

**Carlton County
Board of Commissioners
ANNUAL SESSION - Rough Draft
Tuesday, January 6, 2015
8:30 a.m.**

The Carlton County Board of Commissioners met this 6th day of January, 2015, in Annual Session at the Carlton County Transportation Building.

Auditor/Treasurer Paul Gassert called the meeting to order at 8:30 a.m. Members present: Bodie, Brenner, Peterson, Proulx, and Zmyslony. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

The Oath of Office was administered to the following elected Carlton County Officials by Auditor/treasurer Gassert.

| | |
|----------------|-----------------------------------|
| Marv Bodie | County Commissioner District Two |
| Susan Zmyslony | County Commissioner District Four |
| Kelly Lake | County Sheriff |
| Thomas Pertler | County Attorney |

Nominations were called for Chairperson of the Board of County Commissioners for the year 2015. Commissioner Bodie was nominated by Commissioner Brenner. There being no further nominations, a motion was made by Brenner, seconded by Proulx and carried by all yea votes that Commissioner Bodie serve as Chairperson of the Board of County Commissioners for the year 2015.

Commissioner Bodie took over as Chair.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to approve the Agenda as amended.

Nominations were called for Vice-Chairperson of the Board of County Commissioners for the year 2015. Commissioner Proulx was nominated by Commissioner Peterson. There being no further nominations, a motion was made by Peterson, seconded by Zmyslony, and carried by all yea votes that Commissioner Proulx serve as Vice-Chairperson of the Board of County Commissioners for the year 2015.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to approve the Minutes of the December 22, 2014, Adjourned Board Meeting.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to approve the carryover of \$7,016 from the Airport 2014 Expenditure Budget to the 2015

Expenditure Budget to facilitate the completion of the LED Lighting Upgrade Project (\$3,016) and the acquisition of a lift truck (\$4,000).

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to approve out of state travel for the County Sheriff, Jail Sergeant, County Coordinator, and Commissioner Bodie to attend a conference in Aurora, Co., February 22 – 27, 2015.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to adopt the following resolution: (15-001)

WHEREAS, an application was received from Randolph J. Vrana for the repurchase of tax forfeited property in the City of Cloquet (06-030-0380); and

WHEREAS, this repurchase appears to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED that this repurchase application be approved upon payment in full of the repurchase price.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to adopt the following resolution: (15-002)

WHEREAS, an application was received from Randolph J. Vrana for the repurchase of tax forfeited property in the City of Cloquet (06-510-0205); and

WHEREAS, this repurchase appears to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED that this repurchase application be approved upon payment in full of the repurchase price.

Motion, by Brenner, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (15-003)

WHEREAS, public officials and employees of Carlton County could be in a position to refer or contract with private vendors of service; and

WHEREAS, Minnesota Statutes, section 382.18, prevents Carlton County officials and employees from being interested, directly or indirectly, in contracts; and

WHEREAS, it is vital to the integrity of Carlton County that contracts and referrals for services be made in the best interests of Carlton County and free from any possible conflict.

NOW, THEREFORE, BE IT RESOLVED that no public official or employee of Carlton County in direct contact with providers or potential providers, or who may directly or

indirectly influence the purchasing of services or contracting for services, or otherwise has official involvement in the purchasing or contracting process may:

1. Have any financial interest or have any personal beneficial interest, directly or indirectly, in contracts or purchase orders for goods or services used by or purchased by Carlton County.
2. Accept directly or indirectly from a person, firm, or corporation to which a contract or purchase order has been or may be awarded, a rebate, gift, money, or anything of value other than items of nominal value. No such employees may further accept any promise, obligation, or contract for future reward.
3. Serve on any board or commission as a representative of Carlton County that contracts with or provides services to Carlton County or its Board, without the express written consent of the Carlton County Board, except that public officials need only to notify the Carlton County Board of such service. This provision does not apply to union activities, as defined by the various collective bargaining agreements.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to adopt the following resolution: (15-004)

BE IT RESOLVED to award the bid for the following legal publications to the low bidder, in 2015, at the Stated Rate Per Advertising Unit (S.A.U.), contingent upon their meeting all bid specifications and statutory requirements in regard to legal publications:

