

**Carlton County  
Board of Commissioners  
ADJOURNED SESSION - Rough Draft  
Monday, January 27, 2014  
4:00 p.m.**

The Carlton County Board of Commissioners met this 27<sup>th</sup> day of January, 2014, in Adjourned Session at the Carlton County Transportation Building.

Chairperson Brenner called the meeting to order at 4:00 p.m. Members present: Bodie, Brenner, Olean, Peterson and Proulx Absent: None

The meeting opened with The Pledge of Allegiance to the Flag.

Motion by Proulx, seconded by Bodie, and carried by all yea votes to approve the Agenda as amended.

Motion by Proulx, seconded by Olean, and carried by all yea votes to approve the Minutes of the January 7, 2014, Annual Board Meeting.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to accept and approve the December, 2013, Public Health and Human Services Financial Statement.

Motion by Bodie, seconded by Olean, and carried by all yea votes to approve a three week leave of absence for a Public Health and Human Services employee.

Motion by Proulx, seconded by Olean, and carried by all yea votes to adopt the following resolution: (14-008)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve the following Carlton County Public Health and Human Services Service Provider Contracts and Contract Addendums and further authorizes the Board Chairman and Public Health and Human Services Director to sign these documents:

Human Development Center

Motion by Bodie, seconded by Olean, and carried by all yea votes to approve entering into a Purchase of Service Contract with a Peer Specialist, whereby the Specialist will facilitate weekly groups as part of the Carlton County Intensive Community Services.

Motion by Proulx, seconded by Olean, and carried by all yea votes to accept the recommendation of the Carlton County Planning Commission and approve the following Conditional Use Permit with conditions as on file in the Zoning Office:

No. 413002, Jacqueline Mattson, to operate an auto repair, towing, and sales business on their property described as part of the East one half of the Northwest Quarter of the Southeast Quarter, Section Thirty - one (31), Township Forty-eight (48), Range Sixteen (16) in Silver Brook Township.

Motion by Bodie, seconded by Olean, and carried by all yea votes to approve a three week leave of absence for a Transportation Department employee.

Motion by Bodie, seconded by Olean, and carried by all yea votes to approve a six month leave of absence for a Transportation Department employee.

Motion by Proulx, seconded by Olean, and carried by all yea votes to authorize the refilling of a Maintenance Worker I position at the Transportation Department.

Motion by Olean, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (14-009)

WHEREAS, Carlton County has reviewed the pertinent data on bridges in the County requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and

WHEREAS, Carlton County has identified bridges that are high priority and has previously established a list of those that require replacement, rehabilitation, or removal; and

WHEREAS, Bridge No. 4511 on CSAH 8 over the Little Net River was identified as requiring rehabilitation.

NOW, THEREFORE, BE IT RESOLVED that Bridge No. 4511 on CSAH 8 over the Little Net River, be changed from rehabilitation to replace as soon as funds are available.

BE IT FURTHER RESOLVED that Carlton County does hereby request authorization to replace such bridge.

BE IT FURTHER RESOLVED that Carlton County does hereby request financial assistance from the State of Minnesota with eligible bridge funds, as provided by law.

Motion by Bodie, seconded by Olean, and carried by all yea votes to adopt the following resolution: (14-010)

WHEREAS, the Town of Thomson has applied for a Federal Safe Routes to School (SRTS) Infrastructure Grant through the Minnesota Department of Transportation (MnDOT) for planning, design, and construction of the Esko Midway Trail; and

WHEREAS, Carlton County has agreed to act as the fiscal agent and contract administrator for the State of Minnesota in administering Federal SRTS Grant funds.

NOW, THEREFORE, BE IT RESOLVED that Carlton County shall serve as the fiscal agent on behalf of Thomson Township for the administration of the Esko Safe Routes to School Project.

BE IT FURTHER RESOLVED that the County Engineer, County Auditor, and County Board Chairman, and/or their designees, are hereby authorized to execute the necessary documents associated with said SRTS Project.

Motion by Olean, seconded by Bodie, and carried by all yea votes to adopt the following resolution: (14-011)

WHEREAS, the policy of the State of Minnesota as declared in Minn. Stat. Section 353.63 is to give special consideration to police officers who are required to perform hazardous work and who devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Chapter 353 permits the governing body of a governmental subdivision to request coverage in the Public Employees Police and Fire Plan for all services rendered by an employee holding a public safety position in a police or sheriff's department that requires the enforcement of the general criminal laws of the state on a primary basis by a licensed peace officer and that periodically includes related non-police officer duties on a secondary basis; and

WHEREAS, for the governing body to declare to the Public Employees Retirement Association that a police or sheriff's department position with dual roles is that of a police officer who is eligible to participate in the Police and Fire Plan, the duties and training qualifications of the position and employee must meet the following minimum requirements:

1. licensed by the Minnesota peace officer standards and training (POST) board,
2. possesses full power of arrest,
3. charged with the prevention and detection of crimes, **and**
4. has the primary duty (over 50%) to enforce the general criminal laws of the state.

