

**Carlton County
Board of Commissioners
ANNUAL SESSION - Rough Draft
Tuesday, January 5, 2016
8:30 a.m.**

The Carlton County Board of Commissioners met this 5th day of January, 2016, in Annual Session at the Carlton County Transportation Building.

Auditor/Treasurer Paul Gassert called the meeting to order at 8:30 a.m. Members present: Bodie, Brenner, Peterson, Proulx, and Zmyslony. Absent: None.

The meeting opened with the Pledge of Allegiance to the Flag.

Nominations were called for Chairperson of the Board of County Commissioners for the year 2016. Commissioner Proulx was nominated by Commissioner Brenner. There being no further nominations, a motion was made by Brenner, seconded by Bodie and carried by all yea votes that Commissioner Proulx serve as Chairperson of the Board of County Commissioners for the year 2016.

Commissioner Proulx took over as Chair.

Motion by Zmyslony, seconded by Bodie, and carried by all yea votes to approve the Agenda as amended.

Nominations were called for Vice-Chairperson of the Board of County Commissioners for the year 2016. Commissioner Peterson was nominated by Commissioner Bodie. There being no further nominations, a motion was made by Bodie, seconded by Zmyslony, and carried by all yea votes that Commissioner Peterson serve as Vice-Chairperson of the Board of County Commissioners for the year 2016.

Motion by Peterson, seconded by Brenner, and carried by all yea votes to approve the Minutes of the December 28, 2015, Adjourned Board Meeting.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution: (16-000)

BE IT RESOLVED that the Carlton County Board of Commissioners does hereby approve entering into a Cooperative Agreement by and between Carlton County and the State of Minnesota, acting through its Department of Human Services, whereby Carlton County will provide local child support services on behalf of the State. .

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to approve the classification of the 2015 forfeitures as on file in the Carlton County Land Commissioner's Office.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-001)

WHEREAS, Carlton County has reviewed the pertinent data on bridges in the County requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and

WHEREAS, Carlton County has identified bridges that are high priority and has previously established a list of those that require replacement, rehabilitation, or removal; and

WHEREAS, the following bridge has been identified as also requiring replacement.

NOW, THEREFORE, BE IT RESOLVED that an unnumbered bridge on Clear Creek UT Road 103 over Stoney Brook, be added to the list of high priority bridges to be replaced.

BE IT FURTHER RESOLVED that Carlton County does hereby request authorization to replace such bridge.

BE IT FURTHER RESOLVED that Carlton County does hereby request financial assistance from the State of Minnesota with eligible town bridge funds, as provided by law.

Motion by Brenner, seconded by Zmyslony, and carried by all yea votes to approve the temporary hiring of a Jailer in the Carlton County Sheriff Department.

Motion, by Bodie, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-002)

WHEREAS, public officials and employees of Carlton County could be in a position to refer or contract with private vendors of service; and

WHEREAS, Minnesota Statutes, section 382.18, prevents Carlton County officials and employees from being interested, directly or indirectly, in contracts; and

WHEREAS, it is vital to the integrity of Carlton County that contracts and referrals for services be made in the best interests of Carlton County and free from any possible conflict.

NOW, THEREFORE, BE IT RESOLVED that no public official or employee of Carlton County in direct contact with providers or potential providers, or who may directly or indirectly influence the purchasing of services or contracting for services, or otherwise has official involvement in the purchasing or contracting process may:

1. Have any financial interest or have any personal beneficial interest, directly or indirectly, in contracts or purchase orders for goods or services used by or purchased by Carlton County.
2. Accept directly or indirectly from a person, firm, or corporation to which a contract or purchase order has been or may be awarded, a rebate, gift, money, or anything of value other than items of nominal value. No such employees may further accept any promise, obligation, or contract for future reward.
3. Serve on any board or commission as a representative of Carlton County that contracts with or provides services to Carlton County or its Board, without the express written consent of the Carlton County Board, except that public officials need only to notify the Carlton County Board of such service. This provision does not apply to union activities, as defined by the various collective bargaining agreements.