1. Summary of Commissioner Proceedings \$5.73 Per S.A.U.
(The Star Gazette will publish the Commissioner's Proceedings for 2014.)
2. Other Legal Publications \$7.00 Per S.A.U.
(The Star gazette will publish other Legal Publications for 2014.)
3. Notices and Lists of Real Estate Taxes Remaining
Delinquent on the First Workday of January 2015 \$5.73 Per S.A.U.
(The Star Gazette Leader will publish the Delinquent Real Estate List for 2014)

BE IT FURTHER RESOLVED that pursuant to Minnesota Statute 2008 331A.12, the Carlton County Board of Commissioners does hereby designate the Carlton County World Wide Web Site (www.co.carlton.mn.us) to be used in the same manner for publication/advertisement of Carlton County transportation projects.

Motion by Brenner, seconded by Proulx, and carried by all yea votes to adopt the following resolution: (15-005)

BE IT RESOLVED that the schedule of Carlton County Board Meetings for 2015 shall be as follows: (with meetings to be held at the Carlton County Transportation Building – unless otherwise indicated and/or posted):

Regular Meeting – 8:30 a.m. on the second Tuesday of each month

Adjourned Meeting – 4:00 p.m. on the fourth Monday of each month

BE IT FURTHER RESOLVED that the January, 2015, Adjourned Board Meeting will be held at 4:00 p.m. on January 26, 2015, at the Carlton County Transportation Building unless indicated otherwise.

BE IT FURTHER RESOLVED that the May, 2015, Adjourned Board Meeting will be held at 4:00 p.m. on May 26, 2015, at the Carlton County Transportation Building unless indicated otherwise.

BE IT FURTHER RESOLVED that the December, 2015, Regular Board Meeting will be held at 5:00 p.m., on December 8, 2015, at the Carlton County Transportation Building, unless indicated otherwise.

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners will meet as the Carlton County Board of Equalization and the Board of Review and Equalization for the unorganized township of Carlton County at 5:00 p.m. on June 16, 2015, and at 3:00 p.m. on June 25, 2015 (if necessary), at the Carlton County Transportation Building; these meetings are subject to change in accordance with Department of Revenue Guidelines.

Motion by Proulx, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (15-006)

BE IT RESOLVED that the Carlton County Board of Commissioners shall meet as a Committee of the Whole in the Carlton County Transportation Building Meeting Room on the first Tuesday of each month in 2015, at 4:00 p.m., starting in February to discuss Road and Bridge, Land and Buildings, General Government, Public Safety and other matters.

Motion by Brenner, seconded by Peterson, and carried by all yea votes that Commissioner Proulx serve as the Chairperson of the Committee of the Whole for the year 2015.

Motion by Brenner, seconded by Proulx, and carried by all yea votes that Commissioner Peterson, serve as the Vice Chairperson on the Committee of the Whole for the year 2015.

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution: (15-007)

BE IT RESOLVED to approve committee, commission, and other appointments of Commissioners, in 2015, as follows:

Committee / Commission

Commissioner(s)

