of tax-forfeited land described as follows:

See EXHIBIT A;

BE IT FURTHER RESOLVED that if payment is not received from the successful bidders within forty-five (45) days of February 9, 2016 the next highest bidder will be awarded the sale of said parcel at bid offering.

BE IT FURTHER RESOLVED that all bids received for Parcel No. 96-010-5640 be rejected due to possible legal description issues associated with this parcel.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to adopt the following resolution: (16-019)

WHEREAS, State Statute 471.345, Subd. 18 allows counties to accept bids, quotations, and proposals electronically in a form required by the county and further allows counties to accept bids, performance and payment bonds furnished electronically; and

WHEREAS, the Minnesota Department of Transportation and St. Louis County have been using electronic bidding for several years with great success; and

WHEREAS, the incidence of rejected bids can be minimized through the use of an electronic bidding process, thereby ensuring the lowest possible bids on projects.

NOW THEREFORE, BE IT RESOLVED, that the Carlton County Board directs the Auditor's Office, and the Transportation Department to implement an electronic bidding process for Transportation Department projects; and

BE IT FURTHER RESOLVED, that the County Engineer is authorized to enter an agency internet service and license agreement with Info Tech, Inc. for the Info Tech Bid Express Services; and

BE IT FURTHER RESOLVED, that the Purchasing Rules and Regulations shall be modified to allow electronic bidding for Transportation Department projects, with electronic submission being the sole allowable form of bid submission.

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution: (16-020)

BE IT RESOLVED to enter into an Agreement by and between Carlton County and St. Louis County with regards to Seal Coat and Fog Seal Projects to be undertaken within their respective Counties as defined in SAP 69-607-051.

BE IT FURTHER RESOLVED that the Board Chairperson, County Auditor, and County Engineer are hereby authorized to execute the necessary documents related to this Agreement.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to accept staff recommendation and approve the following Application for General Abatement:

No. 1756 St. Paul's Evangelical Church City of Cloquet Payable 2016

Motion by Brenner, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-020)

BE IT RESOLVED to enter into an Agreement for Professional Services by and between Carlton County and Rex W. Laaksonen, whereby Laaksonen will provide Children in Need of Protection or Services (CHIPS), termination of Parental Rights (TPR), Long Term Foster Care placement matters (LTFC), and Transfer of Legal and Physical Custody matters (TL&PC) on behalf of Carlton County fore Minn. Stat. Chapter 260C.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to approve out of state travel for Veterans Service Office staff to attend their National Association Conference in South Carolina, May 14 – 21, 2016.

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to approve the expenditure listing for December, 2015, as follows:

Revenue	\$1,812,976.88
Road and Bridge	1,291,417.30
Human Services	1,841,530.75
Refunding Bonds	450.00
Motor Vehicle	326,722.80
State Fund	80,752.42
Forfeited Tax	40,057.71
Economic Development Fund	31,826.56
Refunding Fund	901.00
Schools Fund	466,302.00
Towns and Cities	4,684,696.11
ISTS Loan Program	8,000.00
Motion Total	<u>\$10,585,633.53</u>

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to approve the issuance of a Cigarette License to the Holiday Station/Store – Scanlon.

Motion by Brenner, seconded by Peterson, and carried by all yeas to approve the issuance of Employee Service Awards in recognition of 10/20/30/40 years of service and the issuance of Retirement Plaques (at retirement) in recognition of 20 or more years of service in Carlton County.

Motion by Brenner, seconded by Zmyslony, and carried by all yeas to adopt the following resolution: (16-022)

WHEREAS, Minnesota's counties are mandated by the state to provide essential services in many program areas, including human services, public safety, and transportation; and

WHEREAS, counties depend on County Program Aid (CPA) funding for the financial stability of these state mandated, county administered services; and

WHEREAS, the current structure of the CPA formula, pursuant to MN Stat. Chapter 477A.0124, creates considerable volatility in the CPA funding distribution, interfering with counties' abilities to accurately budget for essential services; and

WHEREAS, the current formula's inadequacies have also resulted in the dramatic reduction of funding for one third of Minnesota counties that have lost at least 50 percent of their funding since 2005; and

WHEREAS, despite fluctuations over the past ten years, the state appropriation to the 2015 CPA funding is equal to the 2015 appropriation, making it greatly depressed in terms of inflation; and

WHEREAS, a revised CPA formula in conjunction with additional funding will enable counties to continue to provide quality services that may also translate into reductions in county levies, decreasing the tax burden of Minnesota residents; and

WHEREAS, in October, 2014, the Association of Minnesota Counties assembled the CPA Work Group, including leadership from twenty counties and representatives from the Metropolitan Inter-County Association and the Rural Minnesota Counties Caucus to analyze and develop a CPA formula that reflects the pressing needs of Minnesota's counties; and