Motion by Bodie, seconded by Zmyslony, and carried by all yeas to adopt the following resolution: (16-003)

BE IT RESOLVED to award the bid for the following legal publications to the low bidder, in 2016, at the Stated Rate Per Advertising Unit (S.A.U.), contingent upon their meeting all bid specifications and statutory requirements in regard to legal publications:

1. Summary of Commissioner Proceedings \$5.73 Per S.A.U.
(The Star Gazette will publish the Commissioner's Proceedings for 2016.)
2. Other Legal Publications \$7.00 Per S.A.U.
(The Star Gazette will publish Other Legal Publications for 2016.)
3. Notices and Lists of Real Estate Taxes Remaining
Delinquent on the First Workday of January 2016 \$5.73 Per S.A.U.
(The Star Gazette will publish the Delinquent Real Estate List for 2016)

BE IT FURTHER RESOLVED that pursuant to Minnesota Statute 2008 331A.12, the Carlton County Board of Commissioners does hereby designate the Carlton County World Wide Web Site (www.co.carlton.mn.us) to be used in the same manner for publication/advertisement of Carlton County transportation projects.

Motion by Brenner, seconded by Zmyslony, and carried by all yeas to adopt the following resolution: (16-004)

BE IT RESOLVED that the schedule of Carlton County Board Meetings for 2016 shall be as follows: (with meetings to be held at the Carlton County Transportation Building – unless otherwise indicated and/or posted):

Regular Meeting – 8:30 a.m. on the second Tuesday of each month

Adjourned Meeting – 4:00 p.m. on the fourth Monday of each month

BE IT FURTHER RESOLVED that the January, 2016, Adjourned Board Meeting will be held at 4:00 p.m. on January 25, 2016, at the Carlton County Transportation Building unless indicated otherwise.

BE IT FURTHER RESOLVED that the December, 2016, Regular Board Meeting will be held at 5:00 p.m., on December 13, 2016, at the Carlton County Transportation Building, and the December, 2016, Adjourned Board Meeting will be held at 4:00 p.m., on December 27, 2016, at the Carlton County Transportation Building unless indicated otherwise.

BE IT FURTHER RESOLVED that the Carlton County Board of Commissioners will meet as the Carlton County Board of Equalization and the Board of Review and Equalization for the unorganized township of Carlton County at 5:00 p.m. on June 14, 2016, and at 3:00 p.m. on June 23, 2016 (if necessary), at the Carlton County Transportation Building; these meetings are subject to change in accordance with Department of Revenue Guidelines.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-005)

BE IT RESOLVED that the Carlton County Board of Commissioners shall meet as a Committee of the Whole in the Carlton County Transportation Building Meeting Room on the first Tuesday of each month in 2016, at 4:00 p.m., starting in February to discuss Road and Bridge, Land and Buildings, General Government, Public Safety and other matters.

Motion by Bodie, seconded by Brenner, and carried by all yea votes that Commissioner Peterson serve as the Chairperson of the Committee of the Whole for the year 2016.

Motion by Peterson, seconded by Bodie, and carried by all yea votes that Commissioner Zmyslony, serve as the Vice Chairperson on the Committee of the Whole for the year 2016.

Motion by Brenner, seconded by Peterson, and carried by all yea votes to adopt the following resolution: (16-006)

BE IT RESOLVED to approve committee, commission, and other appointments of Commissioners, in 2016, as follows:

Committee / Commission

Airport Commission
Area Transportation Partnership

Commissioner(s)