| | |
|--|--|
| Airport Commission | Brenner/Peterson |
| Area Transportation Partnership | Peterson/Tardy/Newman |
| Arrowhead Counties Association | Bodie/Brenner |
| Arrowhead Economic Opportunity Agency | Proulx |
| Arrowhead Health Alliance | Brenner/Bodie (alt) |
| Arrowhead Regional Corrections | Brenner/Bodie (alt) |
| Arrowhead Regional Development Commission | Brenner |
| Arrowhead Regional Library Board | Patricia Brandstaetter |
| AMC Region 1 | All Commissioners |
| AMC Env & Nat Res Policy Committee | Peterson |
| AMC General Government Policy Committee | Brenner |
| AMC Health & Human Policy Committee | Proulx |
| AMC Public Safety Policy Committee | Bodie |
| AMC Trans & Infrastructure Policy Committee | Zmyslony |
| AMC Tribal Relations Committee | Proulx |
| Big Sandy Watershed District | Peterson |
| Carlton County Collaborative | Brenner/Proulx (alt) |
| Carlton County Finance Committee | Board Chair/Board Vice Chair |
| Carlton Co. Economic Dev. Authority | Bodie/Brenner |
| Carlton County Extension Committee | Zmyslony/Peterson |
| Carlton County Fair Board Representative(s) | Zmyslony/Peterson (alt) |
| Carlton County Building/Facilities Committee | Bodie/Brenner |
| Carlton County Diversity Committee | Proulx |
| Carlton County Law Enforcement Community | Zmyslony/Brenner |
| Carlton County Law Library | Peterson |
| Carlton County Septic Financing Committee | Zmyslony/Peterson |
| Carlton County Wellness Committee | Proulx |
| Carlton Fire District | Zmyslony(Clear Creek) / Brenner (Sawyer) |
| Cloquet Economic Development Partnership | Brenner/Proulx/Christenson |
| Coastal Water Commission | Brenner |
| Community Health Services Board (Regional) | Bodie |
| Emergency Medical Services Council | Zmyslony/Peterson(alt) |
| Enbridge Pipeline Project Representatives | Zmyslony/Peterson |
| Friends of Animals (Animal Control) | Brenner/Genereau |
| Human Services Advisory Committee | Bodie |
| Human Services Appeal Committee | Brenner/Bodie/Lee/Genereau |
| Job Evaluation Committee | Proulx |

| | |
|--|-----------------------|
| Lakes and Pines Community Action Council | Peterson |
| Local Emergency Food and Shelter Board | Zmyslony |
| National Association of Counties (NACo) | All Commissioners |
| Northeast Minnesota Office of Job Training | Proulx |
| Northeast Waste Advisory Board (NEWAC) | Proulx/Brenner (alt) |
| Northspan | Brenner |
| Northland Connection | Brenner/Christenson |
| Laurention Resource Conservation & Development | Zmyslony |
| Planning Commission | Zmyslony |
| Recycling and Solid Waste Advisory Committee | Proulx |
| Regional Radio Board | Bodie |
| Soil & Water Conservation District Liaison | Zmyslony |
| St. Louis River Trail Committee | Brenner/ Proulx/Tardy |
| Water Management Plan Advisory Board | Peterson |

BE IT FURTHER RESOLVED that all necessary expenses associated with these meetings be paid for by the County, including up to three (3) NACo Conferences for the County Commissioners.

Motion by Proulx, seconded by Brenner, and carried by all yea votes to adopt the following resolution: (15-008)

BE IT RESOLVED that Non-Commissioner appointments to the Committee of the Whole, in 2015, shall be as follows:

- All Carlton County Department Heads (elected and appointed)
- Mr. James Newman (representing townships)
- Mr. Milt Hagen (representing transportation matters)

BE IT FURTHER RESOLVED that in the event that the Department Head cannot attend said Committee of the Whole Meeting(s), their designee may represent the department at the meeting(s).

Motion by Zmyslony, seconded by Proulx, and carried by all yea votes to set a closed meeting to discuss labor negotiations following the close of regular business.

Motion by Zmyslony, seconded by Proulx, and carried by all yea votes to set a closed meeting to discuss pending litigation following the close of regular business.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to approve the issuance of a Cigarette Licenses as follows:

The Hawk Shop City of Moose Lake

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution: (15-009)

WHEREAS, the Carlton County Board of Commissioners did previously take action to provide and Economic Development loan to the Wrenshall One Stop Market; and

WHEREAS, it has become necessary for the County take action necessary to recover said funds.

NOW, THEREFORE, BE IT RESOLVED that the Carlton County Board of Commissioners does hereby authorize the County Economic Development Director to proceed with plans for the disposal of certain perishable inventories on behalf of the Wrenshall One Stop Market.

The Regular Meeting closed at 9:35 a.m., to discuss labor negotiations and pending litigation. The meeting reconvened at 10:45 a.m.

Motion by Proulx, seconded by Brenner, and carried by all yea votes that this meeting be adjourned.

Attest: _____
Paul G. Gassert
County Auditor/Treasurer

Marv Bodie
Chairperson