NOW, THEREFORE, BE IT RESOLVED that the County Board of Commissioners of Carlton County hereby declares that the position titled Jail Administrator currently held by Paul Coughlin is for primary services that of a police officer who qualifies for membership in the Police and Fire Plan.

BE IT FURTHER RESOLVED that this governing body hereby requests that the employee holding this position be accepted as a member of the Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to adopt the following resolution: (14-012)

WHEREAS, the Carlton County Board of Commissioners did previously take action to approve Economic Development Loans out of Occupational Tax Monies allocated to Carlton County through the Financial Assistance Program as follows:

Cozy Café	Esko Liquors
Lambert Auto Glass	Neil Polling; and

WHEREAS, said loans have been deemed in default after rigorous recovery efforts; and

WHEREAS, the Carlton County Board of Commissioners has deemed that loans unrecoverable through bankruptcy, insolvency, or insufficient/no collateral will be written off the active loan portfolio.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize the charge off of the following Economic Development Loans:

Cozy Café	\$55,200.62	Esko Liquors	\$96.15.44
Lambert Auto Glass	\$90,636.60	Neil Polling	\$3,244.46

BE IT FURTHER RESOLVED that where Carlton County retains the lien rights the County will continue to have collection efforts in place.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to authorize and approve Carlton County becoming a member of the Northeast HOME Consortium. It is further the intent of this motion that Commissioner Brenner and Economic Development Director Christenson be appointed as the Carlton County representatives to said consortium.

Motion by Bodie, seconded by Proulx, and carried by all yea votes to adopt the following resolution: (14-013)

BE IT RESOLVED to accept the recommendation of the Carlton County Economic Development Advisory Committee and approve the commitment of \$3,000 out of County Fund balances for the purpose providing financial assistance with the East Central Minnesota Regional Housing Study.

Motion by Peterson, seconded by Bodie, and carried by all yea votes to adopt the following resolution: (14-014)

BE IT RESOLVED to award the bid for the following legal publications to the low bidder, in 2014, at the Stated Rate Per Advertising Unit (S.A.U.), contingent upon their meeting all bid specifications and statutory requirements in regard to legal publications:

1. Summary of Commissioner Proceedings . . . . . \$5.46 Per S.A.U.  
(The Star Gazette will publish the Commissioner's Proceedings for 2014.)
  
2. Other Legal Publications . . . . . \$7.00 Per S.A.U.  
(The Star gazette will publish other Legal Publications for 2014.)
  
3. Notices and Lists of Real Estate Taxes Remaining  
Delinquent on the First Workday of January 2014 . . . . \$5.46 Per S.A.U.  
(The Star Gazette Leader will publish the Delinquent Real Estate List for 2014)

BE IT FURTHER RESOLVED that pursuant to Minnesota Statute 2008 331A.12, the Carlton County Board of Commissioners does hereby designate the Carlton County World Wide Web Site ([www.co.carlton.mn.us](http://www.co.carlton.mn.us)) to be used in the same manner for publication/advertisement of Carlton County transportation projects.

Motion by Bodie, seconded by Olean, and carried by all yea votes to authorize and instruct the County Coordinator to proceed with the acquisition of the 317 Chestnut Avenue (Carlton) property for a proposed purchase price of \$185,000.00.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to authorize out of state travel for Veterans Service Office staff to attend a training session in Grand Rapids, MI.

Motion by Olean, seconded by Peterson, and carried by all yea votes to approve the appointments of Carol Waldoft (District 5) and Michelle Michaelson (District 3), to the Carlton County Extension Committee.

Motion by Bodie, seconded by Olean, and carried by all yea votes to set a closed meeting to discuss labor negotiations following the close of regular business of this meeting.

Motion by Bodie, seconded by Olean, and carried by all yea votes to close this meeting to discuss labor negotiations and pending litigation.

The meeting reconvened at 5:45 p.m.

Motion by Olean, seconded by Bodie, and carried by all yea votes to approve the labor contract agreements with the Carlton County LELS (Sheriff's Unit) for the years 2013, 2014, and 2015.

Motion by Olean, seconded by Bodie, and carried by all yea votes that this meeting be adjourned.

Attest: \_\_\_\_\_  
Paul G. Gassert  
County Auditor/Treasurer

\_\_\_\_\_  
Richard Brenner  
County Board Chairperson