WHEREAS, the CPA Work Group unanimously approved a revised CPA formula that benefits all Minnesota counties by reducing volatility and ensuring a fair distribution of CPA; and

WHEREAS, Carlton County also endorses \$17 million in new state funding for a state takeover of the county costs associated with funding the non federal share of the Indian Child Welfare Act; and

WHEREAS, the Board of Directors of the Association of Minnesota Counties that represents the diverse interests of Minnesota's 87 counties, voted to support the proposed CPA funding revisions.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby endorse the revised County Program Aid formula as created by the AMC CPA Work Group with revisions to the CPA formula as follows:

-A funding increase of \$40 million

-The creation of a funding floor that guarantees each county \$350,000 in tax base equalization aid (TBEA)

-Adjustments to the TBEA formula factors to slow down counties loss of TBEA funding, including an increase of the per capita factor to \$190, and a decrease of the county adjusted net tax capacity (ANTC) factor to 9 percent

-The elimination of special funds and transition aid

-The creation of a 5% cap on annual CPA losses, ensuring no county will lose more than 5% of its funding each year

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners, consistent with the provisions outlined above, also endorses \$17 million in new state funding for the state takeover of the county costs incurred with funding the non federal share of the Indian Child Welfare Act.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to authorize and instruct the County Coordinator to seek Requests for Proposals for possible Garage and Office additions to the Carlton County Transportation Building.

Motion by Bodie, seconded by Brenner, and carried by all yea votes to approve the appointment of Commissioner Peterson to serve as an alternate liaison to the Carlton County Soil and Water Board.

Motion by Zmyslony, seconded by Peterson, and carried by all yea votes that this meeting be adjourned.

Attest: _____
Paul G. Gassert
County Auditor/Treasurer

Thomas Proulx
County Board Chairperson

EXHIBIT A

PARCEL DESCRIPTION	APPRAISED VALUE	BID VALUE	BIDDER
Westerly 5 Feet of Lot 11 Block 41 CITY OF MOOSE LAKE ORIGINAL PLAT Parcel No. 21-010-6505	\$100	\$151	D. Lund
PART OF THE NE¼ OF SE¼ DESCRIBED AS FOLLOWS: COM AT PT 70 FT E OF NW COR TH W 70 FT TH S AT ANG OF 91 DEG 654.5 FT TH E AT ANG OF 89 DEG 9 MIN 225 FT TO CENTER LINE OF PUB RD KNOWN AS ST AID RD 1 TH NW ALONG ROAD TO PT OF BEG DOCKET 175754 & 239209 Section 20 Township 48 Range 16 Parcel No. 27-140-0160	\$1,000	\$1,010	D. DeWitt
PART OF NE¼ OF NE¼ COM NE COR TH S 442 FT TO RD TH W 33 ½ DG S 25 FT ALONG CO RD TO PT OF BEG TH N 33 ½ DEG W 125 FT TH W 33 ½ S 50 FT TH S 33 ½ DE E 125 FT TH E 33 ½ DG N 50 FT TO BEG DOCKET 160789 Section 25 Township 48 Range 1 Parcel No. 33-010-2240	\$100	\$100	M. Schultz
BEG AT SE COR OF NW¼ OF NE¼ TH N 460 FT TH W 146 FT TO PT OF BEG TH W 68 FT TH N 118 FT TH SE PAR TO & 200 FT S OF CENTERLINE OF RAILROAD TO A PT 146 FT W OF E LINE TH S 100 FT TO PT OF BEG SPLIT FROM PARCEL 5100 Section 32 Township 47 Range 21 Parcel No. 36-033-5105	\$100	\$100	P. Seelen TTY
PT OF SE¼ of SE¼ LYING NW OF RY R/W BK 1 PG 17 Section 10, Township 46, Range 18 Parcel No. 39-010-1660	\$4,500	\$4,500	J. Arnold
LOTS 17 & 18, BLOCK 2 TOWNSITE OF HOLYOKE Parcel Nos. 48-230-0260, 0270	\$2,400	\$2,510	P. Braun
COM AT N COR OF LOT 2 AS BEG TH S ALG E LINE 90 FT TH DEF RT 56 FT PERP TO W LINE OF SD LOTCONT ALG	\$100	\$100	J. Thorsten

SD LINE 56 FT M/L TO INTERS WITH W LINE OF SD LOT TH N ALG SD LINE TO PT OF BEG SUBJ TO EASE DOCKET 253747LOT 2 COUNTY AUDITOR SUBDIVISION #30 Parcel No. 63-080-0040			
2 ACS ON N SIDE OF SW¼ OF SE¼ BEING A STRIP 4 RDS WIDE, Section 26, Township 48, Range 20 Parcel No. 90-010-4780	\$1,000	\$1,000	D. Nyberg