Brenner/Peterson
Peterson/Tardy/Newman

Arrowhead Counties Association	Bodie/Brenner
Arrowhead Economic Opportunity Agency	Peterson
Arrowhead Health Alliance	Brenner/Bodie (alt)
Arrowhead Regional Corrections	Brenner/Bodie
Arrowhead Regional Development Commission	Brenner
Arrowhead Regional Library Board	Patricia Brandstaetter
AMC Region 1	All Commissioners
AMC Env & Nat Res Policy Committee	Peterson
AMC General Government Policy Committee	Brenner
AMC Health & Human Policy Committee	Proulx
AMC Public Safety Policy Committee	Bodie
AMC Trans & Infrastructure Policy Committee	Zmyslony
AMC Tribal Relations Committee	Proulx
Big Sandy Watershed District	Peterson
Carlton County Collaborative	Brenner/Proulx (alt)
Carlton County Finance Committee	Board Chair/Board Vice Chair
Carlton Co. Economic Dev. Authority	Bodie/Brenner
Carlton County Extension Committee	Zmyslony/Peterson
Carlton County Fair Board Representative(s)	Zmyslony/Peterson (alt)
Carlton County Building/Facilities Committee	Bodie/Brenner
Carlton County Diversity Committee	Proulx
Carlton County Justice Partners	Bodie/Zmyslony
Carlton County Law Enforcement Community	Zmyslony/Brenner
Carlton County Law Library	Peterson
Carlton County Septic Financing Committee	Zmyslony/Peterson
Carlton County Wellness Committee	Proulx
Carlton Fire District	Zmyslony(Clear Creek) / Brenner (Sawyer)
Cloquet Economic Development Partnership	Brenner/Proulx/Christenson
Cloquet Middle School Planning Committee	Proulx
Coastal Water Commission	Brenner
Community Health Services Board (Regional)	Zmyslony
Cromwell/Wright Fire District	Peterson
Emergency Medical Services Council	Zmyslony/Peterson(alt)
Enbridge Pipeline Project Representatives	Zmyslony/Peterson
Friends of Animals (Animal Control)	Brenner/Genereau
Human Services Advisory Committee	Bodie
Human Services Appeal Committee	Brenner/Bodie/Lee/Genereau
Human Resources Advisory Committee	Proulx
Lakes and Pines Community Action Council	Peterson
Local Emergency Food and Shelter Board	Zmyslony
National Association of Counties (NACo)	All Commissioners
Northeast Minnesota Office of Job Training	Proulx
Northeast Waste Advisory Board (NEWAC)	Proulx/Brenner (alt)
Northspan	Brenner
Northland Connection	Brenner/Christenson

Laurention Resource Conservation & Development Planning Commission	Zmyslony
Recycling and Solid Waste Advisory Committee	Zmyslony
Regional Radio Board	Proulx
Soil & Water Conservation District Liaison	Bodie
St. Louis River Trail Committee	Zmyslony
Water Management Plan Advisory Board	Brenner/ Proulx/Tardy
	Peterson

BE IT FURTHER RESOLVED that all necessary expenses associated with these meetings be paid for by the County, including up to three (3) NACo Conferences for the County Commissioners.

Motion by Bodie, seconded by Zmyslony, and carried by all yea votes to adopt the following resolution: (16-007)

BE IT RESOLVED that Non-Commissioner appointments to the Committee of the Whole, in 2016, shall be as follows:

All Carlton County Department Heads (elected and appointed)
 Mr. James Newman (representing townships)
 Mr. Milt Hagen (representing transportation matters)

BE IT FURTHER RESOLVED that in the event that the Department Head cannot attend said Committee of the Whole Meeting(s), their designee may represent the department at the meeting(s).

Motion by Brenner, seconded by Bodie, and carried by all yea votes to approve the appropriation of \$15,000, from the Unreserved General Fund Balance for the purpose of providing matching funds for a Blandin Broadband Community Program Grant. Said Grant funds will be used for funding a feasibility study to determine the areas of need and options for broadband infrastructure within Carlton County.

Motion by Bodie, seconded by Peterson, and carried by all yea votes to proceed with plans for the formation of a committee to conduct job reviews of the various County non-elected department heads. It is further the intent of this motion that the two previous board chairpersons (Bodie and Brenner) serve on said committee.

Motion by Bodie, seconded by Brenner, and carried by all yea votes that this meeting be adjourned.

Attest: _____
 Paul G. Gassert
 County Auditor/Treasurer

 Thomas Proulx
 Chairperson